

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309
Thursday, January 13, 2022 | 1:00 p.m.

Board Members present for all or part of the meeting:

Dan Fuhrmeister, Chair	Jordan Maus
Loretta Laubach, Vice Chair	Leila Granger
Cody Seeley	Teresa Selberg

Board Members not present for the meeting:

None

Staff present for all or part of the meeting:

Brandy March, Executive Officer	Rod Reed, Finance Bureau Chief
Brad Horn, AAG	Kimberly Gleason, Licensing Specialist

Public present electronically for all or part of the meeting:

Josh Walitt	Catherine Como
Alanda Meyer	Ben Harman

Call to Order

Call to Order by Fuhrmeister at 1:00 p.m.

Welcome, Introduction & Roll Call

Attendance: Roll Call by Gleason: Fuhrmeister, Granger, Laubach, Maus, Seeley, and Selberg.
Quorum was established.

Approval or Revision of Agenda

Motion by Laubach to approve the agenda as presented.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Approval of Minutes

Motion by Selberg to approve the open and closed session minutes from December 07, 2021, as presented.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister granted EO March permission to sign the minutes on his behalf.

New Business

WPR

Laubach mentioned that Sadoris was applying for certified general and had a good understanding of the process and was good at answering and comprehending the questions. Laubach did state that Sadoris had some issues with not including hypothetical and extraordinary assumptions, but did very well overall. Seeley noted that the properties were very hard reports and only had small errors. The committee recommends approval of Sadoris. Seeley then reported on DeWerff stating that he had issues with answering basic concept questions and his reports needed more narrative. The committee wishes to recommend deferral for six months and highly recommends the candidate take a Report Writing Course. After six months, the Executive Office can randomly select two additional reports for Standard 3/4 review. Laubach reported that Ellison answered questions very well and only had minor USPAP errors on the three selected reports. Laubach stated that Ellison seemed competent and knew the answers better than

what was expected, based on the review comments. The committee recommends approval of the WPR for Ellison with a comment for her to be more careful on the data collection.

Motion by Selberg to approve the WPR for Saddoris and Ellison.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to defer the WPR for DeWerff.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Harmon left the meeting and the time was unknown as they were an electronic participant.

Waiver to Administrative Rules 193F

Fuhrmeister stated that a waiver request came in from The Columbia Institute. Fuhrmeister mentioned they want to continue to offer synchronous (virtual) courses without IDECC approval. Fuhrmeister noted the Criteria no longer requires IDECC approval and treats synchronous courses as classroom courses.

Motion by Maus to approve the waiver request from The Columbia Institute as presented and to authorize the Executive Officer of the Board to approve any similar waiver request from any course provider in a similar situation.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Fuhrmeister granted EO March permission to sign the waiver on his behalf.

Eligibility Determination (Hatch)

Fuhrmeister reported that a degree evaluation request came in from Robert Hatch and that Mr. Hatch would like to know if his college degree would meet the Current AQB Criteria for a residential certification.

Motion by Maus to approve the eligibility determination for Robert Hatch as presented.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Fuhrmeister granted EO March permission to sign the eligibility determination on his behalf.

RemoteVal Demonstration by Josh Walitt

Fuhrmeister welcomed Josh Walitt of Walitt Solutions. Walitt presented a demonstration on RemoteVal, a real-time interior/exterior inspection and measurement tool, created by Incenter Appraisal Management, focusing on basic functions and USPAP considerations. The Board had no questions for Walitt.

CE Broker Demonstration by Catherine Como

Fuhrmeister welcomed Catherine Como, Account Executive at CE Broker. Como provided information about CE Broker and their experience with the South Carolina Appraiser Board. The Board had no questions for Como.

Meyer left the meeting at 1:50 p.m. and Como left the meeting at 1:54 p.m.

Adopt and File Rules from NOI 6017C

Motion by Laubach to adopt changes to IAC 193F Chapters 1, 4-6, and 8-12 as presented and published in the notice of intent ARC6017C with one minor change.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Fuhrmeister granted EO March permission to sign the notice to adopt on his behalf.

