

IOWA ARCHITECTURAL EXAMINING BOARD

MINUTES

200 East Grand Avenue, Suite 350, Des Moines | Electronic Means

Wednesday, July 27, 2022 at 10:00 a.m.

Board Members present for all or part of the meeting:

Bobbi Jo Duneman – via Zoom
Dan Dutcher – via Zoom
Scott Hatfield, Chair – via Zoom

Ted Nahas – via Zoom
Jerry Purdy – via Zoom

Board Members not present:

Tandi Brannaman

Staff present for all or part of the meeting:

Lori SchraderBachar, Bureau Chief
Kimberly Gleason, Administrative Assistant

Caroline Barrett, AAG – via Zoom
Renee Paulsen, PLB Staff

Public:

None

Call to Order

Hatfield called the meeting to order at 10:00 a.m.
Quorum was established.
Introductions were made.

Approval of Minutes

Motion by Purdy to approve the open and closed session minutes of May 19, 2022, as presented.

Seconded by Duneman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

The board members had nothing to report.

Administrative Reports

The board reviewed the written reports in the board drive and had no questions or comments:
Licensing Report

Staff Reports

Assistant Attorney General: Barrett had nothing to report.

Board Executive/Bureau Chief: SchraderBachar asked members to have their per diem signed and returned to her by August 25, 2022. . SchraderBachar shared the yearend report and the lapsed listing from July 1, 2022. She also noted staffing changes.

Public Comment

None.

NCARB

Annual Meeting Report

Duneman and SchraderBachar gave a short report regarding the NCARB Annual Meeting.

Volunteers and Approval of Travel

Duneman reported she has been appointed to NCARB's Diversity, Equity, and Inclusion (DEI) Committee. SchraderBachar was appointed to continuing education subcommittee.

Motion by Duneman to approve NCARB committee travel for SchraderBachar and Duneman for fiscal year 2023.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Approve Travel for Chairs and Executives Summit, October 14-15

Hatfield noted that SchraderBachar and he would be attending the Chairs and Executives Summit virtually so no vote on this agenda item was needed.

Complaints & Discipline

Closed Session 1:

Motion by Purdy to enter into closed session pursuant to Iowa Code section 21.5(1)(a), (d), & (f) and 272C.6(4) at 10:20 a.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Dutcher.

VOTE: Roll call: Duneman, aye; Dutcher, aye; Hatfield, aye; Nahas, aye; and Purdy, aye.

Motion passed.

Barrett was placed in the waiting room at 10:20 a.m.

Open Session 2:

Motion by Duneman for the Board to return to open session at 10:24 a.m.

Seconded by Nahas.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Barrett returned from the waiting room at 10:24 a.m.

Motion by Dutcher to accept the Findings of Fact, Conclusions of Law, Decision, and Order in case number 22-01 and to authorize chair to sign the Decision and Order.

Seconded by Nahas.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Closed Session 2:

Motion by Purdy to enter into closed session pursuant to Iowa Code section 21.5(1)(a), (d), & (f) and 272C.6(4) at 10:26 a.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Dutcher.

VOTE: Roll call: Duneman, aye; Dutcher, aye; Hatfield, aye; Nahas, aye; and Purdy, aye.

Motion passed.

Open Session 3:

Motion by Dutcher to return to open session at 10:33 a.m.

Seconded by Duneman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Purdy to close cases 21-18, 22-08, 22-09, 22-10, 22-11, 22-13, 22-14, and 22-15 as discussed in closed session.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Case 22-12

Paulsen presented case 22-12 regarding the use of the term Architectural. No board action needed at this time.

Upcoming Meetings & Last-Minute Comments

The next meeting will be September 15, 2022.

Adjournment

Hatfield adjourned the meeting at 10:39 a.m.

Respectfully submitted,

9.15.22
DATE

SCOTT HATFIELD
By: Scott Hatfield, Chairperson