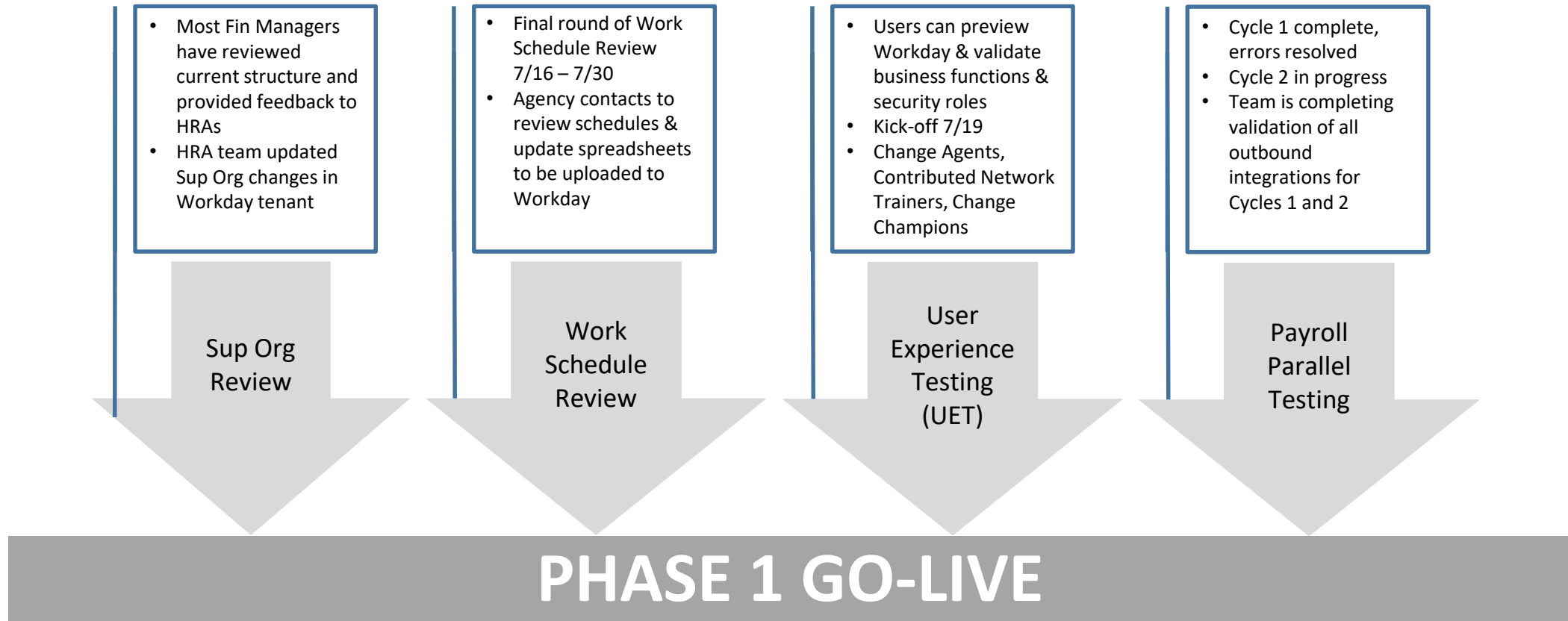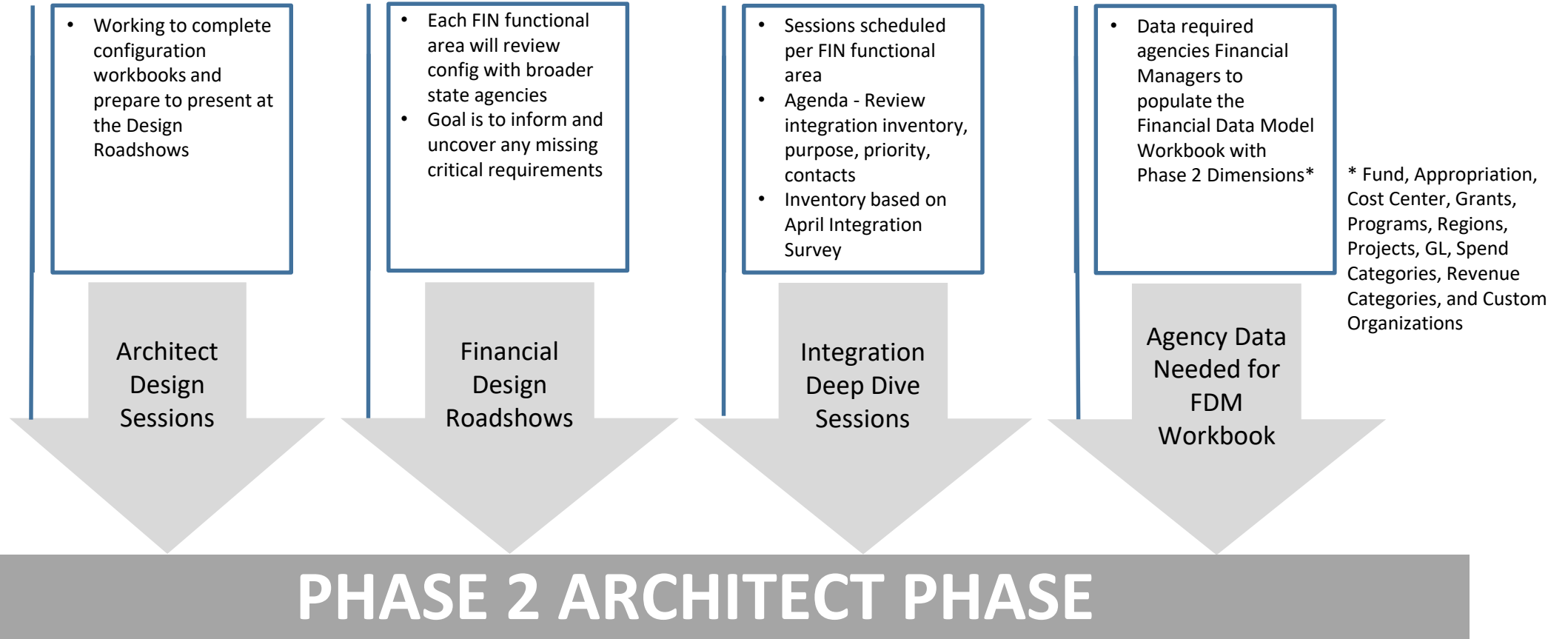# Iowa WorkSmart
July 2021 Update

