



Iowa Board of Nursing  
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Board Meeting Minutes  
October 4, 5, 6, 2017

Date October 4, 2017

Location Des Moines West Room  
Holiday Inn  
1050 6th Avenue  
Des Moines, IA

Board in Attendance

Gwen Suntken, RN, Chairperson  
Nancy Kramer, RN, Vice Chair  
Kathryn Dolter, RN  
Patrick Mooney  
B.J. Hoffman

Board Member Excused:

Mark Odden, ARNP

Staff

Kathy Weinberg, RN, Executive Director  
Laura Hudson, RN, Associate Director CE/Workforce  
Jimmy Reyes, RN, Associate Director Education/Practice  
Rhonda Ruby, RN, INAP Coordinator  
Doug Bartels, Associate Director Enforcement  
Anne Ryan, RN, Enforcement  
Bill Hansen, Enforcement  
Diane Burkert, RN, Enforcement  
Eric Holsapple, Enforcement  
Kathleen Beebout, RN, Enforcement  
Kris Watson, RN, Enforcement  
Lucas Bee, Enforcement  
Taunya Cunningham, RN, Enforcement  
Kathy Cornwell, Secretary  
Margaret Armagost, Administrative Assistant  
Gail Beebe, Information Technology Specialist  
Sara Scott, Assistant Attorney General  
Laura Steffensmeier, Assistant Attorney General

Audience

Marilyn Wideman, Kaplan University  
Becca Ellingson, Indian Hills Community College  
Linda Hanson, Iowa Valley Community College  
Virginia "Ginny" Wangerin, Iowa State U.  
Lynda Crawford, Kaplan University

Barb Crittenden, Southwestern Community College  
Lorinda Inman, Iowa Nurses' Foundation  
Mary Tobin, Coe College  
Deb Bomgaars, Dordt College  
Jan Lee, Clarke University  
Krison Schroeder, SCC  
Susan White, SWCC  
Mary Tarbox, Mount Mercy  
Kathy Andresen, St. Ambrose University  
Nancy Kertz, Mercy College  
Donna Orton, NIACC  
Margie Trousil, Iowa Wesleyan  
Kendra Lindloff, Iowa Lakes  
Carmen Robey

9:00 AM Board Chair Gwen Suntken opened the meeting with remarks regarding her positive experience at the NCSBN Annual meeting.

On a motion by B.J. Hoffman, the Board voted to adopt the agenda that was revised on October 2, 2017.

### **PUBLIC COMMENT**

There was no public comment.

A presentation by Lorinda Inman on behalf of the Iowa Nurses' Foundation addressed a request for legislation to amend Chapter 152. The amendment would allow for the Board to allocate funds towards nursing scholarships and the transfer of funds to the Iowa college Student Aid Commission for the awarding of the Registered Nurse and Nurse Educator Loan Forgiveness Program.

Dr. Mary Tarbox, Chair, Department of Nursing for Mount Mercy University and Dr. Barbara Crittenden, President of Southwestern Community College, spoke in support of Iowa Nurses' Foundation proposal.

On a motion by Nancy Kramer, the Board voted to postpone the hearings in the following cases:

- 15-736 Melinda Guevara
- 16-057 Cherie Kracht
- 16-145 Dawn Leach
- 16-214 Jeanny Camden
- 16-398 James Kollbaum
- 16-460 Claire-Lise Kempf-Manning
- 16-582 Kimberly Rios-Kelley
- 16-685 Kendra Himes
- 17-114 Tonya Zeisneiss
- 17-199 Katie Howard
- 17-266 Tonya Woosley
- 17-290 Leanne Steensen

## **MILITARY APPLICANT**

On a motion by Kathryn Dolter, the Board voted to deny the application to apply military service to an experience or educational requirement for licensure, submitted by applicant by Alberto Lozano.

## **EDUCATION**

### **Iowa Valley Community College**

Linda Hanson, Director of Nursing, was present.

On a motion by Kathryn Dolter, the Board voted to accept the Nursing Education Program Report and grant approval for a period of three years to Iowa Valley Community College, Marshalltown.

### **Briar Cliff University**

On a motion by Kathryn Dolter, the Board voted to accept the Doctor of Nursing Practice Program Progress Report submitted by Briar Cliff University, Sioux City.

### **Kaplan University**

Dr. Marilyn Wideman, Dean of School of Nursing was present.

