

State of Iowa Testing Sponsorship Requirements and Information

Please submit for testing sponsorship no earlier than 1 month prior to being ready to sit for an exam.

Passing the State of Iowa PSI exam with a score of 70% or higher will enable you to qualify for the State of Iowa electrician licenses as a Class A Master or Journeyman, Residential Master, Residential Electrician , or one of the Special Electrician licenses with the Irrigation System wiring and Disconnect/Reconnect existing A/C or Refrigeration equipment endorsement.

REQUIREMENTS:

- **Journeyman Exam candidates must:** Have completed a U.S. Department of Labor (DOL)-registered or associated apprentice program,
- **OR** have completed a Board-Approved Post-Secondary Electrical Program (PSEP) through a Community College, with at least 6000 hours of On-The-Job training (OJT) and provide a copy of 2-year degree,
- **OR** have been employed as a journeyman prior to 01/01/1998, with verifiable documentation of 16,000 hours of electrical experience as a Journeyman (apprentice hours do not count), of which at least 8,000 hours were between 01/01/98 and 01/01/08.

- **Master Exam candidates must:** Have at least one year's experience, acceptable to the Board, as a licensed class A or class B journeyman electrician,
- **OR** be a State of Iowa-licensed Master Class B electrician,
- **OR** have been employed as a master electrician prior to 01/01/1998, with verifiable documentation of 16,000 hours of electrical experience as a master electrician (apprentice and journeyman hours do not count), of which at least 8,000 hours were between 01/01/98 and 01/01/08.

- **Residential Electrician Exam candidates must:** Have at least one year's experience, acceptable to the Board, as a licensed Special Electrician with the Residential endorsement,
- **OR** have completed 6,000 hours of experience as a DOL registered apprentice electrician (An applicant may take the examination after completing 5,000 hours of experience as an apprentice electrician, although the license will not be issued until the applicant has completed 6,000 hours of such experience),
- **OR** have completed 4,000 hours of experience working under the direct supervision of a Residential Master electrician, a Residential electrician, a Master electrician or a Journeyman electrician AND have successfully completed a minimum of one academic year of an approved electrical trade school,
- **OR** have completed 8,000 hours of verified experience as a licensed Unclassified Person AND at least 2,000 hours of verified work experience in residential wiring (Affidavit required),
- **OR** have successfully completed a DOL-registered residential electrician apprentice program.

- **Residential Master Exam candidates must:** Hold a current Residential electrician or Journeyman electrician license, AND have 2,000 hours of verified experience as a Residential electrician or Journeyman electrician,
- **OR** hold a current Special Electrician license with the Residential endorsement AND have 4,000 hours of verified experience.

- **Special Electrician Irrigation and/or Disconnect/ Connect Endorsement exam candidates:** have no license or experiential requirements to be sponsored for the exam.

PROCEDURES:

- **DOL Registered Apprentices must:** Successfully complete approved U.S. Department of Labor registered apprenticeship program and hold a State of Iowa Apprentice License while attending the approved apprenticeship if working where licensure is required. After completing at least 8,000 hours of On-The-Job training *and* at least 576 hours of classroom training
 - **WORKING THROUGH YOUR PROGRAM DIRECTOR,** submit:
 - 1) A letter from the Program Director attesting that the apprentice is successfully progressing toward completion of the program and has completed 8,000 hours of OJT as well as 576 classroom hours.
 - 2) Or a copy of your U.S, Department of Labor apprenticeship completion certificate.
- Post Secondary Electrical Program (PSEP) Students must:** successfully complete an approved PSEP and hold a State of Iowa Unclassified Person License while documenting On-The-Job (OJT) training if working where licensure is required. After completing and submitting documentation of at least 6,000 hours of OJT training *and* a copy of your 2-year degree, submit Testing Sponsorship Request form (found at <https://dps.iowa.gov/divisions/state-fire-marshal/electrical-examining-board/forms>), OJT reports and affidavit, available on our website at <https://dps.iowa.gov/divisions/state-fire-marshal/electrical-examining-board/post-secondary-electrical-program>. These forms can be emailed, faxed or mailed to the EEB office.
- **Journeyman, Master, Residential Electrician, Residential Master and Special Electrician must:** apply for the appropriate State of Iowa electrician license and submit the Testing Sponsorship Request form (found at <https://dps.iowa.gov/divisions/state-fire-marshal/electrical-examining-board/forms>)

SPONSORSHIP APPROVAL:

- When sponsorship is approved, the Sponsorship Approval Letter from the State Fire Marshal Division, Electrical Examining Board, will be sent by email to the candidate. This letter will have a **code** needed to register with PSI for the test, as well as instructions for registering for the exam. For general test information, call PSI at: 1-855-746-8173 or visit their website at: www.psiexams.com

BEFORE THE TEST:

- **DOL Registered Apprentices must:** Have all license fees paid. If the applicant has performed work in the State of Iowa during the years of apprenticeship and were not licensed by the state while working in Iowa, they will be required to bring their licensing up-to-date by submitting the fees of \$20 for each year they were not licensed as an apprentice and submitting a civil penalty fee.

AFTER THE TEST:

Apprentices must submit: A copy of their United States Department of Labor Certificate of Completion. Note: The Journeyman license will be issued upon completion of the apprentice program. If an applicant passes the exam but does not complete the program, the license will not be issued.

Journeyman, Master, Residential Electrician, Residential Master, and Special Electrician must: Apply for the appropriate license online at <https://iowaelectrical.gov>

License will be issued when all required documentation is complete.