

IOWA INTERIOR DESIGN EXAMINING BOARD
MINUTES
200 East Grand Avenue, Suite 350, Des Moines | Zoom
Monday, May 9, 2022 | 2:00 p.m.

Board Members present for all or part of the meeting:

Joan Birk	PV (Paul) Osiago - Zoom
Amy Guhl	Jay Reyhons
Todd Mithelman	Lori Wiles
Jennifer Moseley	

Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator	Caroline Barrett, AAG
Kimberly Gleason, Administrative Assistant	

Public:

Kathy Stavneak	Kelly Stavneak
Jim Stavneak	

Call to Order:

Call to Order by Wiles at 2:02 p.m.
Quorum established.
Welcome and introductions were made.

Motion by Moseley to approve the open session minutes of February 21, 2022, as presented.

Seconded by Birk.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Recognition of Past Board Member Stavneak

Wiles thanked and recognized Kathy Stavneak for her years of service to the board and presented her with a plaque. Stavneak spoke briefly.

Wiles called for a break from 2:15 p.m. until 2:20 p.m.

Administrative Reports

Assistant Attorney General: Barrett had nothing to report.

Board Administrator/Bureau Chief: SchraderBachar asked members to have their per diem and travel vouchers signed and returned to her. SchraderBachar showed the board how to access board information in the drive. SchraderBachar noted that she uploaded to the Google drive: an article from FARB Focus Newsletter titled Random Thoughts from a Public Protection Administrator and the brochure Board Member's Dos and Don'ts for all members to review.

Licensing Specialist: Gleason reported from February 1, 2022 through April 30, 2022, there were two (2) registered interior designers and zero (0) reinstatements.

Board Member Reports

None.

Public Comment

None.

CE Audits for 2022 Renewals

SchraderBachar reported that she is currently auditing 100% of the registered interior designers who renew each year and noted PLB policy is to audit at least 10% plus board members renewing in a given year. The board was in consensus with continuing to audit all registered interior designers renewing in a year.

Legislative Report

Barrett provided an update on HF781/SF445, SF2307, SF487/HF487, and HF2349. SchraderBachar provided an update on SF2383.

Rules Committee

SchraderBachar noted that the board will need to begin a 5-year rolling review of the board rules. A committee was established; Wiles and Reyhons agreed to sit on the committee.

CIDQ Membership

After discussion, **Motion by Guhl to join CIDQ .**

Seconded by Birk.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Moseley left the meeting at 3:09 p.m. and returned at 3:11 p.m.

Motion by Reyhons to appoint Wiles as a delegate and Guhl as alternate delegate for CIDQ.

Seconded by Mithelman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Election of Board Officers (Chair and Vice-chair)

Motion by Mithelman to elect Moseley as chair and Birk as vice-chair.

Seconded by Guhl.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Training

Barrett gave a legal overview/training presentation for the board; the presentation is on the Board's Google drive.

Complaints & Discipline

The board did not go into closed session as there were no disciplinary cases.

Upcoming Meetings & Last-Minute Comments

Board Meetings will be August 15 and November 7.

Adjournment

Wiles adjourned the meeting at 3:44 p.m.

Respectfully submitted,

August 15, 2022
DATE


By: Jennifer Moseley, Chair