

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
April 18, 2023 | 10:00 a.m.

Board Members present for all or part of the meeting:

Sue Clark
Dan Fuhrmeister, Chair – via Zoom
Loretta Laubach – via Zoom
Jordan Maus – via Zoom
Cody Seeley – via Zoom

Board Members not present for the meeting:

Leila Granger

Staff present for all or part of the meeting:

Kimberly Gleason, Executive Officer
Kris Conway, PLB Licensing Specialist
Brad Horn, AAG
Lori SchraderBachar, PLB Bureau Chief

Public present for all or part of the meeting:

Peter Fontana, Peer Reviewer – via Zoom
Jared Gregory – via Zoom
Scott Hansen – via Zoom
Craig Holdiman – via Zoom
Bryan Lynch, – via Zoom
Rachelle Miller – via Zoom
David Passmore, Peer Reviewer – via Zoom
Sue Pines-Howard – via Zoom
Tracy Pomerson – via Zoom
Ben Schaefer – via Zoom
Rebecca Venenga – via Zoom
Cody Wellington – via Zoom

Call to Order

Fuhrmeister called the meeting to order at 10:00 a.m.
Welcome and Introductions were made.
Quorum was established.
No agenda changes were made.

Approval of Minutes

Motion by Maus to approve the open and closed session minutes of March 9, 2023 and allow the board executive, Gleason, to sign on behalf of the chair.

Seconded by Laubach.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

None.

Committee Reports

Work Product Review Committee Recommendation & Vote
Laubach and Seeley provided a short report on each candidate.

Motion by Maus to defer the WPR for Pines-Howard.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to approve the WPR for Bryan Lynch, Seth Epling, and Tracy Pomerson.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to approve the WPR for Rachele Miller and Cody Wellington.

Seconded by Clark.

VOTE: Aye: Clark, Fuhrmeister, Laubach, Maus Nay: None Abstaining: Seeley

Motion passed.

Rebecca Venenga joined the meeting at 10:09 a.m.

Hansen, Holdiman, Wellington, and Lynch left the meeting at 10:12 a.m.

Rebecca Venenga left the meeting at 10:13 a.m.

Staff Reports

Assistant Attorney General

AAG Horn reported that on July 1, 2023, Commerce and PLB will be merged with Division of Inspections and Appeals into the Division of Inspections, Appeals, and Licensing (DIAL).

Bureau Chief

SchraderBachar provided a brief report.

Board Executive/Licensing Report

Gleason had nothing to report. Gleason reviewed the active licensee information.

Red Tape Review Discussion

Horn discussed guidelines for rewriting the rules. SchraderBachar added to the discussion that rules that are referenced should be placed in a document that is easy to access on our website. Gleason stated she has been reviewing the current rules and chapters may be rescinded because they are part of PLB's rules and others may possibly be merged.

Desk Review/Appraisal Discussion

This discussion was tabled for the next board meeting, May 16, 2023.

AMC Appraiser Hiring Practices Discussion

This discussion was tabled for the next board meeting, May 16, 2023.

Public Comments

None

Passmore left the meeting at 10:26 a.m.

Fontana, Hansen, Pines-Howard, Miller, Schaefer, and Gregory left the meeting at 10:27 a.m.

Complaints & Discipline

Closed Session

Motion by Seeley to go into closed session at 10:28 a.m. pursuant to Iowa Code section Iowa Code §§ 21.5(1)(a), (c) & (d) and 272C.6(4), to review pending license discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Laubach.

VOTE: Roll Call Vote by Gleason: Clark; aye, Fuhrmeister; aye, Laubach; aye, Maus; aye, Seeley; aye.

Motion passed.

Rebecca Venenga entered the meeting at 10:49 a.m. and left the meeting at 10:50 a.m. All public members placed in the waiting room.

Open Session

Motion by Seeley to return to open session at 10:51 a.m.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Pomerson returned to the meeting at 10:51 a.m.

Motion by Laubach to find probable cause in case 22-29 as discussed in closed session.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to release from consent order and close case 21-12 as discussed in closed session.

Seconded by Clark.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to offer a second amendment to the order, if no additional edits are made, to accept, countersign, and close cases 21-16, 21-27, and 21-32 as discussed in closed session.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to accept and countersign the consent order and close case 22-07 as discussed in closed session.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister granted EO Gleason authority to sign any document approved by the Board.

Upcoming Meetings and Last-Minute Comments

Board Meetings

May 16, 2023 September 12, 2023

June 20, 2023 October 17, 2023

July 18, 2023 November 21, 2023

August 15, 2023

Gregory joined the meeting at 10:59 a.m.

Peer Review Committee

April 27, 2023

Discipline Committee

TBA

Adjournment

Fuhrmeister adjourned the meeting at 10:59 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

4-28-2023
Date

Kimberly Gleason on behalf of Dan Fuhrmeister
By: Dan Fuhrmeister, Chair