Notice of Intended Action

Motion by Selberg to file a notice of intent to amend IAC 193F Chapters 1, 5, 6, and 11 as presented.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Meeting/Conference Updates

AQB Public Meeting (November, 19, 2021)

ASB Public Meeting (January 6, 2022)

EO March provided a report on the AQB Public Meeting from November 19, 2021, and the ASB Public Meeting from January 6, 2022.

Walitt left the meeting at 1:56 p.m.

AARO Spring 2023 Conference & Training in San Antonio, TX

Motion by Laubach to approve up to 3 board members, 2 staff, and every peer reviewer to attend either the Regulator Training Course or Investigator Training Course on May 12 and/or 13, 2022, and/or then the AARO Spring 2022 conference from May 13-15, 2022, as their schedules permit. Both events will take place at the Drury Plaza Hotel Riverwalk in San Antonio, Texas.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed

Old Business

None

Public Comments

None

Fuhrmeister called for a break from 1:59 p.m. until 2:06 p.m.

Discipline

Motion Maus to go into closed session at 2:08 p.m. pursuant to Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4) (a); and Iowa Code section 21.5(1) (d) to discuss whether to initiate licensee

disciplinary investigations or proceedings. Such review and discussion will include any cases ready for final resolution through closure or consent order.

Seconded by Selberg.

VOTE: Roll Call Vote by Gleason: Fuhrmeister; aye, Granger; aye, Laubach; aye, Maus; aye, Seeley; aye, and Selberg; aye.

Motion by Laubach to return to open session at 2:27 p.m.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to accept and countersign the statement of charges and settlement agreement in case 21-12 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister granted EO March permission to sign on his behalf.

Motion by Laubach to find probable cause in cases 21-16, 21-27, 21-32 and 21-23 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Seeley to release the respondent from the consent order in case 20-33 as discussed in closed session.

Seconded by Granger.

VOTE: Aye: Fuhrmeister, Granger, Maus, Seeley, and Selberg Nay: None Abstaining: Laubach

Motion passed.

Motion by Laubach to close cases 20-30, 21-02, 21-33, 21-34, and 21-37 as discussed in closed session.

Seconded by Seeley.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Board Member Reports

Chair Report – Fuhrmeister had nothing to report.

Associate Committee Report – March, Fuhrmeister, and Selberg had nothing to report.

Code Committee Report – Granger, Horn, Laubach, and March had nothing to report.

Discipline Committee Report – Maus, Selberg, Horn, and March had nothing to report.

Peer Reviewer Committee Report – Maus, Seeley, and March had nothing to report.

Rules Committee Report – Fuhrmeister inquired on the board's opinion to hold WPR and interviews for those going through PAREA. The board was unanimous on those going through PAREA to be required to complete the WPR process. It was unclear if the PAREA WPR candidate would need to have additional reviews, no reviews, or if the Board will seek copies of the reviews conducted during the PAREA course. The Rules Committee will work on this action item.

WPR Committee Report – Laubach, March, and Seeley had nothing to report.

Board Member Individual Reports – Board members had nothing to report.

Staff Reports

Reed had nothing to report.

March reported that Gilliam turned in her resignation and the new employee process will start over. March also mentioned that the ASC sent new guidelines on temporary waivers.

Legal Report

Horn had nothing to report.

Upcoming Meetings and Last-Minute Comments

WPR Committee Meeting	February 9, 2022 at 10:30 a.m. via Zoom
WPR Committee Meeting	March 7, 2022 at 10:30 a.m. via Zoom
Discipline Committee Meeting	March 15, 2022 at 10:30 a.m. via Zoom
Board Meeting	March 17, 2022 at 1:00 p.m. via In-Person/Zoom
WPR Committee Meeting	April 6, 2022 at 10:30 a.m. via Zoom
Discipline Committee Meeting	April 13, 2022 at 10:30 a.m. via Zoom
Board Meeting	April 20, 2022 at 1:00 p.m. via In-Person/Zoom

Fuhrmeister granted March authority to sign any document approved by the Board.

Adjournment

Fuhrmeister adjourned the meeting at 2:48 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

3-17-22
Date

Dan Fuhrmeister bm
By: Dan Fuhrmeister, Chair