



## Swimming Pool & Spa

Notification of Completion &  
Request for Inspection

Mail to: Iowa Department of Inspections, Appeals, & Licensing  
ATTN: Swimming Pool & Spa Program  
6200 Park Ave., STE 100  
Des Moines, Iowa 50321

Or email: [Pools@dia.iowa.gov](mailto:Pools@dia.iowa.gov)

Submit at least 15 days prior to the scheduled opening

**641—15.5d:** *The owner of a newly constructed or reconstructed swimming pool, or the owner's designated representative, shall notify the department in writing at least 15 business days prior to opening the swimming pool.*

Project completion may be verified by county inspectors prior to scheduling.

<b>Project</b>	
Name:	
Address:	City:
County:	Scheduled Opening Date:

<b>Facility Owner</b>
Contact Name:
Contact Telephone:
Contact Email:

<b>Certified Pool Operator</b>	
Name:	Certification #:
Contact Telephone:	
Contact Email:	

**Please note: Outdoor pools will only be inspected during the months of April through October.**

**Continued on next page**



**Inspection Fees**

**641—15.12(3)** *The inspection agency shall bill the owner of a facility upon completion of an inspection. Inspection fees are due upon receipt of a notice of payment due.*

Swimming Pool(s) & Spa(s) Type	Inspection Fee
Swimming pool or leisure river, surface area less than 1,500 ft <sup>2</sup>	\$170
Swimming pool or leisure river, surface area 1,500 ft <sup>2</sup> or greater	\$270
Wave pool	\$270
Water slide & Plunge Pool	\$270
Spa	\$170
Wading pool less than or equal to 500 ft <sup>2</sup>	\$50
Wading pool greater than 500 ft <sup>2</sup>	\$90
Residential swimming pool used for commercial purposes	\$50

Water Slides	Inspection Fee
Each additional water slide into a plunge pool	\$75
Water slide into a swimming pool	\$175
Each additional water slide into a swimming pool	\$75

**Certification & Signature**

I certify that the construction is complete and the swimming pool and/or spa is ready to open including:

- Each recirculation pump, filter, chemical feed system, automatic chemical controller, flow meter, thermometer, and pool heater (where applicable) are operational.
- The required plumbing fixtures are installed and operational.
- The pool and/or spa enclosure including gates/doors is complete.
- The decks and the associated pool and deck lighting are complete and operational.

\_\_\_\_\_  
Signature of Owner/Authorized Representative

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Date