



Iowa Board of Nursing  
400 S.W. 8th Street Suite B  
Des Moines, IA 50309-4685  
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Web: [nursing.iowa.gov](http://nursing.iowa.gov)

Board Meeting Minutes  
October 5, 6, 7, 2016

Date October 5, 2016

Location Des Moines West Room  
Holiday Inn  
1050 6th Avenue  
Des Moines, IA

9:00 AM Convene in Open Session

Board in Attendance

Gwen Suntken, RN, Chairperson  
Nancy Kramer, RN  
Kathryn Dolter, RN  
Mark Odden, ARNP  
LeRoy Strohman

Board Member Excused:

Debra Larson, LPN, Vice Chairperson

Staff

Kathy Weinberg, RN, Executive Director  
Laura Hudson, RN, Associate Director CE/Workforce  
Jimmy Reyes, RN, Associate Director Education/Practice  
Rhonda Ruby, RN, INAP Coordinator  
Lynn Linder, Operations Officer  
Doug Bartels, Associate Director Enforcement  
Anne Ryan, RN, Enforcement  
Bill Hansen, Enforcement  
Diane Burkert, RN, Enforcement  
Eric Holsapple, Enforcement  
Kathleen Beebout, RN, Enforcement  
Kris Watson, RN, Enforcement  
Lucas Bee, Enforcement  
Taunya Cunningham, RN, Enforcement  
Tracey Westby, Enforcement Secretary  
Kathy Cornwell, Secretary  
Sara Scott, Assistant Attorney General  
Laura Steffensmeier, Assistant Attorney General

Audience

Nancy Kertz, Mercy College  
Kate Pepin, IWCC  
Krisin Schdoeder, SCC  
Michael Savala, Dept. of Corrections  
Cathy Homard, Grand View University  
Andrea Gibson, Kaplan University  
JR "Lynn" Boes, INA  
Susan White, SWCC  
Jackie Barber, Morningside College  
Patty Williams, Grand View University  
Kelli Flack, WITCC  
Chandice Covington, Kaplan University  
Margie Trousil, IW  
Becca Ellingson, Indian Hill Comm College

9:00 AM Board Chair Gwen Suntken opened the meeting.

On a motion by LeRoy Strohman, the Board voted to adopt the agenda as revised.

Michael Savala General Council, Iowa Department of Corrections, addressed the Board regarding proposed legislation from the Department of Corrections.

On a motion by Nancy Kramer, the Board voted to support the Department of Correction's proposed legislation, amending Iowa Code, Chapter 152, 152.1(7)"e" to include correctional institutions as to where a registered nurse could make the pronouncement of death for a patient whose death is anticipated.

### **PUBLIC COMMENT**

There was no public comment.

On a motion by Nancy Kramer, the Board voted to postpone the hearings in the following cases:

14-548 Mary Kohls  
15-130 Andrea McKiernan  
15-262 Margaret O'Reilly  
15-307 Shona Horst  
15-355 Samantha Evanson  
15-458 Patience Paskman  
15-504 Linda Moore  
15-548 Lenete Smith  
15-571 Al Mehdi Jawadi  
15-603 Lisa Deal  
15-663 Julie Ireland  
15-711 Barbara Dunfee  
15-743 Maita Goba  
15-746 Jeff Yezek  
16-177 Samuel Fristo

## CONTINUING EDUCATION

### **NEW PROVIDERS:**

- 373 Creighton University Health Sciences Continuing Education, Omaha, NE
- 374 ERBE-USA, Inc., Marietta, GA

### **RENEWED PROVIDERS:**

- 203 Horn Memorial Hospital, Ida Grove
- 276 American Health Care Association/National Center for Assisted Living, Washington, D.C.
- 335 CE Solutions, Waterloo
- 364 Specialty Infusion Services, LLC, Papillion, NE

### **VOLUNTARY RELINQUISHMENTS(S):**

- 76 CHI Health, Omaha, NE

### **PROVIDER RENEWED BY PETITION FOR WAIVER LAST BOARD MEETING:**

None

On a motion by LeRoy Strohmman, the Board of Nursing approve the request submitted by Sandra Dee Gehlbach to recognize her successful completion of “Nurse Executive” certification through the American Nurses Credentialing Center, Silver Spring, Maryland, on May 21, 2016, as meeting the required 36 contract hours of nursing continuing education for this licensee’s current renewal.

