

Iowa Real Estate Appraiser Examining Board
Agenda
200 East Grand Ave., Suite 350 in Des Moines, IA 50309
Thursday, October 31, 2019 | 1:30 PM



The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fred)
2. Welcome, Introductions & Roll Call (Kimberly/Brandy)
3. Approval or Revision of Agenda (Fred)
4. Approval of Minutes (Fred)
 - a. Open and Closed Session Minutes from September 18, 2019 *Exhibit A*
5. Public Comments
6. Board Member Reports
 - a. Chair Report (Chair)
 - b. Committee Reports, if Any
 - Associate Committee (Tracy/Teresa)
 - Code Committee (Fred/Jim/Luke)
 - Discipline Committee (Teresa/Fred)
 - Peer Reviewer Committee (Dan/Teresa)
 - Rules Committee (Tracy/Brandy/Luke)
 - Work Product Review Committee (Jim/Dan)
 - c. Board Member Individual Reports (All Board Members)
7. Staff Reports
 - a. IDOB Report (Rod)
 - b. Executive Officer Report (Brandy) *Exhibit B*
8. Legal Report (Luke)
9. Vote on WPR Candidates *Exhibit C*
 - a. Jennifer Hackbarth (CR02761)
 - b. Caitlin Klett (AG03494)
 - c. David Love (AR03601)
 - d. Benjamin Schaefer (AR03570)
10. Old Business (All)
 - a. Traveling Board Meetings
11. New Business
 - a. Fall 2019 AARO Conference Summary *Exhibit D*
 - b. USPAP Version 2020-2021 Purchase *Exhibit E*
 - c. REVAA Email *Exhibit F*

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

12. Discipline (Fred)

- a. **Exhibit G** The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
- b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)

13. Upcoming Meetings and Last Minute Comments (All)

- a. WPR Committee Meeting – November 15, 2019 at 10:30 AM (In-Person)
- b. WPR Committee Meeting – December 5, 2019 at 10:30 AM (In-Person)
- c. Discipline Committee – December 10, 2019 at 11:30 AM (In-Person)
- d. Board Meeting – December 10, 2019 at 12:30 PM (In-Person)

14. Adjournment (Fred)