

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD

**OPEN SESSION MINUTES**

200 E. Grand, Suite 350, Des Moines

**April 5, 2022 | 9:00 a.m.**

**Board Members present for all or part of the meeting:**

Ryan Anderson – via Zoom

Jonathan Martin – via Zoom

Nathan Borland – via Zoom

Brenda Nelson – via Zoom

**Board Members not present for the meeting:**

John Brehm

Colleen Byrnes

**Staff:**

Jill Simbro, Board Administrator

Caroline Barrett, Assistant Attorney General –

Lori SchraderBachar, Bureau Chief

via Zoom

Renee Paulsen, Investigator – via Zoom

Kimberly Gleason, Licensing Specialist

**Public:**

Zachary Druga, CLARB – via Zoom

**Call to Order**

Call to Order by Martin at 9:04 a.m.

Attendance Roll Call by Martin: Anderson, Borland, Martin, and Nelson.

Quorum established.

**Motion by Nelson to approve the open session minutes of October 5, 2021.**

Seconded by Anderson.

VOTE: Aye: All            Nay: None            Abstaining: None

Motion passed.

**Board Member Reports**

The board had nothing to report.

**Administrative Reports:**

Assistant Attorney General

Barrett reported on current legislation that could impact the board, including SF2307 and SF2383/HF2569.

Site Manager

SchraderBachar had nothing to report.

Board Executive

Simbro announced her upcoming retirement in May. She reported that renewals will start in May; thanked Nathan Borland for his service; and announced the new board members Colleen Byrnes and M. Martz.

**CLARB – Zachary Druga, Uniform Standard Resolutions**

Druga presented a slide show regarding the Uniform Standard Resolutions that will be voted on at the CLARB Special Meeting in April.

## CLARB Special Meeting

### **Motion by Nelson to approve Martin and Simbro to participate in the CLARB Special Meeting, April 20, 2022.**

Seconded by Anderson.

VOTE: Aye: All            Nay: None            Abstaining: None

Motion passed.

Vote to Authorize Approved Delegates

### **Motion by Nelson to approve Martin and Simbro to carry the Board's position at the CLARB Special Meeting on the resolutions and participate in the dialogue at the CLARB Special Meeting, April 20, 2022, and vote on behalf of the Board.**

Seconded by Anderson.

VOTE: Aye: All            Nay: None            Abstaining: None

Motion passed.

### **Vote on Uniform Standard Resolutions**

### **Motion by Borland to approve Resolutions 1, 2 & 3 of the CLARB Uniform Standard Resolution at the CLARB Special Meeting, April 20, 2022.**

Seconded by Anderson.

VOTE: Aye: All            Nay: None            Abstaining: None

Motion passed.

### **Public Comment**

Druga thanked the board for their time and left the meeting at 9:47 a.m.

### **Upcoming Meetings & Last Minute comments**

July 12, 2022 – Nelson and Martin noted a conflict for this date.

October 11, 2022

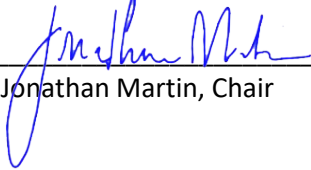
SchraderBachar stated she will be the interim executive officer for the board until a replacement is hired and the board is to direct questions to her.

### **Adjournment**

Martin adjourned the meeting at 9:49 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

08.02.2022  
DATE

  
\_\_\_\_\_  
Jonathan Martin, Chair