On a motion by Kathryn Dolter, the Board accepted the Doctor of Nursing Practice program Report, submitted by Kaplan University, Davenport.

On a motion by Kathryn Dolter, the Board voted to accept the following course description and outcome revisions for the Doctor of Nursing Practice program, submitted by Kaplan University, Davenport:

- DN703 Scientific Foundation for Practice Doctorate
- DN713 Epidemiology and Social Determinants of Population Health
- DN723 DNP Project – Analytic Methods and Proposal
- DN733 Ethics, Policy, and Advocacy for Population Health
- DN743 Clinical Decision-Making for Practice Doctorate
- DN753 Transforming the Healthcare Organization
- DN803 DNP Project Development: Data-driven Decision Making
- DN813 DNP Project Implementation and Evaluation
- DNP Project Dissemination

### **Mercy College of Health Sciences**

Dr. Nancy Kertz, Dean of Nursing, was present.

On a motion by Kathryn Dolter, the Board voted to accept the Nursing Education Program Report and grant full approval for a period of six years to Mercy College of Health Sciences, Des Moines.

On a motion by Kathryn Dolter, the Board voted to accept the Doctor of Nursing Program Progress Report submitted by Mercy college of Health Sciences, Des Moines.

On a motion by Kathryn Dolter, the Board voted to accept the Accelerated Bachelor of Science in Nursing Program Progress Report, submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Kathryn Dolter, the Board voted to accept the notification on changes/implementation of polices related HESI testing and remediation, submitted by Mercy College of Health Sciences, Des Moines.

### **Morningside College**

On a motion by Nancy Kramer, the Board voted to accept the Master of Science in Nursing Program Progress Report submitted by Morningside College Nysten School of Nursing, Sioux City.

### **University of Dubuque**

On a motion by Nancy Kramer, the Board voted to accept the RN to BSN Program Progress Report, submitted by the University of Dubuque, Dubuque.

On a motion by Nancy Kramer, the Board voted to approve the NRN 313 Nursing Informatics course in the RN to BSN Program, submitted by the University of Dubuque, Dubuque.

### **Iowa State University**

Dr. Ginny Wangerin, Clinical Assistant Professor, was present.

On a motion by Nancy Kramer, the Board voted to approve the program proposal for the RN to BSN program, submitted by Iowa State University, Ames.

Per Iowa Administrative Code, Nursing Board[655], chapter 2.2(4), the controlling institution shall submit program progress reports four weeks prior to each regularly scheduled Board meeting until full approval as described in rule 2.3(152) is granted by the Board.

### **Clarke University**

Dr. Jan Lee, Dean of Nursing was present.

On a motion by Nancy Kramer, the Board voted to accept the new Psychiatric Mental Health Nurse Practitioner track, submitted by Clarke University, Dubuque.

On a motion by Nancy Kramer, the Board voted to approve the following courses to the Psychiatric Mental Health Nurse Practitioner track, submitted by Clarke University, Dubuque:

- HLTH 506 Psychopharmacology (3 credits)
- NURS 554 Primary Care of the Psychiatric Mental Health Patient I (6 credits)
- NURS 555 Primary Care of the Psychiatric Mental Health Patient II (6 credits)

### **Kirkwood Community College**

Dr. Kathy Dolter, Dean of Nursing, Kirkwood Community College, Cedar Rapids was present.

On a motion by Nancy Kramer with Kathryn Dolter abstaining, the Board voted to accept the following curriculum revisions submitted by Kirkwood Community College, Cedar Rapids:

- Increase credits for the Health Assessment Over the Life Span course from 2 to 3 credits

- Discontinue the 5 semester, Evening/Weekend Program

### **Mount Mercy University**

Dr. Mary Tarbox RN, EdD, Chair, Department of Nursing was present.

On a motion by Nancy Kramer, the Board voted to approve the following courses for the Doctor of Nursing Practice Family Nurse Practitioner Program, submitted by Mount Mercy University, Cedar Rapids:

- NU500 Nursing Theory and Research
- NU505 Biostatistics for Healthcare
- NU512 Epidemiology
- NU651 Technology in Healthcare Systems
- NU701 Clinical Practice to Classroom
- NU702 Research II: Quality Improvement and Implementation
- NU703 Legal, Ethical, Administrative Duties, Entrepreneurial, and Resources
- NU704 Advanced Pathophysiology
- NU705 Advanced Pharmacology

On a motion by Nancy Kramer, the Board voted to approve the program proposal for the Doctor of Nursing Practice Family Nurse Practitioner Program, submitted by Mt. Mercy University, Cedar Rapids.