## WORKFORCE

**Trends Report:** Laura Hudson gave a review of the 2015 Nursing Trends Report draft.

**Workforce Advisory Committee:** Laura Hudson provided information regarding the Workforce Advisory Committee Succession Plan for the Boards Review.

On a motion by Kathryn Dolter, the Board voted to adopt the succession planning proposal developed by the Iowa Center for Nursing Workforce advisory committee.

An additional representative category was identified by the Advisory Committee and Laura Hudson presented this information to the Board.

On a motion by Kathryn Dolter, the Board voted to allow the addition of a committee member representing the Iowa Department of Education to the Iowa Center for Nursing Workforce Committee to carry out the committee’s charge.

On a motion by Kathryn Dolter, the Board voted to appoint Jennifer Nutt, DNP, RN, Director, Nursing & Clinical Services, to represent the Iowa Hospital Association on the Iowa Center for Nursing Workforce advisory committee.

Laura Hudson provided an update on the National Forum of State Nursing Workforce Center’s ratifying an updated Nursing MDS for use in nursing supply surveys. The Forum and NCSBN are meeting to discuss the proposed changes.

## **PUBLIC COMMENT**

There was not public comment.

## **PRACTICE**

### **Closed Session**

9:21 AM On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"a" to review information required by state or federal law to be kept confidential.

### **Open Session**

9:22 AM On a motion by Mark Odden, the Board voted to move into Open Session.

On a motion by Mark Odden, the Board voted to approve the request for special testing accommodations, due to a diagnosed disability, during administration of the NCLEX® RN examination submitted by J.B. The accommodations will allow a separate room and an additional testing time (time and one-half) while taking the NCLEX® RN examination.

## **EDUCATION**

### **Clarke University**

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report and grant full approval for the Nursing Program, for a period of six years to Clarke University, Dubuque

### **Grand View University**

Cathy Homard, Ph.D., RN, Head of Nursing Program, and Patricia Williams, Dean of Graduate and Adult Programs, were present.

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report and grant full approval for the Nursing Program, for a period of six years to Grand View University, Des Moines.

On a motion by Nancy Kramer, the Board voted to place the RN to BSN and MSN programs on hold for one year in order to convert these to online formats by fall 2017, submitted by Grand View University, Des Moines.

On a motion by Nancy Kramer, the Board voted to accept the following addendum to add a new spring 2017 only cohort of RN to BSN students in an increased online blended format, submitted by Grand View University, Des Moines.

### **Kirkwood Community College**

Kathryn Dolter, RN, PhD, Dean of Nursing, was present.

On a motion by Nancy Kramer with Kathryn Dolter abstaining, the Board voted to accept the Nursing Education Program Report and grant full approval for the Nursing Program, for a period of six years to Kirkwood Community College, Cedar Rapids.

### Southeastern Community College

Kristi Schroeder, Director of Nursing, was present.

On a motion by Nancy Kramer, the Board voted to accept the Nursing Education Program Report and grant full approval for the Nursing Program, for a period of six years to Southeastern Community College, West Burlington.

### Briar Cliff University

On a motion by Nancy Kramer, the Board voted to accept the Doctor of Nursing Practice Program Progress Report submitted by Briar Cliff University, Sioux City.

### Kaplan University

Dr. Chandice Covington, Dean and VP was present.

On a motion by Nancy Kramer, the Board Nursing Practice Program Report, submitted by Kaplan University, Davenport.

On a motion by Nancy Kramer, the Board voted to approve the revised Nurse Educator Master of Science in Nursing program outcomes submitted by Kaplan University, Davenport.

On a motion by Nancy Kramer, the Board voted to approve the following program curriculum changes for the Nurse Educator Master of Science in Nursing program submitted by Kaplan University, Davenport:

- Length of plan of study from 8 to 7 terms (Full-time);
- Decrease in total program credits from 75 to 60 credits;
- Increase in total program clinical hours from 90 to 200 hours;
- Add MN523: Teaching and Learning Theories and Strategies (5 credit hours);
- Add MN524: Curriculum Design, Assessment, and Evaluation (5 credit hours);
- Add MN559: Essentials of Advanced Pathophysiology and Pharmacology (5 credit hours);
- Add MN590: Applying Principles of Advanced Nursing Practice: Clinical (5 credit hours);
- Add MN603: Evaluating and Disseminating Principles of Advanced Nursing Practice: Clinical (5 credit hours).

