

Iowa Real Estate Appraiser Examining Board

Agenda

200 E. Grand Avenue, Suite 350, Des Moines, IA 50309 | PLB Conference Room

Thursday, May 23, 2019 | 12:00 p.m.



The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fred)
2. Welcome, Introductions & Roll Call (Ashley/Brandy)
3. Approval or Revision of Agenda (Fred)
4. Chair and Vice Chair Appointments
5. Committee Appointments
 - a. Discipline
 - b. Work Product
 - c. Associate
 - d. Code
 - e. Peer Reviewer
 - f. Rules
6. Approval of Minutes (Chair)
 - a. **Exhibit A** Open and Closed Session Minutes from April 24, 2019
7. Public Comments (Chair/Public)
8. Board Member Reports
 - a. Chair Report (Chair)
 - b. Committee Reports
 - **Exhibit B** WPR Committee (Jim/Dan)
 - 1) Trevor Gearhart (AR03522)
 - Discipline Committee (Teresa)
 - Code Committee (Fred/Luke/Jim)
 - c. Board Member Individual Reports (All Board Members)
9. Staff Reports
 - a. IDOB Report (Rod)
 - b. **Exhibit C** Executive Officer Report (Brandy)
10. Legal Update & Annual Training (Dawson) **Exhibit D**
11. Old Business (All)
 - a. Peer Reviewer Vetting
 - b. USPAP Checklist

Board meetings are open to the public. The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Brandy March, (515) 725-9025 or brandy.march@iowa.gov, at least 48 hours in advance of the meeting.

12. New Business

- a. *Exhibit E* Eric Lamp Request
- b. *Exhibit F* Shelly Miller Request

13. Discipline (Chair)

- a. *Exhibit G* The Board will go into closed session pursuant to: 1) Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and 2)**Iowa Code section 21.5(d) to discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”
- b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)

14. Upcoming Meetings and Last Minute Comments (All)

- a. WPR Committee Meeting-June 7, 2019 at 10:30 am (In-Person)
- b. Discipline Committee – June 26, 2019 at 10:30 AM (In-Person)
- c. Board Meeting – June 26, 2019 at 12:00 PM (In-Person)

15. Adjournment (Chair)