

Iowa Real Estate Appraiser Examining Board

Agenda

200 E. Grand Avenue, Suite 350, Des Moines, IA 50309 | PLB Conference Room
Wednesday, January 30, 2019 | 12:00 p.m.



The Board will consider and take appropriate action on the following agenda items:

1. Meeting Called to Order (Fred)
2. Welcome, Introductions & Roll Call (Ashley/Brandy)
3. Approval or Revision of Agenda (Fred)
4. Approval of Minutes (Fred)
 - a. **Exhibit A** Open and Closed Session Minutes from December 20, 2018
5. Public Comments (Fred/Public)
6. UNI Report @ 12:15 pm (Gene & Joe)
 - a. Gene Nelson, UNI Board Member, Past REAP Board Member & Certified General Appraiser
 - b. Joe Bryant, UNI Instructor (Principles of Real Estate)
7. Board Member Reports
 - a. Chair Report (Fred)
 - b. Committee Reports
 - **Exhibit B** WPR Committee (Jim/Dan)
 1. Megan Kirchner (AG03244)
 - Discipline Committee (Teresa)
 - Code Committee (Fred/Luke/Jim)
 - c. Board Member Personal Reports (Board Members)
8. Staff Reports
 - a. IDOB Report (Rod)
 - b. **Exhibit C** Executive Officer Report (Brandy)
9. Legal Update (Dawson)
10. Unfinished Business (All)
11. New Business
 - a. **Exhibit D** Waiver Request (W18-03) (Fred/Brandy)
 - b. AARO Spring 2019 Conference Attendees (Fred)
 - May 3-5 in Denver, CO
 - c. AARO Regulator Training Attendees (Fred)
 - May 2 in Denver, CO
 - d. AARO Case Studies for Investigators Training (Fred)
 - May 2 in Denver, CO
 - e. TAF Investigator Trainings (Fred)
 - Level I - April 15-17 in Kansas City, MO
 - Level II – July 15-17 in Tampa, FL
 - Level III – September 16-18 in Portland, OR
 - f. **Exhibit E** McNamara vs NJ State Board of Real Estate Appraisers (Fred/Luke)
 - g. **Exhibit F** Exception Request per 193F-5.4(2) Melissa Bourne (Fred/Brandy)
 - h. WPR Process & Supervisor Recommendation
12. Discipline (Fred)
 - a. **Exhibit G** The Board will go into closed session pursuant to: 1) Iowa Code section 21.5(a) to review records deemed confidential by law, specifically complaint files, investigation files, other investigation reports, and other investigative information deemed confidential by Iowa Code section 272C.6(4)(a); **and** 2) Iowa Code section 21.5(d) to

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discuss whether to initiate licensee disciplinary investigations or proceedings; **and 3)** Such review and discussion will include any cases ready for final resolution through closure or consent order.”

b. Go Back Into Open Session to Vote on the Items Discussed in Closed session (All)

13. Upcoming Meetings and Last Minute Comments (All)

a. WPR Committee Meeting-February 14, 2019 at 10:30 am (In-Person)

b. WPR Committee Meeting-March 1, 2019 at 10:30 am (In-Person)

c. Discipline Committee – February 27 at 10:30 AM (In-Person)

d. Board Meeting – March 7, 2019 at 12:00 PM (In-Person)

14. Adjournment (Fred)