

Iowa Real Estate Appraiser Examining Board

Agenda

200 E. Grand Avenue, Suite 350, Des Moines, IA 50309 | PLB Conference Room

Thursday, August 29, 2019 | 12:00 p.m.



The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fred)
2. Welcome, Introductions & Roll Call (Brandy/Kimberly)
3. Approval or Revision of Agenda (Fred)
4. Approval of Minutes (Fred)
 - a. **Exhibit A** Open and Closed Session Minutes from July 18, 2019
5. Public Comments (Fred /Public)
6. Board Member Reports
 - a. Chair Report (Chair)
 - b. Committee Reports, if Any
 - Associate Committee (Teresa/Tracy)
 - Code Committee (Fred/Jim/Luke)
 - Discipline Committee (Fred/Teresa)
 - Peer Reviewer Committee (Dan/Teresa)
 - Rules Committee (Brandy/Luke/Tracy)
 - Work Product Review Committee (Dan/Jim)
 - c. Board Member Individual Reports (All Board Members)
7. Staff Reports
 - a. **Exhibit B** Executive Officer Report (Brandy)
8. Legal Report (Luke)
9. **Exhibit C & D** Work Product Candidates - Vote on Conversion Eligibility
 - a. Benjamin Isaacson (AG03358)
 - b. Kyle Craig (AR03387)
 - c. Clinton Glaser (AG03566)
10. Old Business (All)
 - a. **Exhibit E** Waiver Requests for IAC 193F-5.6(11) and 6.6(11)
 - b. Traveling Board Meeting (Finalization & Board Expectations)
 - Vote on Room Fees and Other Expenses
 - Training/Reminders

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

11. New Business

- a. *Exhibit F* Associate Committee Meeting (Vote on Associate Appraisers Deadlines to Upgrade)
- b. *Exhibit G* TPP Application (David Glauber)
- c. *Exhibit H* Waiver Request ASFMRA
- d. *Exhibit I* Course/Provider Audit (ASFMRA Highest & Best Use Seminar)

12. Discipline (Fred)

- a. *Exhibit J* The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
- b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)

13. Upcoming Meetings and Last Minute Comments (All)

- a. Discipline Committee – September 18, 2019 at 10:00 AM (In-Person)(Mason City, IA at Benchmark Agribusiness)
- b. Board Meeting – September 18, 2019 at 12:00 PM (In-Person)(Mason City, IA at Chamber of Commerce)

14. Adjournment (Fred)