### Mercy College of Health Sciences

Dr. Nancy Kertz, Dean of Nursing, was present.

On a motion by Nancy Kramer, the Board voted to accept the Bachelor of Science in Nursing Program Progress Report submitted by Mercy College of Health Sciences, Des Moines.

On a motion by Nancy Kramer, the Board voted to approve the following curriculum revisions submitted by Mercy College of Health Sciences, Des Moines:

- Delete NSG 280 Caring in a Diverse Health Environment course
- Add NSG Nursing Pharmacology (3 credits)
- Increase from 1 to 2 credits for NSG 102 Introduction to Professional Nursing Skills
- Increase from 1 to 2 credits for NSG 132 Professional Nursing Skills II
- Delete SOC 102 Sociology (3 credits); PHI 110 Critical Thinking (3 credits); and PHA 202 Pharmacology (3 credits)
- Add MAT 100 Math for General Studies (3 credits); ENG 102 English Composition II (3 credits); SPE 105 Small Group Communication (1 credit), SVL 285 Servant Leadership (3 credits); and BIO 314 Ethics or BIO 320 Bioethics (3 credits)
- Increase the total nursing and liberal arts and science credits from 72 to 78 credits for the Associate of Science in Nursing program

### **Morningside College**

Jackie Barber, Ed.D, RN, Dean for Graduate Nursing was present.

On a motion by Kathryn Dolter, the Board voted to accept the Master of Science in Nursing Program Progress Report submitted by Morningside College, Nysten School of Nursing, Sioux City.

### **Indian Hills Community College**

Rebecca Ellingson, Nursing Chair was present.

On a motion by Kathryn Dolter, the Board voted to accept a revision to the approved admission criteria for the Practical Nursing program submitted by Indian Hills Community College, Ottumwa:

- Accuplacer scores for the Practical Nursing Program (writing 98, reading 100: and math 95)

### **Iowa Wesleyan University**

Margie Trousil, Chair and Assistant Professor of Nursing, was present.

On a motion by Kathryn Dolter, the Board voted to approve the reduction in the number of semester hours for graduation with a Bachelor of Science in Nursing degree from 124 to 120 credits, submitted by Iowa Wesleyan University, Mt. Pleasant.

On a motion by Kathryn Dolter, the Board voted to approve the reduction of 300-level or higher courses for graduation from 33 to 30 credits submitted by Iowa Wesleyan University, Mt. Pleasant.

### **Northwestern College**

On a motion by Kathryn Dolter, the Board voted to approve the following curriculum changes submitted by Northwestern College, Orange City:

- Add a writing competency to the approved NUR460: A nursing Leadership and Clinical Scholar course
- Add NUR490 a Living Shalom (2 credits)

### **St. Luke's College**

On a motion by Kathryn Dolter, the Board voted to approve the following course descriptions and objectives in the Associate of Science in Nursing program, submitted by St. Luke's College, Sioux City.

- NUR112: Pharmacology in Nursing Practice
- NUR116: Foundations in Nursing II
- NUR222: Pharmacology in Nursing Practice II
- NUR226: Neurological and Psychiatric Nursing
- NUR232: Pharmacology in Nursing Practice III
- NUR236: Medical Surgical Nursing
- NUR245: Advanced Nursing Care

### **University of Dubuque**

Dr. Peg Kerr, Professor and Department chair, was present.

On a motion by Kathryn Dolter, the Board voted to approve the program proposal for the RN to BSN Program, submitted by the University of Dubuque, Dubuque.

Per Iowa Administrative Code, Nursing Board [655], chapter 2.2(4), the controlling institution shall submit program progress reports four weeks prior to each regularly scheduled Board meeting until full approval as described in rule 2.3(152) is granted by the Board.

### **Western Iowa Tech Community College**

Kelli Flack, Divisions Chair of Nursing, was present.

On a motion by Kathryn Dolter, the Board voted to accept the opening of a Practical Nursing section in Cherokee, Iowa, submitted by Western Iowa Tech Community College, Sioux City.

