



Iowa Board of Nursing
400 S.W. 8th Street Suite B
Des Moines, IA 50309-4685
Tel: (515) 281-3255 Fax: (515) 281-4825
Web: nursing.iowa.gov

BOARD MEETING MINUTES

October 11-12, 2023

8:00 a.m.

The meeting was held in the Board of Nursing Health Professions Conference Room, 400 SW 8th Street, Suite H, Des Moines, Iowa 50309. Public access was provided both in-person and remotely via the Zoom platform. Instructions for remote attendance were provided on the agenda. The agenda was posted on the Board's website and sent electronically to those individuals subscribing to GovDelivery.

Board in Attendance

Amber Mahrt, RN, MSN, Chairperson
Jackie Barber, EdD, MSN, RN, CNS, CNL
Brian Feist, BSN, RN
Gordon Goettsch, DDS, Vice Chairperson
Casey Kenneavy, LNHA (absent October 12th)
Ryan Stuck, BSN, RN, LNHA

Board Not in Attendance

Amy Beltz, LPN

Staff

Kathy Weinberg, RN, Executive Director
Larry Johnson, Director of DIAL
Kendra Lindloff, RN, Associate Director CE/Workforce
Doug Bartels, Associate Director Enforcement
Rhonda Ruby, RN INAP Coordinator
Michele Royer, INAP Case Manager
Bill Hansen, Enforcement
Eric Holsapple, Enforcement
Kathleen Beebout, RN, Enforcement
Taunya Cunningham, RN, Enforcement
Anne Ryan, RN, Enforcement

Laci Olson, Enforcement
Aaron Kephart, RN, Enforcement
Tyler Eason, Assistant Attorney General
Tracey Westby, Enforcement Secretary
Emily Nordstrom, Secretary
Ashley Thompson, Health Professions Investigator

Audience:

Joy Ingwerson
Kendra Williams-Perez
Ashley Thompson
Julie Clem
Kristi Schroeder
Ashley Hoff
Chyann Vroegh
Doug Struyk
Shannon Merk
Megan Carlson
Kylie Bowen
Sam Heibel
Lisa Laughlin
Michele Umbarger-Mackey
Sue Mattison
Cassity Gutierrez
Maureen Weaver
Katrina Browning
Candace Chihak
Sarah Carlson
Kim Bro
Maureen Ewinger
Kristen Bryan-Wessel
Mary Owens
Raya Nachreiner
Deb Bomgaars
Patti Ellisor
Dawn Bowker
Jessica O'Brien
Lisa Rettenmeier
Mary Dirks
Natalia Thilges

Mindy Gingery
Ellen Natvig
Helene Rosaver

October 11, 2023

9:00 a.m. Amber Mahrt called the meeting to order.

ANNOUNCEMENTS

None.

ADOPTION OF AGENDA

On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted to adopt the agenda.

PUBLIC COMMENT

No Public

APPROVAL OF MINUTES

On a motion by Jackie Barber, seconded by Ryan Stuck, the Board voted to approve the August 23, 2023 open and closed session minutes.

On a motion by Jackie Barber, seconded by Ryan Stuck, the Board voted to approve the September 13, 2023 open and closed session minutes.

DEPARTMENT OF INSPECTIONS, APPEALS, AND LICENSURE UPDATE

Director Larry Johnson provided an update to the Board regarding the Table of Organization.

Director Johnson presented the new Table of Organization (TO) for the Department of Inspections, Appeals and Licensing and the specific TO for the Division of Licensure. The Division of Licensure will have four bureaus: Inspections/Investigations, Board Support, Licensing, and Monitoring. He also gave a brief explanation of the recommendations which came out of the Governor's committee on boards and commissions. Director Johnson did state that the recommendations would have to be passed by legislation.

Director Johnson advised the Board members that DIAL staff will office at 6200 Park Avenue in Des Moines. The department increased from 500 employees to approximately 950 employees.

EDUCATION

Ryan Stuck gave a summary of the education committee meeting.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Accelerated Bachelor of Science in Nursing Program Progress Report, submitted by St. Luke's College, Sioux City.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Institutional Plan submitted by St. Luke's College, Sioux City.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Masters of Science in Nursing program modification submitted by Allen College, Waterloo.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Bachelor of Science in Nursing Program modification Dordt University, Sioux Center.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Interim Program Proposal Accelerated Bachelor of Science in Nursing submitted by Drake University, Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Practical Nursing Program modification, submitted by Hawkeye Community College, Waterloo.

