

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
Wednesday, July 20, 2022 | 1:00 p.m.

Board Members present for all or part of the meeting:

Susan Clark - electronic	Leila Granger - electronic
Dan Fuhrmeister, Chair - electronic	Loretta Laubach - electronic
Jordan Maus, Vice Chair - electronic	Cody Seeley - electronic

Board Members not present for the meeting:

None

Staff present for all or part of the meeting:

Brandy March, Executive Officer	Lori SchraderBachar, PLB Bureau Chief
Brad Horn, AAG - electronic	Kimberly Gleason, Administrative Assistant

Public present for all or part of the meeting:

Josh Binneboese

Call to Order

Call to Order by Fuhrmeister at 1:00 p.m.

Welcome, Introduction & Roll Call

Attendance: Roll Call by Gleason: Clark, Fuhrmeister, Granger, Laubach, Maus, and Seeley.
Quorum was established.

Approval or Revision of Agenda

Motion by Laubach to approve the agenda as presented.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Approval of Minutes

Motion by Maus to approve the open and closed session minutes from June 23, 2022, as presented.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister granted March permission to sign the minutes on his behalf.

New Business

WPR

Laubach reported that Ruffcorn was previously deferred and no interview was conducted due to the fact that this was his second work product review. His reports came back as USPAP compliant and much improvement had been made. Laubach stated that Klostermann was very knowledgeable and was receptive to the committee's suggestions. She answered the questions well with a minor exception regarding net and gross adjustments. Laubach also noted that all reports for Klostermann were USPAP complaint. Laubach stated the committee recommends approval for both candidates. Fuhrmeister stated that he was impressed with the progress of Ruffcorn and the interview with Klostermann.

Motion by Granger to approve the WPR for McKayla Klostermann.

Seconded by Maus.

VOTE: Aye: Clark, Fuhrmeister, Granger, Laubach, and Maus Nay: None Abstaining: Seeley

Motion passed.

Motion by Seeley to approve the WPR for Blake Ruffcorn.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Potential Peer Reviewer Richard Correll

Maus provided a synopsis on the peer reviewer application for Richard Correll including Correll's 30-year appraisal work history and the review work he provided. Maus recommended approval of the application for peer reviewer. Seeley stated that Correll would bring a lot of good to the table.

Motion by Laubach to approve the peer reviewer application for Richard Correll.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

ASC/TAF/Meeting/Conference/Training/Audit Updates

March stated that Maria Brown has been assigned as Iowa's new policy manager. March noted that The Appraisal Foundation was accepting applications for the AQB and ASB board and encouraged board members to apply. March reported that the ASC distributed a memo on July 8, 2022, regarding the 7-hour USPAP update course and its concerns with the DEI section and lack of guidance and reference to regulations. March noted that in response, TAF stated that they anticipated completion of addressing the ASC concerns by September 30, 2022, March did not feel this would greatly impact Iowa licensees as renewals will not occur again until mid-May of 2023. March also noted that the memo is on the ASC's website for those that wish to review all the details.

AARO Fall 2022 Conference in Washington D.C. (October 14-17, 2022)

March noted that she reached out to the peer reviewers to check on interest in attending and Wilmes expressed interest. Granger also expressed interest in attending the AARO Fall conference.

Motion by Granger to approve up to 2 staff members, up to 3 board members, and up to 3 peer reviewers to attend the AARO Fall 2022 conference and the 4-hour pre-conference training session.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Old Business

Traveling Board Meeting

Fuhrmeister suggested contacting the board of realtors in the area to advertise the traveling board meeting in Dubuque. Seeley and Maus will check into promoting the meeting in their area as they reside closest. March stated that she invited TAF to present at the meeting but didn't have confirmation at the time of the meeting.

The Appraisal Summit

Fuhrmeister inquired which board members would like to attend the Appraisal Summit as March needed to submit the out of state travel request. Seeley and Fuhrmeister expressed that they would like to attend but needed to check schedules.

