

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 East Grand Avenue, Suite 350, Des Moines, IA 50309 – Electronic Means
Tuesday, July 28, 2020 | 12:00 p.m.

Pursuant to Iowa Code 21.8, the Real Estate Appraiser Examining Board conducted the July 28, 2020, meeting by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which have rendered an in-person meeting impossible or impractical.

Board Members present for all or part of the meeting:

Dan Fuhrmeister, Chair	Jordan Maus
Loretta Laubach, Vice Chair	Teresa Selberg
Mark Kapfer	

Board Members not present for the meeting:

Fred Greder	Tracy Crimmins
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Staff present for all or part of the meeting:

Brandy March, Executive Officer	Kimberly Gleason, Licensing Specialist
Luke Dawson, AAG	Rod Reed, IDOB Bureau Chief
Robert Lampe, PLB Executive Officer	

Public present for all or part of the meeting:

Bernard Daly

Call to Order

Call to Order by Fuhrmeister at 12:01 p.m.

Welcome, Introduction & Roll Call

Attendance: Roll Call by Gleason: Fuhrmeister; aye, Laubach; aye, Maus; aye, and Selberg; aye.
Quorum was established.

Approval or Revision of Agenda

March requested the Board go into closed session immediately due to scheduling conflicts with EO Lampe. March also stated that there was no closed session minutes on June 23, 2020.

Motion by Selberg to approve the agenda as amended.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Approval of Minutes

Motion by Selberg to approve the June 23, 2020 open session minutes as presented.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister authorized March to sign the minutes on his behalf.

Daly left the meeting at 12:06 p.m.

Discipline

Motion Selberg to go into closed session at 12:08 p.m. pursuant to Iowa Code section 21.5(1)(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4) (a); and Iowa Code section 21.5(1) (d) to discuss whether to initiate licensee

disciplinary investigations or proceedings. Such review and discussion will include any cases ready for final resolution through closure or consent order.

Seconded by Maus.

VOTE: Roll Call by Gleason: Fuhrmeister; aye, Laubach; aye, Maus; aye, and Selberg; aye.

Motion carried.

Kapfer joined the meeting during closed session at 12:17 p.m. PLB EO Lampe left the meeting during closed session at 12:15 p.m. March and Dawson left the meeting during closed session at 12:10 p.m. and returned at 12:13 p.m. and 12:15 p.m.

Motion by Selberg to return to open session at 12:29 p.m.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Laubach to close cases 20-11, 20-18, 20-20, and 20-22 as discussed in closed session.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Maus to accept the findings of fact, conclusions of law, decision and order in Case 19-11 and to authorize Fuhrmeister, Board Chair, or EO Lampe to sign the decision and order with EO on behalf of the chair.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Dawson stated that the order must be mailed by certified mail.

Public Comments

None

Board Member Reports

Chair Report – Fuhrmeister had nothing to report.

Associate Committee Report – Selberg and Laubach had nothing to report.

Code Committee Report – Dawson requested a meeting be scheduled.

Discipline Committee Report – Maus stated they met on July 23, 2020, and discipline was discussed earlier.

Peer Reviewer Committee Report – Fuhrmeister had nothing to report.

Rules Committee Report – March noted they met on July 17, 2020, and that she filed the notice of intent for the high priority rule changes which were subsequently accepted by the governor's office and should be published under ARC 5126C on August 12, 2020. March noted a hearing on the rules is scheduled for September 1, 2020, at 10:00 a.m., and the board will need to vote on final adoption in a couple months after they've reviewed any public comments.

WPR Committee Report – Fuhrmeister and Laubach had nothing to report.

Board Member Individual Reports – No one had anything to report.

Staff Reports

Reed had nothing to report.

March stated that renewals are due by July 31, 2020, with late renewals being accepted between August 1 and August 30, 2020. March stated the newsletter is going out on August 1, 2020. March reported that IDOB and PLB had a meeting earlier today regarding a return to work plan. Visitors staying longer than five (5) minutes will require pre-approval from the PLB Site Manager. Lastly, March stated the AARO Fall Conference will be virtual instead of in-person.

Legal Report

Dawson had nothing to report.

Old Business

COVID-19

Nothing to report.

ASC Grants

Nothing to report.

Traveling Board Meeting

The board has agreed to table this agenda item until the August 2020 meeting.

New Business

Eric Lamp Release from Licensure by Consent

Motion by Selberg to release Lamp from his Licensure by Consent Agreement.

Seconded by Laubach.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Fuhrmeister authorized March to sign the release on his behalf.

The Columbia Institute - Waiver

Fuhrmeister requested March update the board on The Columbia Institute waiver request. March noted that The Columbia Institute was previously approved to offer five (5) courses via remote means. The recent House File 2627, and updated ASC guidance, allows for and recommends that remote courses be accepted. HF 2627 authorizes these through until June 30, 2021 while the ASCs expiration date is December 31, 2020. The Columbia Institute's waiver seeks to extend the already approved courses through December 31, 2020 per the ASC guidance instead of ending upon the Governor's emergency proclamation date.

Motion by Selberg to approve The Columbia Institute waiver.

Seconded by Maus.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings and Last Minute Comments

Rules Committee Meeting (Zoom)
WPR Committee Meeting (Zoom)
Discipline Committee Meeting (Zoom)

August 6, 2020 at 10:00 a.m.
August 12, 2020 at 10:30 a.m.
August 25, 2020 at 1:00 p.m.

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Board Meeting (Zoom)

August 26, 2020 at 12:00 p.m.

Adjournment

Fuhrmeister adjourned the meeting at 12:47 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

8/26/2020
Date

Dan Fuhrmeister *bm*
By: Dan Fuhrmeister, Chair