Per Iowa Administrative Code, Nursing Board[655], chapter 2.2(4), the controlling institution shall submit program progress reports four weeks prior to each regularly scheduled Board meeting until full approval as described in rule 2.3(152) is granted by the Board.

### **Program Institutional Plan for Assessment and Improvement of NCLEX® Results**

Rebecca Ellington, Department Chair of Indian Hill Community College was present.

Kendra Lindloff, Director of Nursing of Iowa Lakes Community College was present.

Lynda Crawford, Associate Dean of Nursing of Kaplan University was present.

Nancy Kertz, Dean of Nursing of Mercy College of Health Sciences was present.

Kathy Andresen, Chair of Department of Nursing, St. Ambrose University was present.

On a motion by Nancy Kramer, the Board voted to accept the following institutional plan for assessment and improvement of NCLEX results submitted by the following programs:

- Indian Hills Community College
- Iowa Lakes Community College
- Kaplan University
- Mercy College of Health Sciences
- St. Ambrose University

### **INFORMATIONAL ITEMS**

1. Administrative leadership changes, submitted by Briar Cliff University, Sioux City.
2. Administrative leadership changes, submitted by Luther College, Decorah.
3. Administrative leadership changes, submitted by the University of Iowa College of Nursing, Iowa City.

10:48 AM Recess

10:57 AM Reconvene in Open Session

### **CONTINUING EDUCATION**

**New Providers:**

None

**Renewed Providers**

067 Leading Age Iowa, Urbandale  
127 Allen College – UnityPoint Health, Waterloo  
154 Association of Operating Room Nurses- Chapter #1 of Iowa, Solon  
315 AORN of Dubuqueland, Dubuque  
339 Ingle’s Computer Services, LC d/b/a Instruct-online, North Liberty  
340 Continuum Health Care Services, Knoxville  
353 Quality Management Consultants, Des Moines  
365 Sanford Medical Center, Sheldon

**Voluntary Relinquishments(s):**

318 Creative Solutions Unlimited, Inc., Sheffield

**Provider Renewed by Petition for Waiver Last Board Meeting:**

None

On a motion by Patrick Mooney, the Board voted to approve the request submitted by Cynthia Shepherd to recognize 11.5 clock hours of attendance at the “3<sup>rd</sup> Annual Innovations in Wellness and Population Health Management” offered by World Congress in Boston, MA, from July 24-25, 2017, as 13.8 contact hours of continuing education.

### **ADMINISTRATIVE RULES**

On a motion by B.J. Hoffman, the Board voted to file ARC 3127C regarding Chapters 2, under the Notice to Adopt.

On a motion by Patrick Mooney, the Board voted to file ARC 3046C for Chapter 3 only, under the Notice to Adopt as amended.

### **MICELLANEOUS**

Sara Scott and Laura Steffensmeier provided Board education on discipline.

An update on the Iowa Nurse Assistance Program was provided by Rhonda Ruby.

On a motion by Patrick Mooney, the Board voted to approve the following individual as a member of the Iowa Nurse Assistance Program Committee:

Emily Ward representing a licensed provider with expertise in mental health

### **EXECUTIVE DIRECTOR'S REPORT**

Funding is adequate.

On a motion by Kathryn Dolter, the Board having duly reviewed the fee structure, and its relation to expenditures and appropriations, voted to retain the remaining current fee structure as follows:

Examination fee:	\$93
Endorsement into Iowa	\$119
Certified statement	\$25
Non-certified verification	\$3
Renewal	\$99
Reactivation	\$175
Duplicates and reissues	\$20
Late renewal fee	\$50
Returned check	\$15
Certified copy of a document	\$20
Special licensure	\$62
Criminal background check	\$50

A Strategic Plan update was given by Kathy Weinberg.

A Legislative update for 2018 was provided.

11:58 AM Recess

1:04 PM Reconvene in Open Session

### **Hearing Case 17-179 Carmen Robey**

This hearing was held in closed session.

