

Iowa Real Estate Appraiser Examining Board
Agenda
200 East Grand Ave., Suite 350 in Des Moines, IA 50309
Wednesday, October 28, 2020 | 12:00 PM



Pursuant to Iowa Code 21.8, the Real Estate Appraiser Examining Board will be conducting the October 28, 2020, meeting by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which have rendered an in-person meeting impossible or impractical. The meeting will start at 12:00 pm. Members of the public may attend the Board meeting online by using the following link.

<https://us02web.zoom.us/j/84259260092?pwd=UWt3SlIFMjJON2VOL0Zkb1VxdEFTQT09>

Meeting ID: 842 5926 0092 Password: 261820 Dial by your location 1-312-626-6799 US

Closed captioning services are available for members of the public who are visually impaired. For assistance in attending this meeting, please contact Brandy March at 515-725-9025. The Board would ask that all members of the public who attend this meeting please place themselves on mute, except during the period of the meeting that is specifically designated for public comment during which time members of the public may address the Board in an orderly fashion, one at a time, and subject to reasonable time and manner restrictions enforced by the Board's Executive Officer.

The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fuhrmeister)
2. Welcome, Introductions & Roll Call (Gleason/March)
3. Approval or Revision of Agenda (Fuhrmeister)
4. Approval of Minutes (Fuhrmeister)
 - a. Open & Closed Session Minutes from September 28, 2020 *Exhibit A1 & A2*
5. Public Comments (Public)
6. Board Member Reports (Board Members)
 - a. Chair Report (Fuhrmeister)
 - b. Committee Reports, if Any
 - Associate Committee (Laubach/Selberg/March)
 - Code Committee (Greder/Kapfer/Hingst/March)
 - Discipline Committee (Maus/Selberg/March)
 - Peer Reviewer Committee (Fuhrmeister/Crimmins/March)
 - Rules Committee (Crimmins/Greder/March)
 - Work Product Review Committee (Fuhrmeister/Laubach/March)
 - c. Board Member Individual Reports (Board Members)
7. Staff Reports (Staff)
 - a. IDOB Report (Reed)
 - b. Executive Officer Report (March) *Exhibit B*
8. Legal Report (Barrett)

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

9. Old Business (All)

- a. COVID-19
- b. AQB Corrective Action Discipline Courses
- c. Noticed Rules
 - High Priority *Exhibit C*
 - House File *Exhibit D*

10. New Business (All)

- a. Complaint Process *Exhibit E*
- b. AARO Conference Recap *Exhibit F*
- c. Waiver Request – Institute of Iowa Certified Assessors *Exhibit G*
- d. Waiver Request – The Columbia Institute *Exhibit H*
- e. PAREA *Exhibit I*
- f. Peer Reviewer Contract Renewal
- g. TAF Courses *Exhibit J*
- h. Appraisal Summit Attendance *Exhibit K*

11. Discipline (Fuhrmeister)

- a. *Exhibit L* The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(1)(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
- b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)

12. Upcoming Meetings and Last Minute Comments (All)

- a. WPR Committee – November 10, 2020 at 10:30 AM (Zoom)
- b. Discipline Committee – November 17, 2020 at 10:30 AM (Zoom)
- c. Board Meeting – November 18, 2020 at 12:00 PM (Zoom)
- d. No meetings in December or February

13. Adjournment (Fuhrmeister)