

IOWA REAL ESTATE APPRAISER EXAMINING BOARD
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Wednesday, April 24, 2019 | 12:00 p.m.

Board Members present for all or part of the meeting:

Fred Greder, Chair	Teresa Selberg, Vice Chair
Dan Fuhrmeister via teleconference	Tracy Crimmins
Mark Kapfer	Bob Felderman via teleconference

Board Members not present for the meeting:

James Pooley

Staff present for all or part of the meeting:

Brandy March, Executive Officer	Ashley Thompson, Licensing Specialist
Luke Dawson, AAG	

Public present for all or part of the meeting:

Zak Hingst, IDOB
Jason Purcell, Data Source Appraisals

Call to Order

Call to Order by Greder at 12:12 p.m.
Attendance: Roll Call by Thompson: Crimmins; aye, Felderman; aye, Fuhrmeister; aye, Greder; aye, Kapfer; aye; Selberg; aye.
Quorum was established.
Introductions were made.

Motion by Felderman to approve the agenda as presented.

Seconded by Selberg.
VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Motion by Felderman to approve the March 7, 2019 Open and Closed Session Minutes.

Seconded by Selberg.
VOTE: Aye: All Nay: None Abstaining: None
Motion passed.

Greder authorized March to sign the minutes on his behalf.

Public Comments

None.

Board Member Reports

Chair

Greder did not have any topics to discuss, but did hand out an article concerning complaints. No discussion took place.

Committee Reports

WPR Report

Fuhrmeister gave an overview on the WPR for Joel Running stating his original reports were insufficient, but his new reports were good and had only minor errors. The WPR committee recommends approval.

Motion by Fuhrmeister to approve the WPR for Running.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: Pooley

Motion passed.

Discipline Report

Selberg stated the discipline committee met on April 24, 2019 at 10:30 a.m. The committee discussed seven cases and held one informal hearing. The committee's full report and case recommendations will be provided in closed session.

Code Committee Report

Hingst gave an update on the proposed legislation. He stated it was passed by the House, but did not pass in the Senate. The original bill can be introduced again next year, along with a second bill addressing the Senate's concerns. He stated at least one Senator felt that there were some disadvantages with the bill as proposed for Iowa licensees and suggests Iowa become a mandatory FRT state. Greder and Pooley will continue to serve on the code committee.

Staff Report

IDOB Report

None.

Executive Officer Report

March reported that the executive officer for the both the Accountancy Board and the Engineering/Land Surveyor Board went to a training on rules submissions. During the training, attendees were told that any rules that are controversial must be handled ahead of time. The Rules Committee Chair does not want conflict, or opposition to rules, to take place during the ARC meeting. The Governor's office requires advance notice of any large rule changes. March also reported that the newsletter is going out May 1, 2019. March and Crimmins are attending the AARO Spring Conference and training course starting on May 2, 2019.

Legal Update

None.

Old Business

Farm Appraisal Exception in Other States

Greder gave a brief background on this topic and reported he will continue to investigate.

PSI Exam Services Letter/Response

March provided PSI's response to the Board's concerns on exam scheduling conflicts. To date, there have not been any further incidents.

Peer Reviewer Vetting

March provided North Dakota's response regarding their process for vetting peer reviewers. The board will table this item until they receive more responses from other states. The board will assemble a peer reviewer committee at the next board meeting. This committee will be responsible for establishing a peer reviewer vetting process.

Recent Exception/Waiver Request Orders

March provided the Board with the recent waiver and exception orders. The purpose is to inform Board members of the process. Twice a year, all waivers are submitted to the IDOB's Office Manager. The waivers are then placed on the legislature's website within the Rules Management System.

New Business

Service Award

Greder presented a service award to Felderman and recognized his service to the Iowa Real Estate Appraiser Examining Board from 2015 to 2019.

The Appraisal Foundation Exposure Drafts

March provided The Appraisal Foundation's Exposure Drafts and asked if the Board would like to respond as a whole. After discussion, board members concluded that they would respond on their own. March informed the board that responses were due by May.

HF288

March gave an overview on HF288. This bill states military spouses are eligible to receive a reciprocal license based on a lateral license in another jurisdiction. Discussion was held on how this may affect a military spouse who holds a licensed residential classification in another state and wishes to reciprocate with Iowa, who does not recognize this license classification. Dawson will perform research and update the Board at a later time.

USPAP Checklist

March reported she was recently asked to provide a licensee with the USPAP checklist. The licensee requested the checklist be sent out to all licensees. March asked the Board if they wanted to update the checklist and send it out. After discussion, March will reach out the former Executive Officer to see why it was removed from the website.

Waiver Request-Tyson McCreight

McCreight submitted a waiver to IAC 193F—6.6(11), requesting that the Board waive the sixty-day WPR deadline due to his test anxiety and being unable to pass the exam within the sixty-day window.

Motion by Selberg to approve Waiver Request for Tyson McCreight.

Seconded by Kapfer.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Greder gave March the authority to sign on his behalf.

Exception Request-Rockne Brosman

Tabled.

Review of Eligibility Request-Aaron Baish

March gave a brief overview of the review of edibility request from Aaron Baish. She provided a letter from his prospective supervisor outlining his request.

Based on the information supplied by Mr. Baish, and based upon the laws, rules, and guidelines in effect at the time of today's vote, including guidelines and policies promulgated by the AQB and ASC, **Motion by Crimmins to approve Aaron Baish as eligible to receive an associate appraiser credential, even if he is ultimately convicted of assault based on an incident occurring on or around 11/30/2018 as represented/described by Mr. Baish and his prospective supervisor in his written correspondence to the board, and assuming he is able to successfully satisfy all other applicable licensure requirements.**

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Greder authorized March to sign any order on his behalf.

Meeting disbanded for a break at 1:43 p.m. Meeting reconvened at 1:50 p.m.

Motion by Kapfer to go into closed session at 1:53 p.m. pursuant to Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); and Iowa Code section 21.5(1)(d) to discuss whether to initiate licensee disciplinary investigations or proceedings. Such review and discussion will include any cases ready for final resolution through closure or consent order.

Seconded by Crimmins.

VOTE: Roll Call by Thompson: Crimmins; aye, Selberg; aye, Felderman; aye, Fuhrmeister; aye, Kapfer; aye, Greder; aye.

Motion carried.

Motion by Fuhrmeister to return to open session at 2:25 p.m.

Seconded by Selberg.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Selberg to close cases 19-01, 19-05, 19-07, and 19-08.

Seconded by Crimmins.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Selberg to issue a release to consent order in Case 17-15 as discussed in closed session.

Seconded by Kapfer.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Greder authorized March to sign the order on his behalf.

Motion by Kapfer to deny request for 16-41 as discussed in closed session.

Seconded by Felderman.

VOTE: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings and Last Minute Comments

Work Product Committee Meeting (In-Person)	May 10, 2019 at 10:30 a.m.
Discipline Committee Meeting (In-Person)	May 23, 2019 at 10:30 a.m.
Board Meeting (In-Person)	May 23 2019 at 12:00 p.m.

March reported that Greder was reappointed for another term, but that the board will be short a board member as no one has been appointed to take Felderman's spot.

Adjournment

Greder adjourned the meeting at 2:34 pm.

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These minutes accurately reflect the minutes approved by the Board at the meeting on:

5/23/2019
Date

B March for
By: Fred Greder, Chair