

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
Tuesday, July 18, 2023 | 10:00 a.m.

Board Members present for all or part of the meeting:

Sue Clark
Dan Fuhrmeister, Chair – via Zoom
Loretta Laubach – via Zoom
Jordan Maus – via Zoom
Cody Seeley – via Zoom

Board Members not present for the meeting:

Jeff Shannon

Staff present for all or part of the meeting:

Kimberly Gleason, Executive Officer
Chris Bucher, AA1
Ashley Thompson, Investigator
Brad Horn, AAG
Lori SchraderBachar, Bureau Chief

Public present for all or part of the meeting:

Jon Flattery – via Zoom
Denny Marchand – via Zoom
Wesley Taylor – via Zoom

Call to Order

Fuhrmeister called the meeting to order at 10:03 a.m.

Welcome and Introductions were made.

Quorum was established.

No agenda changes were made although EO Gleason noted that the Rules agenda item may be split due to the length of time.

Approval of Minutes

Motion by Clark to approve the open and closed session minutes of June 20, 2023.

Seconded by Maus.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

No reports at this time.

Committee Reports

Work Product Review Committee Recommendation & Vote

Seeley provided a report on candidate Flattery with a recommendation to defer for the next 30 days and Laubach reported on candidates Gorter and Cuddeback.

Motion by Maus to approve the WPR for Cuddeback and Gorter.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to defer the WPR for Flattery.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Staff Reports

Assistant Attorney General

Horn provided a brief report about legal material behind paywalls that appeared with the Accountancy Board. Horn noted for members to be aware of such instances.

Bureau Chief

SchraderBachar not present at this time.

Board Executive/Licensing Report

Gleason noted that the licensing report was on the board drive.

Taylor left the meeting 10:23 a.m.

SchraderBachar entered the meeting at 10:28 a.m. and left the meeting at 10:34 a.m.

Marchand entered the meeting at 10:39 a.m. and left the meeting at 10:48 a.m.

Bucher left the meeting at 10:50 a.m. and entered the meeting at 10:51 a.m.

Flattery left the meeting at 10:53 a.m.

Proposed Amendments to IAC193F Red Tape Review & Vote

Motion by Laubach to accept the proposed changes to Administrative Rules 193F Chapters 1, 4, 7, and 9.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

The board agreed to continue to work on this agenda item after the closed session agenda item.

The Appraisal Summit, Sept 16-19 and Fall AARO Conf, Oct 6-9 Attendee Vote

Motion by Laubach to allow EO Gleason to attend The Appraisal Summit in Las Vegas, NV and allow EO Gleason and board member Laubach, and peer reviewers to attend the fall conference in Salt Lake City, UT, subject to Director Johnson's approval.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Public Comments

None

The board broke at 11:20 a.m. and returned at 11:23 a.m.

Clark returned to the meeting at 11:28 a.m.

Thompson and SchraderBachar entered the meeting at 11:36 a.m.

Complaints & Discipline

Closed Session

Motion by Seeley to go into closed session at 11:37 a.m. pursuant to Iowa Code section Iowa Code §§ 21.5(1)(a), (c) & (d) and 272C.6(4), to review pending license discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Real Estate Appraiser Examining Board Minutes

July 18, 2023

Page 3

Seconded by Laubach.

VOTE: Roll Call Vote by Gleason: Clark; aye, Fuhrmeister; aye, Laubach; aye, Maus; aye, Seeley; aye.
Motion passed.

Open Session

Motion by Laubach to return to open session at 12:01 p.m.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to accept, countersign, and close the amended order in cases 21-16, 21-27, and 21-32 as discussed in closed session.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings and Last-Minute Comments

Board Meetings

August 15, 2023

September 12, 2023

November 21, 2023

Discipline Committee
August 8th at 2:00 p.m.

Work Product Review Committee
August 10, 2023 at 2:00 p.m.

Thompson and SchraderBachar left meeting at 12:06 p.m.

Clark left meeting at 12:46 p.m. and entered meeting at 12:49 p.m.

The board broke at 1:15 and returned at 1:20 p.m.

Horn left meeting at 2:35 p.m. and entered at meeting 2:52 p.m.

Bucher left meeting at 2:35 p.m. and entered the meeting at 2:40 p.m.

Seeley left meeting at 2:56 p.m.

Proposed Amendments to IAC193F Red Tape Review & Vote (Continued)

Motion by Laubach to accept the proposed changes to Administrative Rules 193F Chapters 5, 6, 8, 10, 11, 16, and 26.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister granted EO Gleason authority to sign any document approved by the Board.

Adjournment

Fuhrmeister adjourned the meeting 3:28 p.m.

Real Estate Appraiser Examining Board Minutes

July 18, 2023

Page 4

These minutes accurately reflect the minutes approved by the Board at the meeting on:

8-16-2023
Date

Dan Fuhrmeister on behalf of the Fuhrmeister
By: Dan Fuhrmeister, Chair