

**Application for Approval  
Third Party Agency Modular Structure**



**Building Code Bureau  
Fire Marshal Division  
Iowa Department of Public Safety**

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**Companies wishing to act as a third party approval agency for modular structures to be situated in Iowa must be approved by the State Building Code Bureau, Fire Marshal Division of the Iowa Department of Public Safety, in compliance with Iowa Administrative Code, rule 661-16.610(8)(103A).**

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Companies wishing to obtain approval as a third party agency must certify they are capable of the following:

1. Capable of discharging without bias the responsibilities assigned by these regulations.
2. Not under the jurisdiction or control of any manufacturer or supplier of any industry.
3. Professionally competent with independence of judgement to perform the function for which commissioned.
4. Qualified to submit all findings regarding code compliance in a detailed report to the Commissioner.
5. Willing to be inspected and reviewed by the Commissioner for all phases of work.
6. Willing to provide any written material supporting the above.

**Business Identification for calendar year: \_\_\_\_\_**

**Primary Business Name**

**Any other names under which business operates**

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\_\_\_\_\_

**Primary Business Address**

\_\_\_\_\_

\_\_\_\_\_

**Email**

\_\_\_\_\_

**Telephone**

**Owner or Owner's Agent capable of certifying  
compliance with above regulation signature**

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**Instructions:**

Please fill out application completely and return via mail or email to:

Manufactured Housing Program  
Fire Marshal Division  
Iowa Department of Public Safety  
215 E 7<sup>th</sup> St  
Des Moines, IA 50319  
[mhinfo@dps.state.ia.us](mailto:mhinfo@dps.state.ia.us)