

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
May 16, 2023 | 10:00 a.m.

Board Members present for all or part of the meeting:

Sue Clark	Jordan Maus
Dan Fuhrmeister, Chair	Cody Seeley – Via Zoom
Loretta Laubach	Jeff Shannon

Board Members not present for the meeting:

Leila Granger

Staff present for all or part of the meeting:

Kimberly Gleason, Executive Officer	Brad Horn, AAG
Kris Conway, PLB Licensing Specialist	Lori SchraderBachar, PLB Bureau Chief
Chris Bucher, AA1	

Public present for all or part of the meeting:

Madison Snider

Call to Order

Fuhrmeister called the meeting to order at 10:00 a.m.

Welcome and Introductions were made.

Quorum was established.

No agenda changes were made.

Seeley entered the meeting at 10:02 a.m.

Approval of Minutes

Motion by Laubach to approve the open and closed session minutes of April 28, 2023.

Seconded by Clark.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Shannon provided a brief introduction as the new board member.

Chair and Vice-Chair Nominations and Vote

Motion by Laubach to elect Fuhrmeister for Chair and Maus for Vice-Chair through the May 2024

Board Meeting.

Seconded by Clark.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

A brief discussion was held on board subcommittees. All committees are to remain the same, with Shannon will be added to the WPR committee and Peer Review committee. Granger was removed from the Rules/Code committee.

Committee Reports

Work Product Review Committee Recommendation & Vote
Laubach and Seeley provided a short report on the candidate.

Motion by Maus to defer the WPR for Madison Snider.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Snider left the meeting at 10:10 a.m.

Staff Reports

Assistant Attorney General

AAG Horn give a brief update on Executive Order 10.

Bureau Chief

SchraderBachar added to the discussion on EO 10 and realignment. SchraderBachar reviewed the board training documents found on the Google Drive.

Board Executive/Licensing Report

Gleason introduced Bucher as the new AA1. Gleason mentioned the peer review form will be changing to a universal form. Gleason gave a brief summary on her recent AARO conference. The conference focused on bias and USPAP will no longer have an expiration date.

Licensing Report

Three new licenses were issued since the last meeting.

Board Member Yearly Training

Horn provided the board their yearly training.

Desk Review/Appraisal Discussion

Horn gave a brief update on the progress of the investigation.

AMC Appraiser Hiring Practices Discussion

Horn gave a brief update on the progress of the investigation.

Unlicensed Data Collection Discussion

The board briefly discussed whether people need a license for data collection. Topic will be reviewed in the future meetings.

Investigator Training Discussion and Vote

Agenda item tabled for budgetary information.

Public Comments

None

The board broke at 11:12 a.m. and returned at 11:22 a.m.

Complaints & Discipline

Closed Session

Motion by Clark to go into closed session at 11:24 a.m. pursuant to Iowa Code section Iowa Code §§ 21.5(1)(a), (c) & (d) and 272C.6(4), to review pending license discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Seeley.

VOTE: Roll Call Vote by Gleason: Clark; aye, Fuhrmeister; aye, Laubach; aye, Maus; aye, Seeley; aye, Shannon; aye.

Motion passed.

Open Session

Motion by Clark to return to open session at 11:39 a.m.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to accept and countersign the amended consent order, and close case 20-24 as discussed in closed session.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to accept and countersign the consent order and close case 22-16 and 22-29 as discussed in closed session.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to close case 23-05 and 23-06 as discussed in closed session.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings and Last-Minute Comments

Board Meetings

June 20, 2023 September 12, 2023

July 18, 2023 October 17, 2023

August 15, 2023 November 21, 2023

Discipline Committee

June 13, 2023

Work Product Review Committee

June 15 & 16, 2023

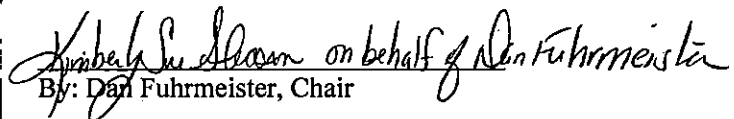
Fuhrmeister granted EO Gleason authority to sign any document approved by the Board.

Adjournment

Fuhrmeister adjourned the meeting at 11:44 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

6-20-2023
Date


By: Dan Fuhrmeister, Chair