

Iowa Real Estate Appraiser Examining Board
Agenda
200 East Grand Ave., Suite 350 in Des Moines, IA 50309
Thursday, March 26, 2020 9:00 AM



Pursuant to Iowa Code 21.8, the Real Estate Appraiser Examining Board will be conducting the March 26, 2020, meeting by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which have rendered an in-person meeting impossible or impractical. The meeting will be a two part meeting with part one running from 9:00 am to approximately 12:00 pm. Part one will cover all agenda items except COVID19. Part two will begin at 2:00 pm and will cover items not discussed during part one and the COVID19 agenda item. Members of the public may attend the Board meeting online by using the following links.

Part 1: <https://zoom.us/j/904548294?pwd=RUZ2RXZmMjRzU2w5V1JQTmk5STQ2Zz09> Meeting ID: 904 548 294 Password: 575666 Dial by your location 1-312-626-6799 US

Part 2: <https://zoom.us/j/337907396?pwd=REhWQmtiREQzdGxKZ3doOGgwUkU0Zz09> Meeting ID: 337 907 396 Password: 398003 Dial by your location 1-312-626-6799 US

Closed captioning services are available for members of the public who are visually impaired. For assistance in attending this meeting, please contact Brandy March at 515-725-9025. The Board would ask that all members of the public who attend this meeting please place themselves on mute, except during the period of the meeting that is specifically designated for public comment during which time members of the public may address the Board in an orderly fashion, one at a time, and subject to reasonable time and manner restrictions enforced by the Board's Executive Officer.

The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Greder)
2. Welcome, Introductions & Roll Call (Gleason/March)
3. Approval or Revision of Agenda (Greder)
4. Approval of Minutes (Greder)
 - a. Open & Closed Session Minutes from January 22, 2020 *Exhibit A*
5. Public Comments
6. Board Member Reports
 - a. Chair Report (Greder)
 - b. Committee Reports, if Any
 - Associate Committee (Crimmins/Laubach/Selberg)
 - Code Committee (Dawson/Greder/Pooley)
 - Discipline Committee (Greder/Selberg)
 - Peer Reviewer Committee (Fuhrmeister/Laubach/Selberg)
 - Rules Committee (Crimmins/Dawson/Laubach/March)
 - Work Product Review Committee (Fuhrmeister/Pooley)
 - c. Board Member Individual Reports (All Board Members)
7. Staff Reports
 - a. IDOB Report (Reed)

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

- b. Executive Officer Report (March) *Exhibit B*
8. Legal Report (Dawson)
9. Old Business (All)
10. New Business
 - a. Clark De Vries' Exam & Experience Application (March) *Exhibit C*
 - b. VA Course Audit for VA Appraisal 101 (March) *Exhibit D*
 - c. WPR Review (Fuhrmeister/Pooley) *Exhibit E*
 - Elliot Smith AG03449
 - Mary Gettel AR03578
 - d. COVID-19 Potential Pandemic and Impact to Board Business (March) *Exhibit F*
 - e. TN Board of Nursing News Article RE: Board Member Research (March) *Exhibit G*
 - f. Electronic Device Updates (March)
 - g. AQB Public Meeting (February 7, 2020) Recap (March) *Exhibit H*
 - h. ASB Webinar (February 27, 2020) Recap (March) *Exhibit I*
 - i. EO Recordkeeping / Miscellaneous Information / Committee Assignments (All)
 - Gubernatorial Appointee Handbook *Exhibit J*
 - Q&A Disciplinary Hearings *Exhibit K*
 - Legal Overview *Exhibit L*
 - Peer Reviewer Training *Exhibit M*
 - National Exam as part of Discipline *Exhibit N*
 - Rule Review Plan *Exhibit O*
 - Complaint Process Map *Exhibit P*
 - New Board Member Manual
 - j. Cody Wellington Waiver *Exhibit Q*
11. Discipline (Greder/Selberg)
 - a. *Exhibit R* The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
 - b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)
12. Upcoming Meetings and Last Minute Comments (All)
 - a. WPR Committee – April 9, 2020 at 10:30 AM (Teleconference)
 - b. Discipline Committee – April 21, 2020 at 2:00 PM (Teleconference)
 - c. Board Meeting – April 30, 2020 at 9:00 AM (In-Person)

13. Adjournment (Greder)