On a motion by Ryan Stuck, seconded by Brian Feist, the board approved the Master of Science in Nursing and Post Graduate Certificate Program modification Morningside University, Sioux City. Jackie Barber recused herself.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Practical Nursing Education Program report North Iowa Area Community College, Mason City.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Associate Degree in Nursing Education Program Report North Iowa Area Community College, Mason City.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Bachelor of Science in Nursing progress report, submitted by University of Northern Iowa, Cedar Falls.

On a motion by Jackie Barber, seconded by Jackie Barber, the board approved the RN to BSN Nursing Education program modification submitted by Upper Iowa University, West Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the RN to BSN Nursing Education Program Progress Report, submitted by Waldorf University, Forest City.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Accelerated Bachelor of Science in Nursing Quarterly Progress Report submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Practical Nursing Program Quarterly Progress report submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Associate of Science in Nursing Quarterly Progress report submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Bachelor of Science in Nursing Program Quarterly Progress Report submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Master of Science in Nursing: Organizational and Systems Leadership Program Progress Report, submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Institutional Plan submitted by Mercy College of Health Science, Des Moines.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Interim Program Proposal Licensed Practical Nurse to Bachelor of Science in Nursing submitted by St. Ambrose University, Davenport.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Institutional Plan Bachelor of Science in Nursing submitted by St. Ambrose University, Davenport.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Institutional Plan Practical Nursing submitted by Eastern Iowa Community College, Davenport.

On a motion by Jackie Barber, seconded by Ryan Stuck, the board approved the Institutional Plan Associate Degree in Nursing submitted by Eastern Iowa Community College, Davenport.

Informational Items:

NCLEX 3rd Quarter Results.

CONTINUING EDUCATION

Gordon Goettsch provided a verbal committee report.

New Providers:

None.

Renewed Providers:

Mercy One (Skiff) Medical Center

Childserve

Lakes Regional Healthcare

Mary Greeley

Iowa Healthcare Association

Pella Regional
 Buena Vista Regional Medical Center
 Iowa Lions Eye Bank Bioventures Center
 Independence Mental Health Institute
 Washington County Hospitals and Clinics

Voluntary Relinquishments:

None.

WORKFORCE REPORT

Kendra Lindloff provided a verbal committee report.

The Workforce Advisory Committee met in September. The group discussed several topics, including loan reimbursement. The minutes from that meeting will be disseminated to the Board members once they are finalized. Will forward minutes once able. Ms. Lindloff has collaborated with the Department of Education to present preliminary workforce data at LeadingAge Iowa. Ms. Lindloff also presented preliminary workforce data at the Executive Nurse Leaders meeting. On October 12th, she will be attending an online panel led by the Gazette with people from around the state, during which the attendees will discuss the same data and the workforce landscape in Iowa.

INAP REPORT

Rhonda Ruby provided an update to the Board.

The INAP committee met on September 12. It was an all-day meeting with seven in-person appearances, four case reviews, and three program updates. The next in-person meeting will be held in December and a conference call will be held in November.

Case Status	
Total # Cases Processed in INAP	253
Successful Graduations	95
Total # of active cases (initial agreement and or contract)	41
Total # of secondary monitoring	2
Total # of inactive cases	8
Total # of cases determined to NOT need monitoring	43
Referred to INAP awaiting self-report or interview	3
Non-compliance	61

EXECUTIVE DIRECTOR’S REPORT

Director Weinberg gave the following report to the Board members:

LPN Health Assessment Course Update: Currently, the education sub-committee is drafting the course. The education sub-committee consists of five faculty members from the community colleges. Presently the committee has drafted course objectives, a course outline and unit

outcomes. It is proposed that the course will be a 6 week course, 8 hours of course work a week. The 8 hours will be broken down to include 2 hours of online theory and activities, 3 hours in person theory and 5 hours of lab. Specific rules for the course will be drafted as an addition to Chapter 6 during the red tape review.

Red Tape Review: The red tape review for 655 Iowa Administrative Rules, Nursing will begin in 2024 with final drafts to be completed by September, 2024. There will be present chapters which will become department rules due to the consistent content among all boards. Director Weinberg stated that there will likely be approximately 8 nursing chapters specifically regulating nursing to be reviewed and revised.

