

Iowa Real Estate Appraiser Examining Board  
**Agenda**  
200 East Grand Ave., Suite 350 in Des Moines, IA 50309  
**Thursday, April 30, 2020 | 9:00 AM**



*Pursuant to Iowa Code 21.8, the Real Estate Appraiser Examining Board will be conducting the April 30, 2020, meeting by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which have rendered an in-person meeting impossible or impractical. The meeting will start at 9:00 am. Members of the public may attend the Board meeting online by using the following link.*

<https://zoom.us/j/130820064?pwd=bWpiSFNyK0JxL0lCRFh2ZkE1TlQydz09>

Meeting ID: 130 820 064 Password: 579896 Dial by your location 1-312-626-6799 US

*Closed captioning services are available for members of the public who are visually impaired. For assistance in attending this meeting, please contact Brandy March at 515-725-9025. The Board would ask that all members of the public who attend this meeting please place themselves on mute, except during the period of the meeting that is specifically designated for public comment during which time members of the public may address the Board in an orderly fashion, one at a time, and subject to reasonable time and manner restrictions enforced by the Board's Executive Officer.*

The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Greder)
2. Welcome, Introductions & Roll Call (Gleason/March)
3. Approval or Revision of Agenda (Greder)
4. Approval of Minutes (Greder)
  - a. Open & Closed Session Minutes from March 26, 2020 *Exhibit A*
5. Public Comments
6. Board Member Reports
  - a. Chair Report (Chair)
  - b. Committee Reports, if Any
    - Associate Committee (Crimmins/Laubach/Selberg)
    - Code Committee (Dawson/Greder /Pooley)
    - Discipline Committee (Greder/Selberg)
    - Peer Reviewer Committee (Fuhrmeister/Laubach/Selberg)
    - Rules Committee (Crimmins/Dawson/Laubach/March)
    - Work Product Review Committee (Fuhrmeister/Pooley)
    - COVID-19 (Furhmeister/Luscombe/Gehring)
  - c. Board Member Individual Reports (All Board Members)
7. Staff Reports
  - a. IDOB Report (Reed)
  - b. Executive Officer Report (March) *Exhibit B*

*Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or [brandy.march@iowa.gov](mailto:brandy.march@iowa.gov), at least 48 hours in advance of the meeting.*

8. Legal Report (Dawson)
9. Old Business (All)
  - a. COVID-19
10. New Business
  - a. UNI Board Meeting Recap (4/8/2020) (March) *Exhibit C*
  - b. The Columbia Institute Waiver W20-03 (Greder/March) *Exhibit D*
  - c. The Columbia Institute Waiver W20-04 (Greder/March) *Exhibit E*
  - d. WPR for Kevin Maurer (AR03541) (Fuhrmeister/Pooley) *Exhibit F*
  - e. Course Audit: The Columbia Institute A532-1010 (March) *Exhibit G*
  - f. Extenuating Circumstances Jane Flack (March/Laubach/Crimmins/Selberg) *Exhibit H*
  - g. Farwell to Board Member Pooley (Greder)
  - h. 2020 Renewals (March)
  - i. Schedule Future Board Meetings
11. Discipline (Greder)
  - a. *Exhibit I* The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
  - b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)
12. Upcoming Meetings and Last Minute Comments (All)
  - a. WPR Committee – May 20, 2020 at 10:30 AM (In-Person)
  - b. Discipline Committee – May 20, 2020 at 12:00 PM (After WPR) (In-Person)
  - c. Board Meeting – May 26, 2020 at 9:30 AM (In-Person)
13. Adjournment (Greder)