

IOWA LANDSCAPE ARCHITECTURAL EXAMINING BOARD

**OPEN SESSION MINUTES**

200 E. Grand, Suite 350, Des Moines

**October 5, 2021 | 9:00 a.m.**

**Board Members present for all or part of the meeting:**

Jonathan Martin, Chair

Brenda Nelson

Ryan Anderson

John Brehm

**Board Members not present for meeting:**

Nathan Borland

**Staff:**

Jill Simbro, Board Administrator

Caroline Barrett, Assistant Attorney General

Lori SchraderBachar, Bureau Chief

Kimberly Gleason, Licensing Specialist

**Public:**

None

**Call to Order**

Call to Order by Martin at 9:03 a.m.

Attendance Roll Call by Martin: Anderson, Brehm, Martin, and Nelson.

Quorum established.

**Motion by Nelson to approve the open session minutes of July 20, 2021.**

Seconded by Brehm.

VOTE: Aye: All      Nay: None      Abstaining: None

Motion passed.

**Board Member Reports**

The board had nothing to report.

**Administrative Reports:**

Assistant Attorney General

Barrett had nothing to report.

Site Manager

SchraderBachar provided a short update on the website and open board positions.

Board Executive

Simbro had nothing to report.

**CLARB Report – Martin/Simbro**

Simbro and Martin provided a brief update on the CLARB annual meeting. Martin attended in person and Simbro attended virtually.

**Continuing Education Audits**

Simbro presented the CE audits. The board went into lengthy discussion reviewing the continuing education audits.

**Motion by Nelson to approve Johnathan Martin to review and approve continuing education audits.**

Seconded by Anderson.

VOTE: Aye: All            Nay: None            Abstaining: None

Motion passed.

**Public Comment**

None.

**Upcoming Meetings & Last Minute comments**

January 18, 2022

April 19, 2022

**Adjournment**

Martin adjourned the meeting at 10:14 a.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

4/15/22  
DATE

  
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Jonathan Martin, Chair