Moving: Staff will be moving to 6200 Park Avenue. Staff will start reporting to the new building on November 14th. Director Weinberg was not sure if the January Board meeting will be held face to face or virtually, board members will be notified.

Alternative to Discipline Programs: With the new TO, all Department of Inspection, Appeals and Licensing (DIAL) alternative to discipline programs will be under the Monitoring Bureau. All programs will use a standardized name. The proposed name will be Iowa Professional Health Program. Director Weinberg stressed that the programs will still exist as they do currently, though polices, processes and forms will be standardized across all the programs.

Electronic Transcripts: Staff are now accepting electronic transcripts via Student Clearinghouse.

ENFORCEMENT

On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted to deny the Endorsement Applicant for case 23-419 Nichole Wells.

On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted to approve the Endorsement Applicant for case 23-420 Elizabeth Hileman.

Closed Session

At 11:03 a.m., On a motion made by Gordon Goettsch, seconded by Ryan Stuck, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; and pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

Open Session

At 1:26 p.m., the Board returned to open session.

On a motion by Brian Feist, seconded by Gordon Goettsch, the Board voted to deny the Petition for Eligibility for case ED2023-001.

On a motion by Jackie Barber, seconded by Ryan Stuck, the Board voted to approve the Voluntary Surrender of Licensure for case 22-273 Tara Sheets.

On the motion of Jackie Barber, seconded by Ryan Stuck, the Board voted to approve the Notice of Hearing and Statement of Charges for the following cases:

- 22-142 Lisa Sprague
- 22-364 Cara Oberholtz
- 22-465 Mariah Collins
- 23-020 Jazmyne Jones
- 23-042 Maria Palmerin Vega
- 23-151 Charles Nji
- 23-212 Melisa Baesler
- 23-274 Nicole Klosterman
- 23-369 Katrina Van Meter
- 23-373 Lori Pattison

On a motion by Brian Feist, seconded by Ryan Stuck, the Board voted to approve the Combined Statement of Charges, Settlement Agreement, and Final Orders on the following cases:

- 20-465 Julie Towne
- 22-452 Sharon Johnson
- 22-468 Catherine Rose
- 22-483 Brett Spohr
- 22-491 Juliana Cornick
- 23-024 Cathy Peters
- 23-040 Payton VanWassenhove
- 23-117 Maria Werner Anderson
- 23-234 Amanda Olson
- 23-271 Bonnie Fisher
- 23-273 Connor Mullen
- 23-276 Mahi Lee
- 23-302 Kari Surly
- 23-342 Elisabeth Rasmussen
- 23-348 Jennifer Nelson

On a motion by Brian Feist, seconded by Ryan Stuck, the Board voted to approve the Settlement Agreement and Final Orders on the following cases:

- 22-301 Jamie Bumgardner
- 22-406 Eleanor McDonald
- 23-096 Yvonne Mfonyo

On a motion by Brian Feist, seconded by Jackie Barber, the Board voted to approve the Stipulation and Order for Licensure Reinstatement on the following cases:

23-291 Amanda Hammon

23-296 Jesse Garber

On a motion by Brian Feist, seconded by Ryan Stuck, the Board voted to approve the Agreement Not to Practice for case 23-244 Melynda Albert.

Recess until 1:00 p.m.

Hearing Case 23-136 Laura Stowe

1:06 p.m. Emily Kimes, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Laura Stowe was not present.

Assistant Attorney General Tyler Eason represented the State in this matter.

The hearing was open.

Exhibits 1-5 were admitted into evidence on behalf of the State.

Witness for the state: Eric Holsapple, Investigator

1:17 p.m. The record was closed.

1:17 p.m. On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted unanimously by roll call vote to move into closed session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

At 1:26 p.m., the Board returned to open session.

1:26 p.m. On a motion by Jackie Barber, seconded by Ryan Stuck, the Board voted to direct Administrative Law Judge Emily Kimes, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case 23-136 Laura Stowe.

On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted to close some of the Investigative Reports Case Directions, which have been placed on the closure list.

1:37 p.m. On a motion made by Ryan Stuck, seconded by Brian Feist, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or

discuss records which are required or authorized by state or federal law to be kept confidential; and pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

1:44 p.m., the Board returned to open session.

On a motion by Brian Feist, seconded by Ryan Stuck, the Board voted to close the Investigative Reports Screenings.

