



### Application for Non-Contractor Permit Access

This form is to be used by entities that need to purchase State Electrical Permits but are not required to hold a State Electrical Contractor License. Please consult your area State Electrical Supervisor before filling this form out. (See “Maps of Electrical Inspector Supervisors by Region” in document downloads)

Please read and complete the portion below that is applicable to your facility. Upon approval of your application, information will be emailed to you that will enable you to set up an electrical contractor account and make application for electrical permits as needed.

#### Commercial or Industrial Manufacturers

This category is for commercial and industrial manufacturing facilities that employ a maintenance staff that are qualified to perform electrical installations within the existing confines of the facility and within the scope of their employment.

Product Mfd: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

#### Schools, Hospitals, Similar Facilities, or Specials

This category is for facilities that employ State licensed electricians as part of their staff. These electricians perform electrical installations within the existing confines of their facility and within the scope of their employment.

Name & Type of Facility: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Employed Staff Electrician, Name & State of IA. License #** (must have at least one for this app.)  
: \_\_\_\_\_

**Additional Staff Electricians Name & State of IA. License #** (use separate sheet if needed)  
:  
:  
:  
:

As the authorized company/agency representative, I hereby verify the above information to be complete and accurate. I acknowledge that any misrepresentation of this information may result in the suspension of Non-Contractor State Electrical Permit Access.

Name (Please Print) \_\_\_\_\_ Date \_\_\_\_\_  
Company Title or Position \_\_\_\_\_ Phone \_\_\_\_\_  
Email Address \_\_\_\_\_  
Signature (electronic signature permitted) \_\_\_\_\_

Email to Electrical Examining Board at [elecinfo@dia.iowa.gov](mailto:elecinfo@dia.iowa.gov)