



# Iowa Board of Nursing

## Fee Waiver for Federal Poverty Level Thresholds – Submission Form

**This form must be submitted with the Federal Tax Return documents. Application for licensure must be initiated before the fee waiver request will be reviewed.**

An applicant for **initial** licensure is eligible for a waiver of the **initial** licensing fee(s) if the applicant's household adjusted gross income does not exceed 200% of the Federal Poverty Level.

To demonstrate your eligibility to waive your initial licensing fee(s), you must **include** a copy of your household Federal Tax Return for the preceding year. Check which one applies.

- If you filed single, submit your individual Federal Tax Return
- If you are married and filed jointly, submit the joint Federal Tax Return
- If you are married and filed separately, submit both your Federal Tax Return and your spouse's Federal Tax Return
- If someone claimed you as a dependent on their tax return, submit the Federal Tax Return of the filer who claimed you as their dependent. List the filer name: \_\_\_\_\_
- Letter of explanation (available on the website) as to why you cannot provide any of the above and attesting to meeting the requirements.

Reference the Federal Poverty Level below to identify the income that matches the number of individuals in your household. If your household adjusted gross income, as reported on your most recent federal tax return, is less than the identified value, you are eligible for the one-time fee waiver.

### Poverty Level per Individuals in Household: (Check applicable)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> 1 person - \$29,160 | <input type="checkbox"/> 4 people - \$60,000 | <input type="checkbox"/> 7 people - \$90,840  |
| <input type="checkbox"/> 2 people - \$39,440 | <input type="checkbox"/> 5 people - \$70,280 | <input type="checkbox"/> 8 people - \$101,120 |
| <input type="checkbox"/> 3 people - \$49,720 | <input type="checkbox"/> 6 people - \$80,560 |   |

### Applicant Information:

Full Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

### License Type:

- Licensed Practical Nurse     Registered Nurse     Advanced Registered Nurse Practitioner

### Attestations and Signature:

The information contained within this application is true and correct.

I have not previously received an initial license fee waiver from the Iowa Board of Nursing.

I have not previously held a license to practice my profession in Iowa.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail the form to:** Iowa Board of Nursing, 6200 Park Ave, Suite 100, Des Moines, IA 50321 or Fax: 515-725-41107 or email the form and attachments to [FeeWaiver@iowa.gov](mailto:FeeWaiver@iowa.gov)