



Iowa WorkSmart Project June 2021 Update



Phase 1 - HCM Highlights



Supervisory Organization Review

- 3rd & final round in progress
- Agency to review most current Sup Org structure & provide corrections
- HRA team will update changes in Workday tenant

Work Schedule Review

- 2nd & final round in progress
- Agency to review direct reports schedules and make any/all updates to a workbook that will be uploaded in the tenant.

User Experience Testing (UET)

- Opportunity for end users to preview the system and validate business functions needed for their roles and security levels
- Planned for June/July
- Will involve End-to-End Testers and Contributed Network Trainers

Payroll Parallel Testing

- Compares Workday data with legacy system data
- Absence, Time Tracking, and Earnings Validation
- Pay Complete done
- Load errors are being corrected

Transaction Catch Up Plan (TCU)

- Planning continues
- TCU process syncs Workday with transactions entered into HRIS after the final data pull
- TCU activities will be coordinated with agencies prior to go-live

Phase 2: FIN Highlights



Architect Design Sessions

- Plan Stage complete
- Architect design sessions wrapping up this week
- Collecting detailed requirements

Surveys and Integration Orientation

- Multiple surveys sent to agency Financial Managers to collect broad input
- Integration Orientation held June 9, workstream specific sessions to follow

Agency Data Needed for FDM Workbook

- Agency Financial Managers to populate the Financial Data Model Workbook with Phase 2 Dimensions:
 - Fund, Appropriation, Cost Center, Grants, Programs, Regions, Projects, GL, Spend Categories, Revenue Categories, and Custom Organizations

Configure and Prototype Conversion Mapping Sessions

- Configure and Prototype Data Conversion Mapping Sessions starting this week
 - Suppliers, Customers, Business Assets, P.O.'s

Wanda WorkSmart - debuts in June!



Wanda WorkSmart will be our virtual guide and cheerleader in a series of upcoming communications designed to build awareness and knowledge of Workday capabilities.

- **“Ask Wanda WorkSmart”**: Email communications addressing employee questions pertaining to select Workday subjects.
- **“Wanda Talks”**: Corresponding video snippets in the Ask Wanda Workday series.



