

Iowa Real Estate Appraiser Examining Board

Agenda

200 E. Grand Avenue, Suite 350, Des Moines, IA 50309 | PLB Conference Room

Wednesday, June 26, 2019 | 12:00 p.m.



The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fred)
2. Welcome, Introductions & Roll Call (Ashley/Brandy)
3. Approval or Revision of Agenda (Fred)
4. Approval of Minutes (Fred)
 - a. **Exhibit A** Open and Closed Session Minutes from May 23, 2019
5. Public Comments (Fred /Public)
6. Board Member Reports
 - a. Chair Report (Chair)
 - b. Committee Reports
 - Associate Committee (Teresa/Tracy)
 - Code Committee (Fred/Jim/Luke)
 - Discipline Committee (Teresa/Fred)
 - Peer Reviewer Committee (Teresa/Dan)
 - Rules Committee (Tracy/Brandy/Luke)
 - Work Product Review Committee (Jim/Dan)
 - c. Board Member Individual Reports (All Board Members)
7. Staff Reports
 - a. IDOB Report (Rod)
 - b. **Exhibit B** Executive Officer Report (Brandy)
8. Legal Report (Luke)
9. Old Business (All)
 - a. **Exhibit C** Peer Reviewer Vetting
10. New Business
 - a. **Exhibit D** WPR Candidates (Fred/Jim/Dan)
 - Shelby Carey (AG03409)
 - Caleb Dirks (AR03505)
 - Ben Schaefer (AR03570)
 - b. **Exhibit E** Notice of Intent IAC 193F Amend Chapters 1, 5, 6, and 15.
 - c. **Exhibit F** Notice of Intent IAC 193F Amend Chapters 21 and 25 and Adopt New Chapters 26 through 29.
 - d. **Exhibit G** Exception Request and Application Review David Love
 - e. **Exhibit H** Waiver Request Kyle Pedersen
 - f. **Exhibit I** Application Review Caitlin Klett

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

11. Discipline (Fred)
 - a. **Exhibit J** The Board will go into closed session pursuant to: **1)** Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)** Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
 - b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)
12. Upcoming Meetings and Last Minute Comments (All)
 - a. WPR Committee Meeting – July 9, 2019 at 10:30 AM (In-Person)
 - b. Discipline Committee – July 18, 2019 at 9:00 AM (In-Person)
 - c. Board Meeting – July 18, 2019 at 11:00 AM (In-Person)
 - d. ASC Audit – July 16-19, 2019 (Vicki and Neal)
13. Adjournment (Fred)