### **Program institutional plan for assessment and improvement of NCLEX® results.**

On a motion by Kathryn Dolter, the Board voted to accept the following institutional plans for assessment and improvement of NCLEX results submitted by the following programs:

- Indian Hills Community College
- Iowa Lakes Community College
- Kaplan University

### **INFORMATIONAL ITEMS**

- Administrative leadership changes, submitted by Briar Cliff University, Sioux City.
- Administrative leadership changes, submitted by Coe College, Cedar Rapids.
- Administrative leadership changes, submitted by Iowa Western Community College, Council Bluffs.
- Administrative leadership changes, submitted by Mercy College of Health Sciences, Des Moines.
- Administrative leadership changes, submitted by North Iowa Area Community College, Mason City.
- Administrative leadership changes, submitted by the University of Iowa College of Nursing, Iowa City.
- Second Quarter PN and RN NCLEX® results.

### **PUBLIC COMMENT**

There was no public comment.

### **MICELLANEOUS**

Rhonda Ruby, provided an update on the Iowa Nurse Assistance Program.

On a motion by Kathryn Dolter, the Board voted to approve the following individuals as members of the Iowa Nurse Assistance Committee:

Debra Starr representing one board of nursing licensee who has maintained sobriety for a period of no less than two years following successful completion of a recovery program.

Kevin Moeckly representing one board of nursing licensee who has maintained sobriety for a period of no less than two years following successful completion of a recovery program.

Misstie Day representing one licensed health care provider with expertise in substance use disorders.

Karen Ganzer representing one licensed health care provider with expertise in substance use disorders.

Alicia Rivera representing one licensed provider with expertise in mental health.

Robert Colin representing one public member.

Jimmy Reyes and Laura Hudson provided an update on the LPN Supervisory course and provided a timeline for estimated completion of the project.



## **EXECUTIVE DIRECTOR'S REPORT**

Funding is adequate.

The office security plan was addressed by Kathy Weinberg.

On a motion by LeRoy Strohman, the Board having duly reviewed the fee structure, and its relation to expenditures and appropriations, voted to retain the remaining current fee structure as follows:

Examination fee:	\$93
Endorsement into Iowa	\$119
Certified statement	\$25
Non-certified verification	\$3
Renewal	\$99
Reactivation	\$175
Duplicates and reissues	\$20
Late renewal fee	\$50
Returned check	\$15
Certified copy of a document	\$20
Special licensure	\$62
Criminal background check	\$50

A Strategic Plan update was given.

An update on the Nurse Licensure compact was provided.

An update on the following rules was provided:

Chapter 2 Nursing Education Program  
Chapter 5 Continuing Education  
Chapter 7 Advanced Registered Nurse Practitioners

## **APPROVAL OF MINUTES**

On a motion by LeRoy Strohman, the board voted to approve the following Open and Closed minutes.

September 7, 2016 Conference Call

10:53 AM Recess

11:00 AM Reconvene in Open Session

## **HEARING**

### **Hearing Case 15-376 Bobette Moore**

11:01 AM Margaret LaMarche Administrative Law Judge, Department of Inspections and Appeals opened the record.

Bobette Moore was not present.

Assistant Attorney General Laura Steffensmeier represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the state.

Witness for the State:

Lucas Bee

11:12 AM The record was closed.

**HEARING**  
**Hearing Case 15-374 Beth Kamau**

11:14 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Beth Kamau was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the state.

Witness for the State:

Lucas Bee

11:24 AM The record was closed.

**Closed Session**

11:25 AM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

**Open Session**

11:31 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Nancy Kramer, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 15-376 Bobette Moore and case 15-374 Beth Kamau.

11:32 AM Recess

12:30 PM Reconvene in Open Session

## **GENERAL INFORMATION**

Sara Scott and Laura Steffensmeier, Assistant Attorney Generals, provided education to the Board concerning the Petition for Declaratory Order submitted by Joshua Krueger. The process for future action was discussed.

## **MILITARY SERVICE LICENSE**

On a motion by Katheryn Dolter, the Board voted to INFORM Faith Yingling that she may apply for her LPN license by endorsement in Iowa once she has met the Iowa educational requirements for licensure. Ms. Yingling shall submit a transcript indicating the passing of the following courses: pediatric nursing, gerontology nursing and mental health nursing.

## **ENFORCEMENT**

On a motion by LeRoy Strohmman, the Board voted to accept the Licensure by Consent Agreement submitted by the following applicant:

16-342 Krystal Dominguez

### **Closed Session**

1:01 PM On a motion by Nancy Kramer, the Board voted unanimously by roll call vote to move into closed session for the following reasons:

For Examination Applications pursuant to 21.5(1)(a) to discuss materials required by state or federal law to be kept confidential, specifically protected by 22.7(2) and federal law.)

