

IOWA REAL ESTATE APPRAISER EXAMINING BOARD  
200 East Grand Avenue, Suite 350, Des Moines, IA 50309  
November 30, 2022 | 10:30 a.m.

**Board Members present for all or part of the meeting:**

Sue Clark – via Zoom  
Dan Fuhrmeister, Chair – via Zoom  
Leila Granger  
Loretta Laubach – via Zoom  
Jordan Maus – via Zoom  
Cody Seeley – via Zoom

**Board Members not present for the meeting:**

None

**Staff present for all or part of the meeting:**

Kimberly Gleason, Administrative Assistant  
Lori SchraderBachar, PLB Bureau Chief & Interim Board Executive  
Brad Horn, AAG

**Public present for all or part of the meeting:**

Jared Gregory  
Evan Summy

**Call to Order**

Fuhrmeister called the meeting to order at 10:31 a.m.  
Welcome and Introductions were made.  
Quorum was established.

**Motion by Granger to approve the agenda as presented.**

Seconded by Maus.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed.

Approval of Minutes

**Motion by Maus to approve the open and closed session minutes of October 27, 2022, and allow the interim board executive to sign on the chair's behalf.**

Seconded by Laubach.

Vote: Aye: All      Nay: None      Abstaining: None

Motion passed.

Granger joined the meeting at 10:35 a.m.

**Board Member Reports**

None.

**Committee Reports**

**Work Product Review Committee Recommendation & Vote**

Seeley, Laubach, and Fuhrmeister reported on the work product review for Reasoner, Von Schlotterback, and Summy. Seeley was recused from the interview with Reasoner and Fuhrmeister attended Reasoner's interview in Seeley's absence.

**Motion by Laubach to approve the WPR for Megan Reasoner.**

Seconded by Granger.

VOTE: Aye: Clark, Fuhrmeister, Granger, Laubach, Maus      Nay: None      Abstaining: Seeley

Motion passed

**Motion by Seeley to approve the WPR for Kelly Von Schlotterback and Evan Summy.**

Seconded by Clark.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed

**Disciplinary Committee Discussion**

SchraderBachar reported the discipline committee reviewed the handling of Fannie Mae tips, Appraisal Subcommittee alerts, and other forms of potential complaints/discipline. The board went into lengthy discussion.

**Motion by Laubach to allow the disciplinary committee to grant time extensions, review Fannie Mae tips, approve non-disqualifying convictions, and review disciplinary actions in other states and direct staff on how to proceed.**

Seconded by Granger.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed

Gregory joined the meeting at 10:55 a.m. Summy joined the meeting at 11:00 a.m.

Horn added that basic items such as continuing education audit findings be handled administratively.

**Motion by Seeley to allow staff to proceed with continuing education violations administratively including the drafting of consent orders, with input from the disciplinary committee, and mailing the consent order to respondent.**

Seconded by Clark.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed

**Committee Structure**

SchraderBachar reviewed the new committee structure Fuhrmeister established, which includes disbanding the Reporters Committee and Impaired Licensee Committee. SchraderBachar also noted the merging of the Code and Rules Committee. SchraderBachar informed the board members that if any committee needed to present during a board meeting that they would need to notify the board executive a minimum of two days prior to the meeting. The board was in agreement.

**Staff Reports**

Assistant Attorney General

Horn provided a brief report.

Interim Board Executive/Bureau Chief

SchraderBachar thanked the board and staff for stepping up during the transition of staff. SchraderBachar noted that board members need to check board emails regarding future meeting day requests and to delete all future existing meetings in calendar from the board as new meeting links will be used. SchraderBachar suggested the December board meeting be cancelled due to the hearing being removed from the schedule; the board agreed.

Licensing Report

SchraderBachar reported that eighteen new licenses were issued, 3 conversions from associate to certified, and 3 reinstatement applications were processed from October 1 through November 22, 2022.

**Public Comments**

None.

**Discipline**

**Motion by Laubach to go into closed session at 11:18 a.m. pursuant to Iowa Code section 21.5(1)(a)(d) and 272C.6(4) to review pending license discipline cases and investigations, including any cases ready for final resolution through closure or consent order.**

Seconded by Seeley.

VOTE: Roll Call Vote by SchraderBachar: Clark; aye, Fuhrmeister; aye, Granger; aye, Laubach; aye, Maus; aye and Seeley; aye.

Motion passed.

Gregory left the meeting at 11:18 a.m. and Summy was put into the waiting room at 11:18 a.m.

**Motion by Maus to return to open session at 11:33 a.m.**

Seconded by Seeley.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed.

Summy returned to the meeting at 11:33 a.m.

**Motion by Clark to accept the signed settlements and/or consent agreements for cases 22-11 and 21-16/21-27/21-32 as discussed in closed session and to authorize SchraderBachar to sign on the chair's behalf.**

Seconded by Maus.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed.

**Motion by Clark to accept the signed amendment on case 20-24 and to authorize SchraderBachar to sign on the chair's behalf.**

Seconded by Laubach.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed.

**Motion by Laubach to close case 22-28 as discussed in closed session.**

Seconded by Granger.

VOTE: Aye: Clark, Granger, Laubach, Maus, Seeley                      Nay: None                      Abstaining: Fuhrmeister

Motion passed.

**Motion by Seeley to close case 22-34 as discussed in closed session.**

Seconded by Granger.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed.

**Motion by Maus to approve the reciprocity application as discussed in closed session.**

Seconded by Seeley.

VOTE: Aye: All                      Nay: None                      Abstaining: None

Motion passed.

**Motion by Laubach to approve the background check conviction not disclosed on the waiver as discussed in closed session.**

Seconded by Granger.

VOTE: Aye: All

Nay: None

Abstaining: None

Motion passed.

**Upcoming Meetings and Last-Minute Comments**

WPR Committee Meeting

TBD for December and January

Discipline Committee Meeting

TBD for January

Board Meeting

TBD for January

**Adjournment**

Fuhrmeister adjourned the meeting at 11:42 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

1-25-2023  
Date

Dan Fuhrmeister KSG  
By: Dan Fuhrmeister, Chair