

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 East Grand Avenue, Suite 350, Des Moines | Electronic Means
Thursday, September 15, 2022 at 10:30 a.m.

Board Members present for all or part of the meeting:

Tandi Brannaman	Scott Hatfield, Chair
Bobbi Jo Duneman	Ted Nahas
Dan Dutcher	Jerry Purdy

Staff present for all or part of the meeting:

Lori SchraderBachar, Bureau Chief	Caroline Barrett, AAG
Kimberly Gleason, Administrative Assistant	Ashley Thompson, PLB Investigator

Public:

Lisa Kalaher, AIA Iowa – via Zoom

Call to Order

Hatfield called the meeting to order at 10:00 a.m.
Quorum was established.
Introductions were made.

Approval of Minutes

Motion by Purdy to approve the open and closed session minutes of July 27, 2022, as presented.

Seconded by Nahas.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

The board members had nothing to report.

Administrative Reports

The board reviewed the written reports in the board drive and had no questions or comments:
Licensing Report

Staff Reports

Assistant Attorney General: Barrett had nothing to report.

Board Executive/Bureau Chief: SchraderBachar asked members to have their per diem and travel voucher signed and submitted. SchraderBachar provided a short report, which included two documents uploaded to the drive. Hatfield volunteered to provide a report at the AIA-Iowa annual convention during the luncheon.

Public Comment

Lisa Kalaher reported the AIA-Iowa Convention will be September 29-30. She asked if the board had any 2023 legislative priorities and inquired about the board's openings.

NCARB

Approve Travel for Region 4's Education Symposium (October 21 at, Lawrence Technological University, Detroit, MI)

Motion by Brannaman to send Duneman to NCARB Region 4's Education Symposium in Detroit, MI in October.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Vote on Mutual Recognition Agreement with the United Kingdom's Architects Registration Board

Motion by Duneman to approve the Mutual Recognition Agreement with NCARB and the United Kingdom's Architects Registration Board.

Seconded by Brannaman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Set 2023 Meeting Dates

The board set the following 2023 meeting dates.

January 19, March 16, May 18, July 20, September 20, and November 16, 2023.

Kalaher was placed in the waiting room at 11:04 a.m.

Complaints & Discipline

Closed Session:

Motion by Duneman to enter into closed session pursuant to Iowa Code section 21.5(1)(a), (d), & (f) and 272C.6(4) at 11:08 a.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Dutcher.

VOTE: Roll call: Brannaman, aye; Duneman, aye; Dutcher, aye; Hatfield, aye; Nahas, aye; and Purdy, aye.

Motion passed.

Kalaher was placed back into the meeting at 12:07 p.m.

Open Session:

Motion by Brannaman for the Board to return to open session at 12:07 p.m.

Seconded by Duneman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Purdy to set case 22-06 for hearing.

Seconded by Duneman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Brannaman to close cases 22-16, 22-17, 22-18, and 22-19 as discussed in closed session.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Case 22-12

Thompson presented case 22-12 regarding the use of the term Architectural. No board action needed at this time.

Upcoming Meetings & Last-Minute Comments

The next meeting will be November 17, 2022.

Adjournment

Hatfield adjourned the meeting at 12:11 p.m.

Respectfully submitted,

11.17.2022

DATE

SCOTT HATFIELD

By: Scott Hatfield, Chairperson