

BEFORE THE IOWA REAL ESTATE COMMISSION  
200 EAST GRAND, SUITE 350  
DES MOINES, IOWA 50309

Department of Commerce  
Professional Licensing Bureau  
**FILED** 2-2-23 (Date)  
IREC  
Board / Commission  
*[Signature]*  
Signature, Executive Officer

IN RE:	)	
	)	CASE NUMBER: 22-321
Jean Perkins	)	
Broker Associate (B13841000)	)	COMBINED STATEMENT OF
	)	CHARGES, INFORMAL
Skogman Realty Co.	)	SETTLEMENT AGREEMENT,
417 1 <sup>st</sup> Ave. SE	)	AND CONSENT ORDER IN A
Cedar Rapids, IA 52401	)	DISCIPLINARY CASE
	)	
RESPONDENT	)	

The Iowa Real Estate Commission (Commission) and **Jean Perkins** (Respondent) enter into this Combined Statement of Charges, Informal Settlement Agreement, and Consent Order in a Disciplinary Case (Order) pursuant to Iowa Code Sections 17A.10(1) and 272C.3(4) (2022).

1. The Commission issued the Respondent real estate broker associate license number B13841000 on December 3, 1999. Respondent’s license is current and in full force and effect through December 31, 2024. At all times relevant to this matter, the Respondent was a licensed broker associate assigned to Skogman Realty Co., a licensed real estate firm, license number F01272000, located in Cedar Rapids, Iowa.

2. The Commission has jurisdiction of this disciplinary matter pursuant to Iowa Code chapters 17A, 272C, and 543B (2021). Licenses issued by the Commission are subject to the laws of the State of Iowa and to the administrative rules of the Commission.

**STATEMENT OF CHARGES**

COUNT I

3. Respondent is charged with submitting, or causing to be submitted; whether intentional or otherwise, incorrect information on a renewal application and failing to comply with continuing education requirements in violation of Iowa Code sections 272C.10(1), 543B.15(5), 543B.29(1)(b), 543B.34(1)(k) (2021). See 193E Iowa Administrative Code sections 4.4(1), 4.5(2)(c), 16.4(2), 16.5(2), 16.5(4), 18.2(5), 18.14(5)(s).

## CIRCUMSTANCES

4. On December 28, 2021, the Respondent submitted her on-line renewal application for an Iowa real estate broker associate license to be placed on active status. On the renewal, the Respondent attested that he had completed the required thirty-six hours (36) of continuing education required by 193E Iowa Administrative Rule § 16.4(2).

5. On October 31, 2022, the Respondent was chosen for a random audit by the Commission for compliance with the continuing education requirements for her 2021 real estate license renewal.

6. Results of the continuing education audit revealed the Respondent included as part of her renewal, one (1) hour "State of the City" course completed January 18, 2022, one (1) hour "Skogman Guarantee Program" course completed May 24, 2022 and four (4) hour "Residential Property Management Essentials" course completed December 4, 2022. The courses were completed after submission of the Respondent's renewal application dated December 28, 2021 and outside of the three (3) year renewal period of 2019, 2020, and/or 2021.

7. Accurate and truthful attestation of one's continuing education history is essential to the Commission's determination of whether an applicant meets all requirements for renewing an Iowa real estate broker associate license. See Iowa Code § 543.15(5) (2022). The Respondent's failure to accurately report her continuing education history as attested on her Iowa real estate broker associate license renewal application constituted a false statement of material fact.

## SETTLEMENT AGREEMENT

8. Without admission of wrongdoing or guilt, the Respondent does not contest the violations alleged in the above-stated Statement of Charges. This case shall constitute one violation for purposes of Iowa Code section 543B.29(4) (2022).

9. Respondent acknowledges that she has a right to receive notice of the above-stated charges and to request a hearing before the Commission on the merits of the charges. By freely and voluntarily entering into this Order, the Respondent waives her right to notice and a hearing and all attendant rights, including the right to seek judicial review. This constitutes discipline against the Respondent, and is the final agency order in this contested case pursuant to Iowa Code section 17A.10 and 193 Iowa Administrative Code 7.4.

10. Respondent agrees that the State's attorney and/or Commission staff may present this Order to the Commission and may have *ex parte* communications with the Commission while presenting it. Respondent waives any right of notice of this meeting or any right that the Respondent might have to participate in the discussion of this Order among the Commission, the Commission staff and the State's attorney.

11. This Order shall be part of the permanent record of Respondent and shall be considered by the Commission in determining the nature and severity of any future disciplinary action to be imposed in the event of any future violations of the laws and rules governing the practice of real estate by the Respondent.

12. Failure to comply with the terms of this Order shall be prima facie evidence of a violation of Iowa Code sections 543B.29(1)(d), 543B.34(1) and 272C.3(2)(a) (2022) and shall be grounds for further disciplinary action. However, no action may be taken against the Respondent for violations of this Order without a hearing, or waiver of hearing.

13. This Order is not binding on the Iowa Real Estate Commission until it has been formally approved by a majority of the Commission members.

(a) In the event that this Order is rejected by the Commission it shall be of no force or effect to either party and it shall not be admissible for any purpose in further proceedings in this matter.

(b) If the Commission approves this Order, it shall fully dispose of all issues in this case.

14. Upon acceptance by both the Commission and Respondent, this Combined Statement of Charges, Informal Settlement Agreement and Consent Order shall be a public record available for inspection and copying in its entirety in accordance with the requirements of Iowa Code chapter 22 (2022).

### **CONSENT ORDER**

#### **IT IS THEREFORE ORDERED:**

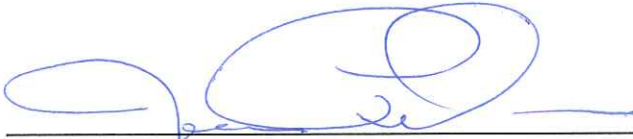
15. CIVIL PENALTY. The Respondent shall pay a civil penalty to the Commission in the amount of five hundred dollars (\$500.00) no later than thirty (30) days after acceptance of this Order by the Commission. The civil penalty must come under a cover letter addressed to the Commission's Executive Officer, referencing Case Number 22-321.

16. FUTURE COMPLIANCE. The Respondent shall at all future times fully and promptly comply with all pertinent Orders of the Commission and the statutes and Commission rules regulating the practice of real estate.

**WHEREFORE**, the terms of this Combined Statement of Charges, Informal Settlement Agreement and Consent Order are agreed to and accepted by the Iowa Real Estate Commission and the Respondent.

**FOR THE RESPONDENT:**

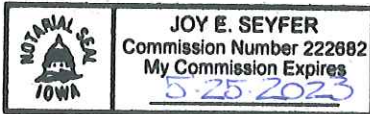
Voluntarily agreed to and accepted by **Jean Perkins** on this 12 day of December, 2022.

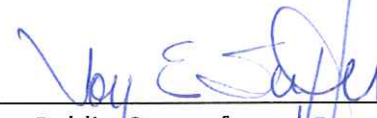
  
By: **JEAN PERKINS**, Respondent

State of Iowa )

County of Linn )

Signed and sworn to before me on this 12<sup>th</sup> day of December, 2022, by:  
Jean Perkins



  
Notary Public, State of Iowa  
Printed Name: Joy E. Seyfer  
My Commission Expires: 5-25-2023

**FOR THE COMMISSION:**

Voluntarily agreed to and accepted by the **IOWA REAL ESTATE COMMISSION** on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

  
**JAMES M.H. CLINGMAN**, Chair  
Iowa Real Estate Commission