



Swimming Pool & Spa

Notification of Completion &
Request for Inspection

Mail to: Iowa Department of Inspections, Appeals, & Licensing
ATTN: Swimming Pool & Spa Program
6200 Park Ave., STE 100
Des Moines, Iowa 50321

Or email: Pools@dia.iowa.gov

Submit at least 15 days prior to the scheduled opening

641—15.5d: *The owner of a newly constructed or reconstructed swimming pool, or the owner’s designated representative, shall notify the department in writing at least 15 business days prior to opening the swimming pool.*

Project completion may be verified by county inspectors prior to scheduling

Project	
Name:	
Address:	City:
County:	Scheduled Opening Date:

Facility Owner
Contact Name:
Contact Telephone:
Contact Email:

Certified Pool Operator	
Name:	Certification #:
Contact Telephone:	
Contact Email:	

Please note: Outdoor pools will only be inspected during the months of April through October.

Continued on next page



Inspection Fees

641—15.12(3) *The inspection agency shall bill the owner of a facility upon completion of an inspection. Inspection fees are due upon receipt of a notice of payment due.*

Swimming Pool(s) & Spa(s) Type	Inspection Fee
Swimming pool or leisure river, surface area less than 1,500 ft ²	\$170
Swimming pool or leisure river, surface area 1,500 ft ² or greater	\$270
Wave pool	\$270
Water slide & Plunge Pool	\$270
Spa	\$170
Wading pool less than or equal to 500 ft ²	\$50
Wading pool greater than 500 ft ²	\$90
Residential swimming pool used for commercial purposes	\$50

Water Slides	Inspection Fee
Each additional water slide into a plunge pool	\$75
Water slide into a swimming pool	\$175
Each additional water slide into a swimming pool	\$75

Certification & Signature

I certify that the construction is complete and the swimming pool and/or spa is ready to open including:

- Each recirculation pump, filter, chemical feed system, automatic chemical controller, flow meter, thermometer, and pool heater (where applicable) are operational.
- The required plumbing fixtures are installed and operational.
- The pool and/or spa enclosure including gates/doors is complete.
- The decks and the associated pool and deck lighting are complete and operational.

Signature of Owner/Authorized Representative

Date