



**IOWA REAL ESTATE COMMISSION**  
200 East Grand, Suite 350, Des Moines, IA  
Bureau Conference Room  
**Thursday, November 4, 2021 | 9:00 a.m.**

**Meeting Agenda**

1. Call to Order
  - a. Introductions/Announcements
  - b. Approval of the Agenda
2. Approval of Minutes
  - a. Open Session and Closed Session Minutes: October 8, 2021  
If needed, and in accordance with Iowa Code § 21.5(1)(a), the Board will go into closed session to review closed session minutes because closed session minutes are confidential under Iowa Code § 21.5(4).
3. Commissioner Reports
4. Staff Reports
  - a. John Lundquist, Assistant Attorney General
  - b. Lori SchraderBachar, Site Manager
  - c. Jeff Evans, Executive Officer
5. Communications
  - a. Waiver 21-03
  - b. Waiver 21-04
6. Public Comment
7. Closed Session  
The Commission will go into closed session pursuant to Iowa Code §§ 21.5(1)(a), 21.5(1)(d) and 21.5(1)(f) to discuss item "A".
  - a. Findings of Fact, Conclusions of Law, Decision & Order:
    1. Case No. 21-274
8. Closed Session  
The Commission will go into closed session pursuant to Iowa Code § 21.5(1)(d) and § 21.5(1)(f) to discuss item "A"; § 21.5(a) and § 21.5(d) to discuss items "B" & "C"; and § 21.5(1)(a), § 272C.15(5), and § 543B.15(9) to discuss item "D".
  - a. Review Informal Settlement, Consent Agreement, or Consent Order signed by Respondent:

1. Case No. 20-161
2. Case No. 20-162
3. Case No. 20-270
4. Case No. 20-300
5. Case Nos. 20-301, 21-091
6. Case No. 21-006
7. Case No. 21-012
8. Case Nos. 21-122, 21-164
9. Case No. 21-139
10. Case No. 21-141
11. Case No. 21-165
12. Case No. 21-174
13. Case No. 21-197

b. Review Open Complaint Cases with the following Informal Settlement, Consent Agreement or Consent Order signed by Respondent:

1. Case No. 21-087
2. Case No. 21-172
3. Case No. 21-198
4. Case No. 21-204
5. Case No. 21-205
6. Case No. 21-241
7. Case No. 21-251
8. Case No. 21-253

c. Review Open Complaint Cases

d. Review Applications

9. Open Session

a. Return to open session to take action on items discussed in closed session.

b. Unlicensed practice discipline cases and investigations:

- |                    |                     |
|--------------------|---------------------|
| 1. Case No. 21-090 | 8. Case No. 21-237  |
| 2. Case No. 21-143 | 9. Case No. 21-238  |
| 3. Case No. 21-145 | 10. Case No. 21-239 |
| 4. Case No. 21-233 | 11. Case No. 21-243 |
| 5. Case No. 21-234 | 12. Case No. 21-261 |
| 6. Case No. 21-235 | 13. Case No. 21-289 |
| 7. Case No. 21-236 |                     |

10. Future Meeting Dates (*Tentatively*):

**Investigation Committee**  
Wednesday, December 1  
No January Meeting

**Commission Meeting**  
Thursday, December 2  
No January Meeting

Wednesday, February 2  
Wednesday, March 2  
Wednesday, April 13  
No May Meeting  
Wednesday, June 1

Thursday, February 3  
Thursday, March 3  
Thursday, April 14  
No May Meeting  
Thursday, June 2

## 11. Adjourn

Board meetings are open to the public. Members of the public may attend the Commission meeting in-person at the Commission's office or online by using the [Zoom link](#) (Meeting ID: 812 9187 7744; Passcode: 214369). The site is accessible for people with mobility limitations. If you are a person with a disability and need a reasonable accommodation to participate, please contact Jeffrey Evans, (515) 725-9026 or [jeff.evans@iowa.gov](mailto:jeff.evans@iowa.gov), at least 48 hours in advance of the meeting.