



**Electrical Permit Manual Application**  
**Electrical Examining Board**  
**6200 Park Avenue, Suite 100, Des Moines, IA 50321**  
**(515) 725-6147, [elecinfo@dia.iowa.gov](mailto:elecinfo@dia.iowa.gov)**

For credit card, debit card, or electronic check purchase, go to [iowaelectrical.gov](http://iowaelectrical.gov)

For purchase by check, money order, or cashier's check, fill out this form and mail with payment to address above. Fill out the following information to create your permit. Please keep copy for your records and send us the original.

**\*\*Note: Homeowner accounts are for homeowners who wish to perform electrical work on an existing home they both own and currently live in.**

**\*\* NEW HOMES MUST BE WIRED BY A LICENSED ELECTRICAL CONTRACTOR. \*\***

Are you a:

Homeowner:       Farmer:       Contractor:

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail (If available): \_\_\_\_\_

State Contractor Electrical License Number (If applicable): \_\_\_\_\_

<p><b>Your Mailing Address:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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**Permit Information:**

Project Title and/or Owner Name: \_\_\_\_\_

Project Type:  Residential  Commercial  Farm  Industrial

Project Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal Zip Code: \_\_\_\_\_

Property Type:  Addition  New  Non Structural  Renovation  Service Update  Solar

Project Inside City Limits:  Yes  No

Utility Company Name Servicing Property: \_\_\_\_\_

Utility Company Phone Number: \_\_\_\_\_

<p>Project Description:</p>    
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**Electrical Service Fees:**

For new services, changes of services, temporary services, additions, alterations, or repairs on either primary or secondary services, the fees are as follows:

- Electrical Service(s) 0-100amp rated \_\_\_\_\_ x \$25.00 = \_\_\_\_\_
- Electrical Service(s) 101-200amp rated \_\_\_\_\_ x \$35.00 = \_\_\_\_\_
- Each additional 100amps or fraction there of \_\_\_\_\_ x \$20.00 = \_\_\_\_\_

**Branch Circuit and Feeders: **\*\*Minimum of 1 with Electrical Service – 0 with no service\*\*****

- Number of Branch Circuits or Feeders \_\_\_\_\_ x \$5.00 each = \_\_\_\_\_

**Inspections Requested: (Minimum of one with every permit)**

- Number of Inspections Requested \_\_\_\_\_ x \$25.00 = \_\_\_\_\_

If you need help determining how many inspections you will need for your project, please call (515) 725-6147 to get contact information for State of Iowa electrical inspectors.

**Field Irrigation Systems:**

If this project includes the installation of a Field Irrigation System, please specify the quantity below. The inspection cost per system is \$60.00

- Number of Field Irrigation Systems \_\_\_\_\_ x \$60.00 = \_\_\_\_\_

**TOTAL COST OF ELECTRICAL PERMIT:** \_\_\_\_\_ = \_\_\_\_\_

Electrical permit must be purchased by either Personal or Cashier’s Check, or Money Order (No Cash). ***Make Payment to: Electrical Examining Board (EEB). Mail payment with this form.***

**Inspection Request Information:**

Please fill out the following information so that we can schedule the inspection.

- Note, the inspector has 3 business days from the date of receipt of inspection request, to perform the inspection. If you schedule an inspection further out then 3 days, the inspection will be performed on the date requested if possible. The inspector will contact you to make arrangements to perform the inspection.

Onsite Contact Name: \_\_\_\_\_

Onsite Contact Phone Number: \_\_\_\_\_

Onsite Contact Role:  Contractor  Electrician  Property Owner

Earliest Inspection Start Date: \_\_\_\_\_

Notes to Inspector:
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