Hearing Case 22-565 Rahni Brower

2:08 p.m. Emily Kimes, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Rahni Brower was present.

Assistant Attorney General Tyler Eason represented the State in this matter.

Ms. Brower wanted to make a motion to continue as she did not receive the exhibit book.

On a motion by Ryan Stuck, seconded by Jackie Barber, the board voted to allow a continuance on case 22-565 Rahni Brower.

2:20 p.m. On a motion made by Gordon Goettsch, seconded by Ryan Stuck, the Board voted unanimously by roll call vote to move into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential; and pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings; and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

At 2:48 p.m., the Board returned to open session.

On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted to close the following cases:

22-244	23-034	23-168	23-218	23-346
22-286	23-038	23-170	23-221	23-353
22-341	23-048	23-171	23-243	23-355
22-444	23-067	23-172	23-245	23-369
22-448	23-077	23-174	23-265	23-374
22-485	23-079	23-181	23-268	23-391
22-486	23-099	23-182	23-269	23-397
22-514	23-101	23-183	23-272	23-398

22-538	23-123	23-191	23-284	23-399
22-541	23-154	23-192	23-287	23-406
22-551	23-155	23-193	23-299	23-408
22-569	23-162	23-215	23-311	23-409
23-008	23-163	23-217	23-317	23-412
			23-320	23-486

On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted to approve the Findings of Fact, Conclusions of Law, Decision and Order for case 22-476 Charity Tucker.

Recess until 3:00 p.m.

Hearing Case 23-010 Mary Hunter

3:05 p.m. Emily Kimes, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Mary Hunter was not present.

Assistant Attorney General Tyler Eason represented the State in this matter.

The hearing was open.

Exhibits 1-8 were admitted into evidence on behalf of the State.

Witness for the state: Laci Olson, Investigator

3:18 p.m. The record was closed.

3:18 p.m. On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted unanimously by roll call vote to move into closed session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

At 3:22 p.m., the Board returned to open session.

3:22 p.m. On a motion by Jackie Barber, seconded by Brian Feist., the Board voted to direct Administrative Law Judge Emily Kimes, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case 23-010 Mary Hunter.

The Board recessed until October 12 at 8:00 a.m.

October 12, 2023

Board Member Casey Kenneavy was not present.

Hearing Case 23-247 Shawn Salmen

8:23 a.m. Katie O'Neill, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Shawn Salmen was present.

Assistant Attorney General Katie Carl represented the State in this matter.

The hearing was closed.

9:21 a.m. The record was closed.

9:26 a.m. On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted unanimously by roll call vote to move into closed session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

At 9:46 a.m., the Board returned to open session.

9:47 a.m. On a motion by Brian Feist, seconded by Gordon Goettsch, the Board voted to direct Administrative Law Judge Katie O'Neill, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 23-247 Shawn Salmen.

Hearing Case 23-319 Sara Connor

10:54 a.m. On a motion by Gordon Goettsch, seconded by Ryan Stuck, the Board voted unanimously by roll call vote to move into closed session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

The state and the licensee reconvened to discuss the matter to present to the board.

12:03 p.m. On a motion by Gordon Goettsch, seconded by Brian Feist, the Board voted unanimously by roll call vote to move into closed session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

At 12:07 p.m., the Board returned to open session.

Sara Connor was present. Upon arrival, Ms. Conner opted to settle her case.

On a motion by Jackie Barber, seconded by Brian Feist, the board voted to approve the Settlement and Final Orders for case 23-319 Sara Connor.

Recess for lunch until 2:00 p.m. hearing.

Hearing Case 23-213 Roberta Natvig

2:05 p.m. Kristine Dreckman, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Roberta Natvig was present.

Assistant Attorney General Tyler Eason represented the State in this matter.

The hearing was closed.

2:40 p.m. The record was closed.

2:40 p.m. On a motion by Gordon Goettsch, seconded Ryan Stuck, the Board voted unanimously by roll call vote to move into closed session in accordance with Iowa Code section 21.5(1)“f” to discuss the decision to be rendered in a contested case.

At 2:55 p.m., the Board returned to open session.

2:56 p.m. On a motion by Jackie Barber, seconded by Ryan Stuck, the Board voted to direct Administrative Law Judge Kristine Dreckman, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board’s deliberations for case 23-213 Roberta Natvig.

2:57 p.m. On the motion of Gordon, seconded by Brian, the Board voted to Adjourn.