



**Manual Application for:**  
**Electrical Inspection Not Required by Law Inspection Or**  
**Fire & Accident Electrical Inspection**  
**Electrical Examining Board**  
**6200 Park Avenue, Suite 100, Des Moines IA 50321**  
**(515) 725-6147, elecinfo@dia.iowa.gov**

Fill out the following information to create your electrical inspection not required by law or your fire or accident electrical inspection. Please keep copy for your records and send us the original.

**\*\*This form is for inspection purposes only and does not qualify as a permit for electrical projects.\*\***  
(See Electrical Permit Manual Application for Electrical Permits)

**Are you A:**

**Homeowner:**       **Farmer:**       **Contractor:**

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail (If available): \_\_\_\_\_

**Your Mailing Address:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State Contractor Electrical License Number (If applicable): \_\_\_\_\_

**Permit Information:**

Project Title and/or Owner Name: \_\_\_\_\_  
Project Type:  Residential  Commercial  Farm  Industrial  
Project Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Postal Zip Code: \_\_\_\_\_  
Property Type:  Addition  New  Non Structural  Renovation  Service Update  Solar  
Project Inside City Limits:  Yes  No  
Utility Company Name Servicing Property: \_\_\_\_\_  
Utility Company Phone Number: \_\_\_\_\_

Reason for Inspection:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**To Request an Electrical Inspection Not Required By Law:**

Request by a property owner

Enter the number of structures (minimum of one), and branch circuit or feeders needing inspection.

- Number of Structures to be Inspected \_\_\_\_\_ x \$30.00 = \_\_\_\_\_
- Number of Branch Circuits or Feeders to be Inspected \_\_\_\_\_ x \$5.00 = \_\_\_\_\_
- Total Cost of Inspection \_\_\_\_\_ = \_\_\_\_\_

**To Request a Fire or Accident Electrical Inspection:**

The fees for fire and accident inspections are based upon the number of hours, mileage and other expenses. The initial cost of the permit is \$47.00 per hour for a minimum of 1 hour. Additional hours, mileage, or other expenses will be billed to the person purchasing the inspection, after the inspection is conducted.

- Fire or Accident Inspection  Initial Cost \$47.00  
(Additional hours & mileage will be billed)

Electrical permit must be purchased by either Personal or Cashier’s Check, or Money Order (No Cash).  
***Make Payment to: Electrical Examining Board (EEB). Mail payment with this form.***

**Inspection Request Information:**

Please fill out the following information so that we can schedule the inspection.

- Note, the inspector has 3 business days from the date of receipt of inspection request, to perform the inspection. If you schedule an inspection further out then 3 days, the inspection will be performed on the date requested if possible. The inspector will contact you to make arrangements to perform the inspection.

Onsite Contact Name: \_\_\_\_\_

Onsite Contact Phone Number: \_\_\_\_\_

Onsite Contact Role:  Contractor  Electrician  Property Owner

Earliest Inspection Start Date: \_\_\_\_\_

Notes to Inspector:
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