



**STATE OF IOWA**  
**DEPARTMENT OF PUBLIC SAFETY**

**STATE FIRE MARSHAL DIVISION**

215 E. 7th Street  
Des Moines, IA 50319  
515-725-6145

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**IOWA BUILDING CODE BUREAU**  
**NOTICE OF INTENT TO INSTALL MANUFACTURED HOME**

**INSTALLER INFORMATION**

Installer Name: \_\_\_\_\_ Installer Certification # \_\_\_\_\_  
Address: \_\_\_\_\_ Cell Phone # \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Email: \_\_\_\_\_

**HOME INFORMATION**

Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Intended Date of Installation: \_\_\_\_\_  
Make: \_\_\_\_\_ Size: \_\_\_\_\_ Year: \_\_\_\_\_  
Serial # \_\_\_\_\_  
HUD Label #1 \_\_\_\_\_ HUD Label #2 \_\_\_\_\_

Any person planning to install a manufactured home shall notify the building code bureau of the person's intent to install a home at least three (3) business days prior to the date of installation.

**SUBMITTAL INFORMATION**

Send completed form to:  
Iowa Building Code Bureau  
215 E 7<sup>th</sup> St.  
Des Moines IA, 50319  
Or  
Fax # 515-725-6140  
Or  
E-Mail [mhinfo@dps.state.ia.us](mailto:mhinfo@dps.state.ia.us)