

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
Wednesday, July 21, 2021 | 1:00 p.m.

Board Members present for all or part of the meeting:

Dan Fuhrmeister, Chair	Jordan Maus - Electronic
Loretta Laubach, Vice Chair	Leila Granger
Cody Seeley	Teresa Selberg

Board Members not present for the meeting:

None

Staff present for all or part of the meeting:

Brandy March, Executive Officer	Kimberly Gleason, Licensing Specialist
Brad Horn, AAG	Rod Reed, Bureau Chief

Public present for all or part of the meeting:

JesseRose Morgan

Call to Order

Call to Order by Fuhrmeister at 1:03 p.m.

Welcome, Introduction & Roll Call

Attendance: Roll Call by Gleason: Fuhrmeister, Granger, Laubach, Maus, Seeley, and Selberg.
Quorum was established.

Approval or Revision of Agenda

Motion by Laubach to approve the agenda as presented.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Approval of Minutes

Motion by Maus to approve the open and closed session minutes from June 23, 2021, as presented.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Old Business

Renewals

March reported that as of July 19, 2021, 126 people are left to renew prior to July 30, 2021, with late renewals being allowed until August 30, 2021. March stated she has 17 continuing education audits to complete with 12 of those being licensees who have not yet renewed.

AARO Fall Conference

The Board was asked to finalize the attendees for the AARO conference by the next board meeting so travel plans can be initiated.

New Business

WPR – JesseRose Morgan AR03687

WPR – Blake Ruffcorn AR03637

Laubach reported that the WPR Committee met via Zoom on July 13, 2021, receiving 3 reports from each of the candidates. Laubach stated that the committee strongly recommends that Ruffcorn take a supporting your adjustment course and a report writing course. As of today, Ruffcorn has not been able to pass the exam. Laubach noted that during the interview the candidate would refer to his "supervisor," leading the committee to believe he is not ready to be on his own. The committee is recommending Ruffcorn be deferred for six months and for three reports to be randomly selected for a second WPR after six months. Seeley stated that the reports reviewed for Morgan were very complex reports and contained minor errors. Morgan also has not passed the exam. Seeley feels she is not ready to be on her own and has only had approximately one year in the field. Laubach noted that one of Morgan's reports appeared to be beyond her scope of licensure. The committee is recommending Morgan be deferred for six months and for two non-complex reports to be randomly selected for a second WPR after six months.

Motion by Selberg to defer the WPR for JesseRose Morgan and Blake Ruffcorn for six months and request additional reports and recommend additional coursework as discussed.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Morgan left the meeting at 1:13 p.m.

ASFMRA Course Application

March stated that the ASFMRA IA & IL Chapters Summer Meeting course was approved for 7 hours by Illinois and after careful review of the course application she felt it was necessary to bring to the board's attention for review as some of the content does not appear to pertain to the appraisal field. March requested the board review the course agenda in particular from the Bottom Up: How a Young Man with a Small Boat Changed Our Nation's Rivers; What's Next in Ag Requirement Connectivity: Automation and Data, and New Tech Toys for Agriculture as they don't appear to comply with IAC 193F-1.5(2). March did reach out to Illinois regarding their decision making on this course approval for 7 hours. Horn expressed concerns after speaking with the ASC over the wording of the Iowa statute and requested it be reviewed at the Rules Committee meeting. Maus noted that as a dual licensee he felt the course should not have been approved by Illinois for the 7 hours but did mention that Illinois has a different education perimeter than Iowa.

Motion by Seeley to approve the ASFMRA course titled Iowa and IL Chapters Summer Meeting for four hours of credit, with the sessions of the course that do not pertain to the appraisal field to not receive credit.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Contract with Peer Reviewer William (Bill) Pruett

Motion by Laubach to approve the peer reviewer contract for Bill Pruett through December 31, 2021.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: Seeley

Motion passed.

Public Comments

None.

Discipline

Motion Seeley to go into closed session at 1:34 p.m. pursuant to Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4) (a); and Iowa Code section 21.5(1) (d) to discuss whether to initiate licensee disciplinary investigations or proceedings. Such review and discussion will include any cases ready for final resolution through closure or consent order.

Seconded by Maus.

VOTE: Roll Call Vote by Gleason: Fuhrmeister; aye, Granger; aye, Laubach; aye, Maus; aye, Seeley; aye, and Selberg; aye.

Motion by Selberg to return to open session at 2:02 p.m.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to close cases 21-04B, 21-18, and 21-19 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to retract the probable cause found in case 20-29 as discussed in closed session.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to release the respondent from the consent order in case 21-15.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to accept and countersign the settlement agreement/consent order in case 20-31.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

Chair Report – Fuhrmeister had nothing to report.

Associate Committee Report – March, Fuhrmeister, and Selberg had nothing to report.

Code Committee Report – Granger, Hingst, Laubach, and March had nothing to report.

Discipline Committee Report – Horn, March, Maus, and Selberg had nothing to report.

Peer Reviewer Committee Report – March, Maus, and Seeley had nothing to report.

Rules Committee Report – Fuhrmeister, Granger, Horn, March, and Reed had nothing to report.

WPR Committee Report – Laubach, March, and Seeley had nothing to report.

Board Member Individual Reports – Board members had nothing to report.

Staff Reports

Reed had nothing to report.

March reported that a new staff position is in the approval process. The new position will work jointly for PBL and REAP, which will mean Gleason will no longer be attending REAP Board Meetings after they

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are hired. March stated that the October Board meeting and hearing will need to be rescheduled due to the IDOB Annual Meeting. She also stated that the ASC annual report was released on June 9, 2021, and is available on the ASC website. In addition, the ASC is conducting a comprehensive review of USPAP and the Criteria to look for bias and consistency to promote fairness, equity, objectivity, and diversity in the appraisals and the training of appraisers. This endeavor will be performed by CLEAR. March mentioned to Granger that she could take the TAF 4 hour course entitled Intro to Terms and Concepts of USPAP, which is for state regulators and investigators. March noted the Newsletter will be going out on August 1, 2021, and for all board members and staff to review for errors.

Legal Report

Horn had nothing to report.

Upcoming Meetings and Last Minute Comments

WPR Committee Meeting	August 12, 2021 at 10:30 a.m.
Discipline Committee Meeting	August 24, 2021 at 10:30 a.m.
Rules Committee	TBD
Associate Committee	August 19, 2021 at 10:30 a.m.
Board Meeting	August 31, 2021 at 1:00 p.m.
Board Meeting	September 28, 2021 at 1:00 p.m.

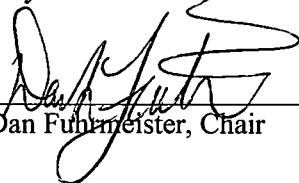
Adjournment

Fuhrmeister adjourned the meeting at 2:18 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

8-31-2021

Date


By: Dan Fuhrmeister, Chair