

Iowa Real Estate Appraiser Examining Board

Agenda

200 E. Grand Avenue, Suite 350, Des Moines, IA 50309 | IDOB Conference Room

Thursday, July 18, 2019 | 11:00 a.m.



The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fred)
2. Welcome, Introductions & Roll Call (Ashley/Brandy)
3. Approval or Revision of Agenda (Fred)
4. Approval of Minutes (Fred)
 - a. **Exhibit A** Open and Closed Session Minutes from June 26, 2019
5. Public Comments (Fred /Public)
6. Board Member Reports
 - a. Chair Report (Chair)
 - b. Committee Reports, if Any
 - Associate Committee (Teresa/Tracy)
 - Code Committee (Fred/Jim/Luke)
 - Discipline Committee (Teresa/Fred)
 - Peer Reviewer Committee (Teresa/Dan)
 - Rules Committee (Tracy/Brandy/Luke)
 - Work Product Review Committee (Jim/Dan)
 - c. Board Member Individual Reports (All Board Members)
7. Staff Reports
 - a. IDOB Report (Rod)
 - b. **Exhibit B** Executive Officer Report (Brandy)
 - c. **Exhibit C** Financial Report (Rod/Brandy)
8. Legal Report (Luke)
9. Appraisal Subcommittee Report and Comments
10. Old Business (All)
 - a. Peer Reviewer Vetting Process
11. New Business
 - a. **Exhibit D** Adam Thien Extenuating Circumstances
 - b. **Exhibit E** Nick Meyer Extenuating Circumstances
 - c. **Exhibit F** Trevor Gearhart Waiver Request
 - d. **Exhibit G** North Dakota Waiver Approval
 - e. AARO Fall Conference Attendees (October 18-21, 2019 in Washington D.C.)
 - f. Traveling Board Meetings

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

12. Discipline (Fred)

- a. **Exhibit H** The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
- b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)

13. Upcoming Meetings and Last Minute Comments (All)

- a. WPR Committee Meeting – August 6, 2019 at 10:30 AM (In-Person)
- b. Associate Committee Meeting – August 14, 2019 at 2:00 pm (Teleconference)
- c. Public Hearing – August 20, 2019 8:30 am (In-Person, Staff Required-Board Optional)
- d. Public Hearing – August 20, 2019 9:30 am (In-Person, Staff Required-Board Optional)
- e. Discipline Committee – August 29, 2019 at 10:30 AM (In-Person)
- f. Board Meeting – August 29, 2019 at 12:00 PM (In-Person)

14. Adjournment (Fred)