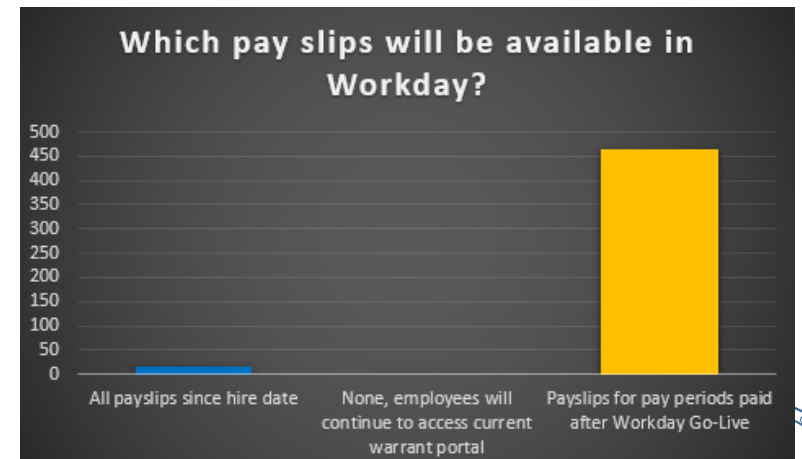
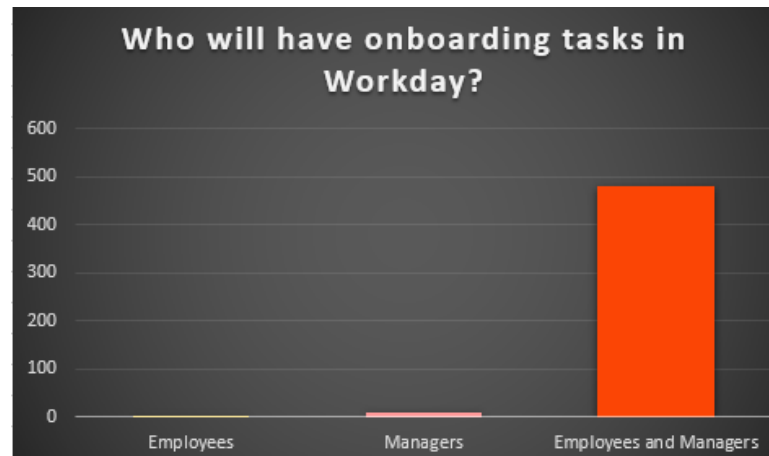
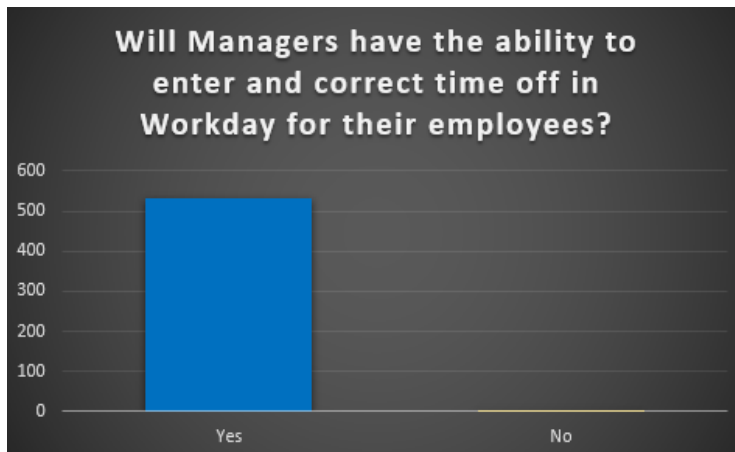
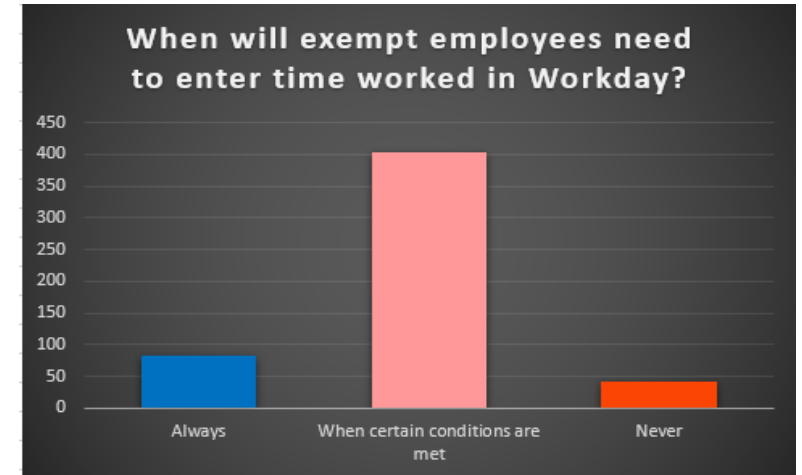
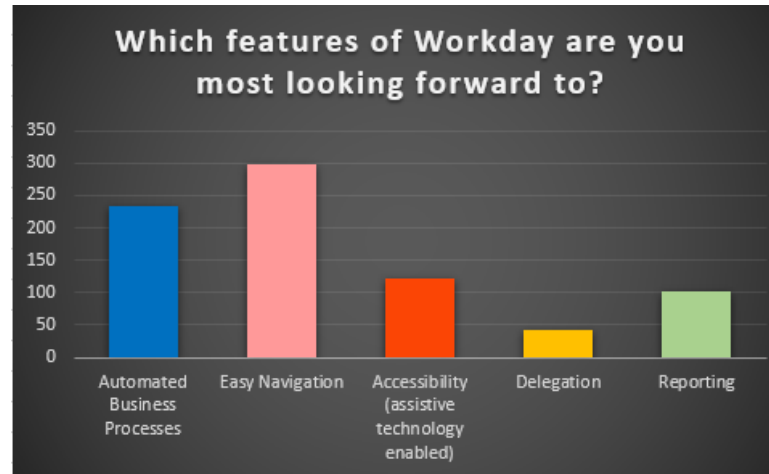
Wanda WorkSmart Topics	Timeline
Kick-Off Wanda WorkSmart	June 2021
WorkSmart Training Experience Kick-Off	July 2021
Payroll	July 2021
Time Tracking	July 2021
Benefits	July 2021
Mobile Functionality	August 2021
Legacy System Freeze	August 2021
Employee Self-Service (ESS)	August 2021

Note that topics and timeline subject to change.



Future State Discussions

- ~1,040 attendees from 65 agencies
- Mentimeter responses confirmed that change impacts were understood by most of those who participated in the polls conducted throughout the presentations.



Questions?



For questions, please contact your organization's Change Agent
or

Visit the website at: WorkSmart.iowa.gov

To locate your Change Agent, please go to the [Change Agent Directory](#).