

**IOWA REAL ESTATE COMMISSION**

200 East Grand, Suite 350, Des Moines, IA

Bureau Conference Room via Zoom

**Thursday, March 2, 2023** | **9:00 a.m.**

Pursuant to Iowa Code 21.8, the meeting will be conducted by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which have rendered an in-person meeting impossible or impractical. Members of the public who wish to participate may use this [**Zoom link**](https://us02web.zoom.us/j/81291877744?pwd=ZGtyTTBvMmRIM3gxMG5hN0pTWnprQT09#success) (Meeting ID: 812 9187 7744; Passcode: 214369).

**Meeting Agenda**

1. Call to Order
   1. Introductions/Announcements
   2. Agenda Changes
2. Approval of Minutes
   1. Open Session and Closed Session Minutes: February 2, 2023

If needed, and in accordance with Iowa Code § 21.5(1)(a), the Board will go into closed session to review closed session minutes because closed session minutes are confidential under Iowa Code § 21.5(4).

1. Commissioner Reports
2. Staff Reports
   1. John Lundquist, Assistant Attorney General
   2. Lori SchraderBachar, Bureau Chief
   3. Renee Paulsen, Executive Officer

5. Professional Examination Services Contract RFP 005-RFP-0209-2022

a. Request approval for the awarded RFP

6. IREC Group Errors and Omissions Insurance Program

a. Request for approval for assignment of Contract No. MA 005 2117 to the new affiliated entity Accretive.

7. Public Comment

8. Closed Session

The Commission will go into closed session pursuant to Iowa Code § 21.5(1)(d) and § 21.5(1)(f) to discuss item “A”; § 21.5(a) and § 21.5(d) to discuss items “B” & “C”; and § 21.5(1)(a), § 272C.15(5), and § 543B.15(9) to discuss item “D”.

1. Review Open Complaint Cases with the following Informal Settlement, Consent Agreement, or Consent Order signed by Respondent:
2. Case No. 21-147
3. Case No. 22-300
4. Case No. 22-330
5. Case No. 23-038
6. Case No. 23-040
7. Case No. 23-041
8. Review Informal Settlement, Consent Agreement or Consent Order signed by Respondent:
9. Case No. 18-004
10. Case No. 22-139
11. Case No. 22-337
12. Case No. 23-001
13. Case No. 23-004

1. Review Open Complaint Cases
2. Review Applications

9. Open Session

1. Return to open session to take action on items discussed in closed session.
2. Unlicensed practice discipline cases and investigations:

1. Case No. 18-090

2. Case No. 22-241

3. Case No. 22-270

4. Case No. 22-292

5. Case No. 22-293

10. Upcoming Meetings & Last Minute Comments:

|  |  |
| --- | --- |
| **Investigation Committee** | **Commission Meeting** |
|  |  |
| Wednesday, April 5 (Tanner/John) | Thursday, April 6 |
| Wednesday, May 3 | Thursday, May 4 |
| Wednesday, May 31 | Thursday, June 1 |
| No July Meeting | No July Meeting |
| Wednesday, August 2 | Thursday, August 3 |
| Wednesday, September 6 | Thursday, September 7 |
| Wednesday, October 4  Wednesday, November 1 | Thursday, October 5  Thursday, November 2 |

Wednesday, December 6 Thursday, December 7

11. Adjournment

Board meetings are open to the public. Members of the public may attend the Commission meeting in-person at the Commission’s office or online by using the [Zoom link](https://us02web.zoom.us/j/81291877744?pwd=ZGtyTTBvMmRIM3gxMG5hN0pTWnprQT09) (Meeting ID: 812 9187 7744; Passcode: 214369). The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Renee Paulsen, (515) 725-9028 or [renee.paulsen@iowa.gov](mailto:renee.paulsen@iowa.gov), at least 48 hours in advance of the meeting.