

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309 – Electronic Means
Wednesday, April 28, 2021 | 1:00 p.m.

Pursuant to Iowa Code 21.8, the Real Estate Appraiser Examining Board conducted the meeting by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which have rendered an in-person meeting impossible or impractical.

Board Members present for all or part of the meeting:

Dan Fuhrmeister, Chair	Jordan Maus
Loretta Laubach, Vice Chair	Fred Greder
Tracy Crimmins	Teresa Selberg

Board Members not present for the meeting:

Mark Kapfer

Staff present for all or part of the meeting:

Brandy March, Executive Officer	Kimberly Gleason, Licensing Specialist
Brad Horn, AAG	Rod Reed, Bureau Chief

Public present for all or part of the meeting:

Brandon Maske	Jennifer Plate
Jessie Ward	Leila Granger
Cody Seeley	

Call to Order

Call to Order by Fuhrmeister at 1:06 p.m.

Welcome, Introduction & Roll Call

Attendance: Roll Call by Gleason: Crimmins, Fuhrmeister, Greder, Laubach, Maus, and Selberg.
Quorum was established.

Approval or Revision of Agenda

No changes made to the agenda.

Motion by Laubach to approve the agenda as presented.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Approval of Minutes

Motion by Maus to approve the open and closed session minutes from March 24, 2021; open session minutes from March 31, 2021; and open session minutes from April 7, 2021 as presented.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister authorized March to sign the minutes on his behalf.

Public Comments

None.

Board Member Reports

Chair Report – Fuhrmeister had nothing to report.

Associate Committee Report – Selberg and Laubach had nothing to report. March stated this is a future agenda item.

Code Committee Report – Greder, Kapfer, and March had nothing to report. Horn noted HF682 was still being watched and was placed on the unfinished business calendar. Horn stated the legislation passed the Senate, but would still need to go back through the house for approval.

Discipline Committee Report – Selberg and Maus had nothing to report.

Peer Reviewer Committee Report – Fuhrmeister, and Crimmins had nothing to report.

Rules Committee Report – Greder and Crimmins had nothing to report. March requested the board members complete the Doodle Poll previously sent out in an effort to get a meeting scheduled.

WPR Committee Report – Fuhrmeister and Laubach had nothing to report as it will be a future agenda item.

Board Member Individual Reports – Board members had nothing to report.

Staff Reports

Reed had nothing to report.

March requested a board member write the Word from the Board article which is due April 29th. Fuhrmeister agreed to get March an article today. March reiterated that she sent out a Doodle Poll for the Rules Committee as a meeting needs scheduled in May. She requested two people to volunteer as Crimmins and Greder will no longer be on the board.

Legal Report

Horn reported that he will continue to monitor the Governor's proclamation and expects an update on Friday. Horn is looking at the provisions that will impact this board.

Old Business

COVID-19

March stated that IDOB pushed the entry into Phase 2 back from March 29 to June 1, 2021, that visitors are still by appointment only, and travel is still not authorized. March also noted that in-person meetings may begin no earlier than September.

March mentioned that on April 5, 2021, the Governor issued another proclamation extending the emergency with a termination date of May 2, 2021. March stated that sections 74, 75, 78, and 84 apply to the board and that section 75 would impact the renewal deadline if the proclamation is extended. March inquired if the Board would like to provide any guidance on the renewal deadlines should the governor's proclamation be extended beyond May 2, 2021. The board was in agreement that they do not wish to give guidance or extend the renewal deadline.

AQB Corrective Action Discipline Courses

Maus reported on the Assignment Conditions, Elements, and Results corrective education course and stated it was very specific and would not be one he would recommend as part of a discipline case. Maus stated he was unable to report on Ethics, Competency and Negligence due to an expiration date and will report on it at the next meeting.

AARO Conference (May 3-5, 2021)

March stated that the conference registration link for the virtual meeting was sent out and to register.

Notice of Intent IAC 193F Chapters 1 and 3-12

March reported that the Board voted to file a notice of intent to amend IAC 193F Chapters 1, and 3-12 at the March 24, 2021 board meeting and that the rules were filed with the legislature on April 6, 2021 for publication on May 5, 2021. March stated the notice of intent will be listed as ARC5611C with a public hearing to be held on May 25, 2021 at 11:00 a.m. with written comments due by end of business. March informed the board they will need to review all comments and prepare an “adapt and file” for the Board to review and vote on at a future board meeting.

New Business

Waiver Requests

March reported that ISU is requesting to offer their 93rd Annual Soil Management Land Valuation conference virtually.

Motion by Laubach to approve waiver request for ISU regarding a virtual course.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister gave EO March permission to sign waiver on his behalf.

WPR - Brandon Maske AR03622

WPR – Jennifer Plate AG03658

WPR – Jessie Ward AG03656

Laubach stated that all candidates presented a professional demeanor and did good work on their appraisals.

Motion by Crimmins to approve the WPR for Brandon Maske, Jennifer Plate, and Jessie Ward.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

TAF/ASC Updates

March stated that the appraisal diversity survey is due on April 30, 2021. The link was sent out to all appraisers and is on the website.

Extenuating Circumstances

March noted that Oetken was leaving the appraisal profession, Miller/Mathes provided circumstances, and Lynch is on deployment.

Motion by Selberg to accept the extenuating circumstances for Bryan Lynch, Logan Mathes, and Shelly Miller and allow them to renew their associate registrations.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Farewell to Crimmins, Greder, and Kapfer

Fuhrmeister thanked Crimmins and Greder for their service as Kapfer was not in attendance. Crimmins thanked appraisers for all they do and that it was a pleasure serving on the Board. Greder stated that when you serve on a board like this you get more out of it than what you put into it.

All public members left the meeting at 1:41 p.m.

Discipline

Motion Crimmins to go into closed session at 1:42 p.m. pursuant to Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4) (a); and Iowa Code section 21.5(1) (d) to discuss whether to initiate licensee disciplinary investigations or proceedings. Such review and discussion will include any cases ready for final resolution through closure or consent order.

Seconded by Selberg.

VOTE: Roll Call Vote by Gleason: Crimmins; aye, Fuhrmeister; aye, Greder; aye, Laubach; aye, Maus; aye, and Selberg; aye.

Motion by Maus to return to open session at 2:10 p.m.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister called for a break from 2:11 p.m. until 2:17 p.m.

Seeley and Granger returned to the meeting at 2:16 p.m.

Motion by Selberg to find probable cause in case number 20-36 as discussed in closed session.

Seconded by Crimmins.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to accept and countersign the settlement agreement/consent order in case 20-33 as discussed in closed session with Laubach recused.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: Laubach

Motion passed.

Fuhrmeister authorized March to sign the settlement agreement/consent order on his behalf.

Upcoming Meetings and Last Minute Comments

WPR Committee Meeting (Zoom) May 12, 2021 at 10:30 p.m.

Discipline Committee Meeting (Zoom) May 19, 2021 at 10:30 a.m.

Board Meeting (Zoom) May 26, 2021 at 1:00 p.m.

Reed thanked Greder and Crimmins for their service on the board.

Adjournment

Fuhrmeister adjourned the meeting at 2:22 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

5/26/2021
Date

Dan Fuhrmeister bm
By: Dan Fuhrmeister, Chair