Public Comments

None.

Board Member Reports

Chair Report – Fuhrmeister had nothing to report.

Associate Committee Report – March reported that progress reports from trainee appraisers have been requested and that any reports that had been submitted are available to the board members on the Google drive.

Code Committee Report – Granger, Hingst, Horn, Laubach, and March had nothing to report.

Discipline Committee Report – Fuhrmeister, Maus, Horn, and March had nothing to report.

Impaired Licensee Committee Report – Granger, Horn, March, and Seeley had nothing to report.

Peer Reviewer Committee Report – Laubach, March, and Maus had nothing to report.

Reporters Committee Report – Clark, Fuhrmeister, and March had nothing to report.

Rules Committee Report – Clark, Horn, March, Reed, and Seeley had nothing to report.

Work Product Review Committee Report – Laubach, March, and Seeley had nothing to report.

Board Member Individual Reports – Board members had nothing to report.

Staff Reports

SchraderBachar thanked the board for their service, expressed that renewals for five of the PLB boards went well, and that PLB had a number of staffing changes.

March reported that she was not asked to attend the legislature for the last rule change this session and that the rules committee will need to start working on the 5-year Rolling Review of Administrative Rules. March also stated the quarterly newsletter will be sent out on August 1, 2022.

Legal Report

Horn had nothing to report.

Fuhrmeister called for a break from 1:20 p.m. until 1:25 p.m.

Discipline

Motion Granger to go into closed session at 1:28 p.m. pursuant to 1) Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4) (a); and 2) Iowa Code section 21.5(1) (d) to discuss whether to initiate licensee disciplinary investigations or proceedings; and 3) Such review and discussion will include any cases ready for final resolution through closure or consent order; and 4) Iowa Code section 272C.15(5) to determine whether an applicant's criminal record will prevent the applicant from receiving a license and to determine whether to deny an applicant's application on the basis of an applicant's criminal conviction.

Seconded by Maus.

VOTE: Roll Call Vote by Gleason: Clark; aye, Fuhrmeister; aye, Granger; aye, Laubach; aye, Maus; aye, and Seeley; aye.

Motion passed.

Binneboese was placed in the waiting room at 1:28 p.m.

Motion by Granger to return to open session at 2:15 p.m.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Binneboese returned from the waiting room at 2:15 p.m.

Motion by Maus to accept and countersign the consent order in cases 21-28 and 22-02 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to find probable cause and offer a settlement agreement and set the matter for hearing in cases 22-11 and 22-24 as discussed in closed session.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister was placed in the waiting room at 2:16 p.m.

Motion by Granger to find probable cause in case 22-23 and issue a cease and deist letter with a \$1,000 fine.

Seconded by Seeley.

VOTE: Aye: Clark, Granger, Laubach, Maus, and Seeley Nay: None Abstaining: Fuhrmeister

Motion passed.

Fuhrmeister returned to the meeting at 2:17 p.m.

Motion by Seeley to find probable cause and offer an amendment to the consent order in case 21-12 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Granger to close cases 22-12, 22-15, and 22-20 as discussed in closed session.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings and Last-Minute Comments

Reporters Committee Meeting	August 2, 2022 at 10:30 a.m. via Zoom
Rules Committee Meeting	August 3, 2022 at 10:30 a.m. via Zoom
Associates Committee Meeting	August 9, 2022 at 10:30 a.m. via Zoom
WPR Committee Meeting	August 10, 2022 at 10:30 a.m. via Zoom
Discipline Committee Meeting	August 11, 2022 at 10:30 a.m. via Zoom
Board Meeting & Formal Hearing	August 16, 2022 at 10:30 a.m. via In-Person/Zoom

Fuhrmeister granted March authority to sign any document approved by the Board.

Adjournment

Fuhrmeister adjourned the meeting at 2:23 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

8-16-2022

Date


By: Dan Fuhrmeister, Chair