### **Hearing Case 17-267 Andrew Bloomquist**

1:37 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Andrew Bloomquist was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

Exhibits 1 to 9 were admitted into evidence on behalf of the state.

Witness for the State:

Taunya Cunningham

1:53 PM The record was closed.

### **Closed Session**

1:53 PM On a motion by Patrick Mooney the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

1:59 PM On a motion by Patrick Mooney, the Board voted to move into Open Session.

On a motion by Patrick Mooney, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-267 Andrew Bloomquist.

2:00 PM Recess

2:07 PM Reconvene in Open Session

**Hearing Case 16-082 Angela Mathis**

2:07 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Angela Mathis was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

On a motion by B.J. Hoffman, the Board voted to Amend Charges to correct a typographical error.

Exhibits 1 to 8 were admitted into evidence on behalf of the state and a protective order was placed on exhibits 3 and 4.

Witness for the State:  
Lucas Bee

2:30 PM The record was closed.

Closed Session

2:30 PM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code §21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

2:32 PM On a motion by Patrick Mooney, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 16-082 Angela Mathis.

**EXECUTIVE DIRECTOR REPORT - continued**

Kathy Weinberg provided Information regarding NCSBN's annual meeting.



## ENFORCEMENT

On a motion by Kathryn Dolter, the Board voted to accept the Consent Agreement from the following licensure applicant:

17-364 Kylie Marble

On a motion by Patrick Mooney, the Board voted to deny the request for licensure in the following case:

17-360 Cletus Ngwa

On a motion by Patrick Mooney, the Board voted to approve licensure to the following endorsement applicant in the state of Iowa:

17-483 Gary Stegmoyer

### Closed Session

2:49 PM On a motion by Patrick Mooney, the Board voted unanimously by roll call vote to move into closed session for pursuant to Iowa Code section 21.5(1)(h), to avoid disclosure of specific law enforcement matters, such as allowable tolerances or criteria for the selection, prosecution, or settlement of cases, which if disclosed would enable law violators to avoid detection and . for pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of Iowa Code chapter 17A.”

### Open Session

4:21 PM On a motion by Kathryn Dolter, the Board voted to move into Open Session.

On a motion by Patrick Mooney, the Board voted to approve licensure to the following endorsement applicant in the state of Iowa:

17-517 Desirae Lee

On a motion by Patrick Mooney, the Board voted to find that the criminal conviction(s) does relate to the practice of nursing. However, the following applicants have shown that sufficient rehabilitation has occurred and may be licensed in the state of Iowa upon successful completion of the NCLEX®.

17-505 Keilin Bennett Wilson

17-506 Cayleen Shank

On a motion by Patrick Mooney with B.J. Hoffman, the Board voted to accept the Voluntary Surrender in the following case:

16-297 Leeann Switzer

On a motion by Kathryn Dolter, the Board voted to find probable cause and issue a Notice of Hearing and Statement of Charges in the

16-212 Breanna Sowle

16-367 Crystal Randolph

16-481 Johnna Lindstrom

16-487 Miranda Figueroa  
16-579 Michelle Lewis  
16-684 Keri Martinez  
16-720 Denise Bardwell  
17-037 Kim Demmer  
17-068 Barbara Hofferber  
17-097 Cindy Flugstad  
17-098 Krista Moorman  
17-259 Megan Tonnemacher  
17-317 Jodi Schmauss  
17-349 Kevin Knepshield  
17-412 Kimberli Curtis  
17-423 Patience Paskman

On a motion by Patrick Mooney, the Board voted to accept the Notice of Hearing, Statement of Charges, Settlement Agreement and Final Order (Combined) for the following cases:

16-218 Susan Johnson  
16-468 Dawn Wright  
16-478 Shellie Drake  
16-491 Deborah Schmitz  
17-040 Angela Genskow  
17-158 Dawn Wake  
17-335 Michelle Morgan  
17-346 Sarah Messer  
17-379 Laura Mackaman  
17-386 Taylor Craddock

On a motion by Kathryn Dolter, the Board voted to accept the proposed settlements in the following cases:

15-735 Diolinda Hegwood  
15-736 Melinda Guevara  
16-057 Cherie Kracht  
16-214 Jeanny Camden  
16-398 James Kollbaum  
16-460 Claire-Lise Kempf-Manning  
16-582 Kimberly Rios-Kelley  
16-685 Kendra Himes  
17-114 Tonya Zeisneiss  
17-199 Katie Howard  
17-266 Tonya Woosley  
17-290 Leanne Steensen