Phase 1 - HCM Highlights

WorkSmart Project and OCM Teams collaborating with impacted stakeholder groups to finish testing and data clean-up ahead of Phase 1 Go-Live.

- Most Fin Managers have reviewed current structure and provided feedback to HRAs
- HRA team updated Sup Org changes in Workday tenant

Sup Org Review

- Final round of Work Schedule Review 7/16 – 7/30
- Agency contacts to review schedules & update spreadsheets to be uploaded to Workday

Work Schedule Review

- Users can preview Workday & validate business functions & security roles
- Kick-off 7/19
- Change Agents, Contributed Network Trainers, Change Champions

User Experience Testing (UET)

- Cycle 1 complete, errors resolved
- Cycle 2 in progress
- Team is completing validation of all outbound integrations for Cycles 1 and 2

Payroll Parallel Testing

PHASE 1 GO-LIVE

Phase 2 - FIN Highlights

- Working to complete configuration workbooks and prepare to present at the Design Roadshows

Architect Design Sessions

- Each FIN functional area will review config with broader state agencies
- Goal is to inform and uncover any missing critical requirements

Financial Design Roadshows

- Sessions scheduled per FIN functional area
- Agenda - Review integration inventory, purpose, priority, contacts
- Inventory based on April Integration Survey

Integration Deep Dive Sessions

- Data required agencies Financial Managers to populate the Financial Data Model Workbook with Phase 2 Dimensions*

Agency Data Needed for FDM Workbook

* Fund, Appropriation, Cost Center, Grants, Programs, Regions, Projects, GL, Spend Categories, Revenue Categories, and Custom Organizations

PHASE 2 ARCHITECT PHASE

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Communications Rollout Schedule

Date	Communication
July 5	Wanda WorkSmart: Workday Training is Coming!
July 12	July Smart Talk: Training
	HR: Training Announcement
July 19	July HRExpress: Training
	Workday Foundations Training Enrollment
	HR: Freeze Awareness
July 26	Wanda WorkSmart: Payroll
	HR: Training Reminder
Aug 2	Wanda WorkSmart: TT and Absence
	Manager/Employee: Training Enrollment
Aug 9	Wanda WorkSmart: Benefits
	August Smart Talk: Workday is Coming Flyer; Training Reminder
	HR: ESS & MSS
	Mgr: ESS & MSS
Aug 16	Wanda WorkSmart: Mobile Functionality
	August HRExpress: Workday is Coming Flyer; Training Reminder

Date	Communication
Aug 23	HR: Post Go Live Info
	Mgr: Post Go Live Info
Aug 30	Wanda WorkSmart: Legacy System Freeze
	HR: Payroll
Sept 6	September Smart Talk: Go Live/Support; Checklist (HR, Mgr, EE)
	HR: TT/Absence
	Mgr: TT/Absence
Sept 13	Wanda WorkSmart: It's GO LIVE; Support; Checklist (HR, Mgr, EE)
	September HR Express: GO LIVE/Support; Checklist (HR, Mgr, EE)
	HR: Resource Reminder
Sept 20	Post Go Live Toucebase: Support; Checklist (HR, Mgr, HR, EEs)
Sept 27	Post Go Live Toucebase: Support; Checklist (HR, Mgr, HR, EEs)

Dates and topics are subject to change as needed

Future State Discussions

Readiness Team engages with key stakeholder groups to increase knowledge about how future state will differ from current state.

Managers/Supervisors	HRAs
❑ 14 sessions held in May ❑ FAQ document completed and will be distributed to attendees ❑ Link to FAQs will be in Smart Talk in August and posted on the WorkSmart website	❑ Held July 12 ❑ HRAs from across the State learned more about how upcoming changes will impact employees in an HR role ❑ Questions and Answers will be addressed in HR specific FAQ document

Questions?

For questions, please contact your organization's Change Agent
or
Visit the website at: WorkSmart.iowa.gov

To locate your Change Agent, please go to the Change Agent Directory.