

Iowa Real Estate Appraiser Examining Board

**Agenda**

Hotel Julien

200 Main Street in Dubuque, IA 52001

**September 23, 2022 | 1:00 PM**



*In addition to conducting an in-person meeting, the Board will also include the option of joining the meeting via electronic means. Members of the public may attend the Board meeting in-person at the Board office, or online by using the following link: <https://us02web.zoom.us/j/81151790866> Meeting ID: 811 5179 0866. Dial by your location 1-312-626-6799.*

*Board meetings are open to the public. Closed captioning services are available for members of the public who are visually impaired. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or [brandy.march@iowa.gov](mailto:brandy.march@iowa.gov), at least 48 hours in advance of the meeting.*

The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fuhrmeister)
2. Welcome, Introductions, & Roll Call (Fuhrmeister/Gleason/March)
3. Approval or Revision of Agenda (Chair)
4. Approval of Minutes (Chair)
  - a. Open & Closed Session Minutes from August 16, 2022 *Exhibit A1 & A2 (A2 = Confidential)*
5. Special Guests
  - a. Peter Christensen, Christensen Law Firm (approximately 1:15 PM)
  - b. Lyle Radke & Kevin Smith, Fannie Mae (approximately 2:00 PM)
  - c. Lisa Desmarais, The Appraisal Foundation (approximately 3:00 PM)
6. New Business (All)
  - a. WPR *Exhibit B*
  - b. Peer Reviewer Application Fontana *Exhibit C*
7. Old Business (All)
8. Public Comments (Public)
9. Board Member Reports, If Any (Board Members)
  - a. Chair Report (Chair)
  - b. Committee Reports
    - Associate Committee (Fuhrmeister/Laubach/March)
    - Code Committee (Granger/Hingst/Horn/Laubach/March)
    - Discipline Committee (Fuhrmeister/Horn/March/Maus)
    - Impaired Licensee Committee (Granger/Horn/March/Seeley)
    - Peer Reviewer Committee (Laubach/March/Maus)
    - Reporters Committee (Clark, Fuhrmeister/March)
    - Rules Committee (Clark/Horn/March/SchraderBachar/Seeley)
    - Work Product Review Committee (Laubach/March/Seeley)
  - c. Board Member Individual Reports (Board Members)

10. Staff Reports (Staff)
  - a. PLB Report (SchraderBachar)
  - b. Executive Officer Report (March) *Exhibit D*
11. Legal Report (Horn)
12. Discipline (Chair)
  - a. *Exhibit E (Confidential)* The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(1)(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.
  - b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)
13. Upcoming Meetings and Last-Minute Comments (All)
  - a. WPR - September 7, 2022 @ 10:30 AM Zoom
  - b. Impaired Licensee - September 15, 2022 @ 10:30 AM Zoom
  - c. Discipline Committee – September 21, 2022 @ 10:30 AM Zoom
  - d. Board Meeting – September 23, 2022 @ 1:00 In-Person in Dubuque, IA
14. Adjournment (Chair)

**NOTICE: On September 23, 2022, after the Board Meeting concludes, some members and staff of the Iowa Real Estate Appraiser Examining Board will be taking a ride on the “world’s shortest and steepest railroad” at Fenelon Place Elevator Company located at 512 Fenelon Place in Dubuque, IA. No official business will be conducted; however, a majority of the board members may be present. Anyone may attend. The cost is \$2.00 per ride, or \$4.00 round trip. The company does NOT take debit or credit cards. Cash is required. Some Board members may also frequent a nearby restaurant. Again, no business will be conducted.**