

Iowa Real Estate Appraiser Examining Board
Agenda
200 East Grand Ave., Suite 350 in Des Moines, IA 50309
Wednesday, May 26, 2021 | 11:00 AM



Pursuant to Iowa Code 21.8, the Real Estate Appraiser Examining Board will be conducting this meeting by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which have rendered an in-person meeting impossible or impractical. Members of the public may attend the Board meeting online by using the following link.
<https://us02web.zoom.us/j/882562802518> Meeting ID: 882 5628 0251 Dial by your location 1-312-626-6799.

Board meetings are open to the public. Closed captioning services are available for members of the public who are visually impaired. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fuhrmeister)
2. Welcome, Introductions & Roll Call (Gleason/March)
3. Approval or Revision of Agenda (Fuhrmeister)
4. Chair, Vice Chair, & Committee Appointments
5. Approval of Minutes (Chair)
 - a. Open & Closed Session Minutes from April 28, 2021 *Exhibit A1 & A2*
6. Old Business (All)
 - a. COVID-19
 - b. AQB Corrective Action Discipline Courses
 - c. AARO Conference Recap
7. New Business (All)
 - a. WPR *Exhibit B*
 - Gary Gioffredi II AR03550
 - b. Post Course Applications
 - Michael Swaim *Exhibit C*
 - Norman Swaim *Exhibit D*
8. Public Comments (Public)
9. Discipline (Chair)
 - a. *Exhibit E* The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(1)(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
 - b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)

10. Board Member Reports, If Any (Board Members)
 - a. Chair Report (Chair)
 - b. Committee Reports
 - Associate Committee (March)
 - Code Committee (Hingst/March)
 - Discipline Committee (March)
 - Peer Reviewer Committee (March)
 - Rules Committee (March/Reed)
 - Work Product Review Committee (March)
 - c. Board Member Individual Reports (Board Members)

11. Staff Reports (Staff)
 - a. IDOB Report (Reed)
 - b. Executive Officer Report (March) *Exhibit F*
 - c. Board Member Training *Exhibit G*

12. Legal Report (Horn)
 - a. When to Recuse *Exhibit H*
 - b. Legal Training *Exhibit I*

13. Upcoming Meetings and Last Minute Comments (All)
 - a. WPR Committee – Needs Scheduled
 - b. Rules Committee – Needs Scheduled
 - c. Discipline Committee – Needs Scheduled
 - d. Board Meeting – June 23, 2021 at 1:00 PM (Zoom)

14. Adjournment (Chair)