

Application Check list for **Temporary Tent** site plan. (Refer to code sections for specific requirements)

- The drawing needs be on graph paper
- The drawing needs to be done to scale
- The drawing needs dimensions listed
- The drawing needs to show the direction the tent faces
- List the site address
- Draw the tent with overall dimensions
- Draw and label the parking area
- Draw and label the road/drives where the Fire Department will be able to access (7.3.4)
- Draw the distances between the tent and buildings, combustibles, tents, stands, or firework storage (7.4.7.2)
- Draw the location and distances of any portable generators (7.4.9.2)
- Label the type of fuel the portable generator uses. (7.4.9.2)
- Label the near-by buildings and the use of the buildings
- Label any propane tanks (7.3.12.1)
- Label any fuel storage within 300 ft. (7.3.12.6)
- The drawing must be clear, legible, and as detailed as possible
- Read NFPA 1124 Permanent Facility Compliance List
- Other information may be required during the review process

Example:

