

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 East Grand Avenue, Suite 350, Des Moines | Electronic Means
Thursday, November 17, 2022 at 10:30 a.m.

Board Members present for all or part of the meeting:

Tandi Brannaman	Bobbi Jo Duneman
Dan Dutcher	Scott Hatfield, Chair

Board Members not present:

Ted Nahas	Jerry Purdy
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Staff present for all or part of the meeting:

Lori SchraderBachar, Bureau Chief	Kimberly Gleason, Administrative Assistant
Caroline Barrett, AAG	Ashley Thompson, PLB Investigator

Public:

Lisa Kalaher, AIA Iowa

Call to Order

Hatfield called the meeting to order at 10:30 a.m.
Quorum was established.

Approval of Minutes

Motion by Dutcher to approve the open and closed session minutes of September 15, 2022, as presented.

Seconded by Brannaman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

Duneman reported she will be attending the NCARB Committee Summit in Washington, DC.

Administrative Reports

The board reviewed the written reports in the board drive and had no questions or comments:

Licensing Report

Staff Reports

Assistant Attorney General: Barrett had nothing to report.

Board Executive/Bureau Chief: SchraderBachar asked members to have their per diem and travel voucher signed and submitted. NCARB By the Numbers – Iowa Report is available on the drive. Hatfield and SchraderBachar met regarding outreach for future board service.

CEU Audit Review

The board reviewed continuing education audits for Edward Kyker and Yang Jiao.

Motion by Dutcher to approve Kyker's continuing education audit.

Seconded by Duneman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Brannaman to disallow Jaio's continuing education that does not contain proof of attendance.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

NCARB

Motion by Dutcher to approve sending Brannaman and Duneman as funded delegates; Dutcher as funded public member; and SchraderBachar to the NCARB Regional Meeting, March 3-4, 2023, which will be held in Honolulu, HI and virtually with Hatfield as an alternate and approve sending Duneman and Hatfield as funded delegates; Dutcher as funded public member; Board AAG; and SchraderBachar to the NCARB Annual Business Meeting, June 15-17, 2023, which will be held in Tampa, FL and to authorize the voting delegate to carry the Board's position on elections and the resolutions with the freedom to participate in the dialogue at the NCARB Annual Meeting and take into consideration the discussions and any amendments to the resolution before casting the vote on behalf of the Board.

Seconded by Duneman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Kalaher left the meeting.

SchraderBachar provided short updates regarding the MBC/MBE Leadership Summit and the Region 4 Education Symposium.

SchraderBachar shared slides from the Board Governance Workgroup Feedback and the board had a short discussion.

Public Comment

None.

Complaints & Discipline

Closed Session:

Motion by Brannaman to enter into closed session pursuant to Iowa Code section 21.5(1)(a), (d), & (f) and 272C.6(4) at 11:05 a.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Duneman.

VOTE: Roll call: Brannaman, aye; Duneman, aye; Dutcher, aye; and Hatfield, aye.

Motion passed.

Open Session:

Motion by Duneman for the Board to return to open session at 11:24 p.m.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Brannaman to close cases 22-20 and 22-24 as discussed in closed session.

Seconded by Duneman

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Duneman to reduce the penalty to five hundred dollars and grant extension in case 14-03 as discussed in closed session.

Seconded by Dutcher.

Vote: Aye: Duneman, Dutcher, Hatfield Nay: Brannaman Abstaining: None

Motion passed.

Case 22-12

No board action needed at this time. Thompson sending letter via sheriff's office.

Upcoming Meetings & Last-Minute Comments

The next meeting will be January 19, 2023. SchraderBachar noted that all board members need to be present for the hearing.

SchraderBachar noted that the board may need to hold a meeting prior to January's board meeting to vote on PLB rule changes.

Adjournment

Hatfield adjourned the meeting at 11:28 a.m.

Respectfully submitted,

01/19/23

DATE

SCOTT HATFIELD

By: Scott Hatfield, Chairperson