On a motion by B.J. Hoffman, the board voted to close the following cases for lack of probable cause:

16-184	16-586	17-047	17-387
16-319	16-592	17-287	17-390
16-416	16-712	17-383	17-402
16-562	16-713	17-385	17-406

17-430  
17-431

17-441  
17-453

17-463  
17-474

17-491  
17-507

4:28 PM Recess

Date October 5, 2017

Location Des Moines West Room  
Holiday Inn  
1050 6th Avenue  
Des Moines, IA

1:02 PM Reconvene in Open Session

Board in Attendance  
Gwen Suntken, RN, Chairperson  
Nancy Kramer, RN, Vice Chair  
Kathryn Dolter, RN  
Patrick Mooney  
B.J. Hoffman

Board Member Excused:  
Mark Odden, ARNP

Staff  
Kathy Weinberg, RN, Executive Director  
Doug Bartels, Associate Director Enforcement  
Bill Hansen, Enforcement  
Kathleen Beebout, RN, Enforcement  
Kathy Cornwell, Secretary  
Laura Steffensmeier, Assistant Attorney General

Audience  
None

### **Hearing Case 17-339 Jennifer Dare**

This hearing was held in closed session.

#### Closed Session

2:04 PM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

#### Open Session

2:08 PM On a motion by Patrick Mooney, the Board voted to move into Open Session.

On a motion by Patrick Mooney, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-339 Jennifer Dare.

2:04 PM Recess

2:08 PM Reconvene in Open Session

## **ENFORCEMENT**

On a motion by B.J. Hoffman, the Board voted to deny the request for continuance requested for case # 16-402 Tracie Todd.

2:17 PM Recess

Date October 6, 2017  
Location Des Moines West Room  
Holiday Inn  
1050 6th Avenue  
Des Moines, IA  
9:05 AM Reconvene in Open Session

Board in Attendance

Gwen Suntken, RN, Chairperson  
Nancy Kramer, RN, Vice Chair  
Kathryn Dolter, RN  
Patrick Mooney  
B.J. Hoffman

Board Member Excused:

Mark Odden, ARNP

Staff

Kathy Weinberg, RN, Executive Director  
Doug Bartels, Associate Director Enforcement  
Bill Hansen, Enforcement  
Eric Holsapple, Enforcement  
Kathleen Beebout, RN, Enforcement  
Kris Watson, RN, Enforcement  
Kathy Cornwell, Secretary  
Sara Scott, Assistant Attorney General  
Laura Steffensmeier, Assistant Attorney General

Audience None

**Hearing Case 16-402 Tracie Todd**

9:05 AM Emily Kimes-Schwiesow, Administrative Law Judge, Department of Inspections and Appeals opened the record.

On a motion by B.J. Hoffman, the Board voted to deny the request for continuance requested for case # 16-402 Tracie Todd.

Tracie Todd was not present.

Assistant Attorney General Laura Steffensmeier represented the State in this matter.

The hearing was open.

Exhibits 1 to 16 were admitted into evidence on behalf of the state and a protective order was placed on exhibits 3, 4, 5, 6, 7, 9, 10, 11.

Closed Session

9:17 AM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into closed session for pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential.

Witness for the State:  
Patient A

Open Session

9:55 AM On a motion by Patrick Mooney, the Board voted to move into Open Session.

Witness for the State:  
Carol Segebart

10:18 AM Recess  
10:27 AM Reconvene in Open Session

Witness for the State:  
Kathleen Beebout

11:00 AM The record was closed.

Closed Session

11:00 AM On a motion by Kathryn Dolter the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

11:22 AM On a motion by B.J. Hoffman, the Board voted to move into Open Session.

On a motion by B.J. Hoffman, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 16-402 Tracie Todd.

11:23 AM Recess  
12:54 PM Reconvene in Open Session

**Hearing Case 17-429 Christine Weilbrenner**

This hearing was held in closed session.

Closed Session

5:00 PM On a motion by Kathryn Dolter the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

5:21 PM On a motion by Patrick Mooney, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Emily Kimes-Schwiesow, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 17-429 Christine Weilbrenner.

On a motion by B.J. Hoffman, the Board voted to adjourn.