



APPLICATION FOR CONTINUING EDUCATION INSTRUCTOR APPROVAL ELECTRICAL EXAMINING BOARD

SUBMIT TO:
ELECTRICAL EXAMINING BOARD
6200 PARK AVE., STE 100
DES MOINES, IA 50321
elecinfo@dia.iowa.gov

CONTINUING EDUCATION INSTRUCTOR APPROVAL

NOTE: This application must be submitted to the Electrical Examining Board with and as part of the application for course approval. In the event additional instructor approval becomes necessary for an approved course, a separate application must be submitted for each instructor.

Instructor's Personal Information:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email Address: _____

INSTRUCTING FOR (Business or Institution Information):

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email Address: _____

INSTRUCTOR QUALIFICATIONS:

An instructor's background must be directly related to the National Electric Code or electrical trade. **Instructor experience must be verified by three (3) letters of verification from educational institutions or government agencies attesting to the instructor's knowledge of and qualifications to teach the subject matter of the course for which approval is sought.** List any other experience which qualifies you as an instructor for the course listed. Other recognized expertise in the electrical industry may be approved by the Electrical Examining Board.

ATTACH COPIES OF THE FOLLOWING:

1. Three letters of verification
2. Trade License Held
3. Teaching Degree

FOR DEPARTMENT USE ONLY

☐ DENIED DATE: _____ REASON: _____

☐ APPROVED DATE: _____ BY: _____ EFFECTIVE FROM: _____ TO: _____

BOARD INSTRUCTOR ID# _____