

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
January 25, 2023 | 10:00 a.m.

Board Members present for all or part of the meeting:

Sue Clark
Dan Fuhrmeister, Chair – via Zoom
Leila Granger – via Zoom
Loretta Laubach – via Zoom
Jordan Maus – via Zoom

Board Members not present for the meeting:

Cody Seeley

Staff present for all or part of the meeting:

Kimberly Gleason, Executive Officer
Brad Horn, AAG
Lori SchraderBachar, PLB Bureau Chief
Kris Conway, PLB Licensing Specialist

Public present for all or part of the meeting:

Ryan Soedt
Scott Hansen

Call to Order

Fuhrmeister called the meeting to order at 10:12 a.m.
Welcome and Introductions were made.
Quorum was established.
No agenda changes were made.

Sue Clark entered at 10:13 a.m.

Approval of Minutes

Motion by Laubach to approve the open and closed session minutes of November 30, 2022.

Seconded by Granger.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister granted EO Gleason permission to sign on his behalf.

Board Member Reports

None.

Committee Reports

Peer Reviewer Committee Application Recommendation & Vote

Maus stated a new peer reviewer application was received, reviewed, and the Peer Reviewer Committee recommends approval.

Motion by Maus to approve the peer reviewer application for Craig Gossard.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Work Product Review Committee Recommendation & Vote

Laubach reported that O'Tool, Soedt, and Miller answered questions well and were very knowledgeable, the committee recommended approval. Laubach stated that Korver had trouble answering questions regarding depreciation and other errors, the committee recommended a 3-month deferral.

Motion by Maus to defer the WPR for Ann Korver.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Motion by Laubach to approve the WPR for Jennifer O'Tool, Ryan Soedt, and Allison Miller.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Disciplinary Committee Discussion

No discussion was held.

Staff Reports

Assistant Attorney General

Executive Order Number Ten

Horn provided a lengthy report regarding Executive Order Number Ten.

Soedt left the meeting at 10:26 a.m.

Bureau Chief

SchraderBachar welcomed new PLB team member Kris Conway and provided a brief summary regarding the proposed bureau structure change from Governor Reynolds.

Board Executive

Gleason provided a short report and thanked the board for their support during her transition to the board executive.

Licensing Report

Conway reported that 20 new licenses were issued, five (5) conversions from associate to certified, and zero reinstatement applications were processed from November 23, 2022 through January 24, 2023.

AARO Spring Conference, May 9-11 & Vote

Motion by Laubach to allow EO Gleason; Peer Reviewers Wilmes, Fontana, Pruett, Correll, and Griffith to attend the AARO Spring Conference in Georgia.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Public Comments

Hansen thanked the board.

Hansen was put into the waiting room at 10:44 a.m.

Discipline

Motion by Laubach to go into closed session at 10:44 a.m. pursuant to Iowa Code section 21.5(1)(a)(d) and 272C.6(4) to review pending license discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Maus.

VOTE: Roll Call Vote by Gleason: Clark; aye, Fuhrmeister; aye, Granger; aye, Laubach; aye, and Maus; aye.

Motion passed.

Motion by Clark to return to open session at 11:10 a.m.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Hansen returned to the meeting at 11:10 a.m.

Motion by Maus to accept, countersign, and close the signed settlement agreement for case 22-21 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to close and rescind cases 22-22, 22-25, 22-34, 22-35, and 22-36 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister left the meeting at 11:12 a.m. Maus took control of the board meeting.

Motion by Laubach to close and rescind case 22-31 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: Fuhrmeister

Motion passed.

Fuhrmeister returned to the meeting at 11:12 a.m. and took control of the board meeting.

Motion by Granger to close cases 21-36, 21-40, 22-11, 22-32, and 22-37 as discussed in closed session.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to close cases 22-02 as discussed in closed session.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings and Last-Minute Comments

Discipline Committee Meeting March 7, 2023 at 10:00 a.m.

Board Meeting March 9, 2023 at 10:00 a.m.

Fuhrmeister granted EO Gleason authority to sign any document approved by the Board.

Adjournment

Fuhrmeister adjourned the meeting at 11:17 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

3-9-2023
Date

Kimberly Dean on behalf of Dan Fuhrmeister
By: Dan Fuhrmeister, Chair