

Iowa Real Estate Appraiser Examining Board
Agenda
200 East Grand Ave., Suite 350 in Des Moines, IA 50309
Tuesday, December 10, 2019 | 12:30 PM



The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fred)
2. Welcome, Introductions & Roll Call (Kimberly/Brandy)
3. Approval or Revision of Agenda (Fred)
4. Approval of Minutes (Fred)
 - a. Open and Closed Session Minutes from October 31, 2019 *Exhibit A*
5. Public Comments
6. Board Member Reports, if Any
 - a. Chair Report (Chair)
 - b. Committee Reports
 - Associate Committee (Tracy/Teresa)
 - Code Committee (Fred/Jim/Luke)
 - Discipline Committee (Teresa/Fred)
 - Peer Reviewer Committee (Dan/Teresa)
 - Rules Committee (Tracy/Brandy/Luke)
 - Work Product Review Committee (Jim/Dan)
 - c. Board Member Individual Reports (Any Board Member)
7. Staff Reports
 - a. IDOB Report (Rod)
 - b. Executive Officer Report (Brandy) *Exhibit B*
8. Legal Report (Luke)
9. Vote on WPR Candidates *Exhibit C*
 - a. Nick Meyer (AR03251)
 - b. Marcia Holstad (AR03520)
 - c. Mandy Hoistad (AG03524)
 - d. Kellen Sweeney (AR03552)
10. Old Business (All)
 - a. Traveling Board Meetings *Exhibit D*
 - Survey Results
 - Next Steps

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

11. New Business

- a. Liza Connor Upgrade Request *Exhibit E*
- b. CJIS Training *Exhibit F*
- c. AQB Exam Pass Rates *Exhibit G*
- d. AQB Public Meeting Recap *Exhibit H*
- e. AQB Adoption of Second Exposure Draft to RPAQC *Exhibit I*
- f. Peer Reviewer Contracts *Exhibit J*
- g. PSI Contract Extension *Exhibit K*

12. Upcoming Meetings and Last Minute Comments (All)

- a. WPR Committee Meeting – January 14, 2020 at 10:30 AM (In-Person)
- b. Discipline Committee – January 22, 2020 at 11:30 AM (In-Person)
- c. Board Meeting – January 22, 2020 at 12:30 PM (In-Person)

13. Adjournment (Fred)

NOTICE: On December 10, 2019, after the Board Meeting concludes, some members of the Iowa Real Estate Appraiser Examining Board will be going to The Iowa Taproom to partake in holiday festivities. No official business will be conducted; however, a majority of the board members may be present.