For Complaints/Screening pursuant to Iowa Code sections 21.5(1)"a" and 21.5(1)"d".)

For Case investigation Report and Investigative Notes in accordance with 21.5(1)(a) to review complaint files or investigative information required by section 272C.6(4) to be kept confidential AND 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigation or proceedings.)

### **Open Session**

2:12 PM On a motion by LeRoy Strohmman, the Board voted to move into Open Session.

On a motion by Nancy Kramer, the Board voted to find that the criminal conviction(s) does relate to the practice of nursing. However, the following applicants have shown sufficient rehabilitation has occurred and may be licensed in the state of Iowa upon successful completion of the NCLEX®.

16-448 Andrea Keppel  
16-493 Allison Burns

On a motion by Nancy Kramer with Kathryn Dolter abstaining, the Board voted to find that the criminal conviction(s) does relate to the practice of nursing. However, the following applicant has shown sufficient rehabilitation has occurred and may be licensed in the state of Iowa upon successful completion of the NCLEX®.

16-495 Jamie Nixon

On a motion by Kathryn Dolter, the board voted to close the following cases for lack of probable cause:

16-265  
16-379  
16-380  
16-381

No action was taken on case 16-041.

On a motion by Nancy Kramer, the Board voted to find probable cause and issue a Notice of Hearing and Statement of Charges in the following cases:

15-144 Shannon Thomas  
15-251 Brian Gulmire  
15-300 Marcie Steiner  
15-394 Kelly Moore  
15-447 Stevie Thomas  
15-618 Jennifer Bixler  
15-680 Derrick Wilkin  
15-725 Jason Westvold  
16-014 Robert Stapleton  
16-017 Kristin Leyden  
16-018 Jennifer Oredson  
16-093 Karisa Rochford  
16-101 Mary Matthew  
16-302 Heather Edwards

On a motion by Kathryn Dolter, the board voted to close the following case for lack of probable cause:

15-506

**HEARING**  
**Hearing Case 14-368 Jacqueline Osterholt**

2:32 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Jacqueline Osterholt was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

Exhibits 1 to 9 were admitted into evidence on behalf of the state and a protective order was placed on exhibits 3, 4, 5 and 6.

Witness for the State:  
Raquel J. Kolker  
Eric Holsapple

3:40 PM The record was closed.

#### Closed Session

3:40 PM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

#### Open Session

3:43 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret La Marche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 14-368 Jacqueline Osterholt.

#### Closed Session

3:44 PM On a motion by Mark Odden, the Board voted unanimously by roll call vote to move into closed session for the following reasons:

Notice of Hearing, Statement of Charges, Settlement Agreement and Final Order Combined items, in accordance with 21.5(1)"a" to review complaint files or investigative information required by Iowa Code section 272C.6(4) to be kept confidential and 21.5(1)"d", to discuss whether to initiate licensee disciplinary investigation or proceedings and section 21.5(1)"f", to discuss the decision to be rendered in a contested case.

Settlement Agreement and Final Orders pursuant to Iowa Code section 21.5(1)"f

Stipulation and Order for Licensure Reinstatement in accordance with 21.5(1)"f", to discuss the decision to be rendered in a contested case

Closures pursuant to 21.5(1)"a" to review complaint files or investigative information required by section 272C.6(4) to be kept confidential AND 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigation or proceedings.

4:08 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by LeRoy Strohman, the Board voted to accept the Notice of Hearing, Statement of Charges, Settlement Agreement and Final Order (Combined) for the following cases:

15-119 Mary Romberg  
15-311 Brandy Wagner  
15-449 Emily Parsons  
15-477 Heather Stallings  
15-636 Andrew Mattes  
15-658 Megan Scott  
15-721 Kristine Newton  
15-774 Phyllis Hinds  
16-004 Peggy Mathis  
16-062 Wendy Reiling  
16-066 April Runnells  
16-110 Katie Duncan  
16-113 Jodi Knebel  
16-114 Cara Davis  
16-228 Amy Straight

On a motion by Kathryn Dolter, the Board voted to find probable cause and issue a Notice of Hearing and Statement of Charges in the following case:

15-258 Holly Lorenzen.

On a motion by Nancy Kramer, the Board voted to accept the proposed settlements in the following cases:

14-548 Mary Kohls  
15-130 Andrea McKiernan  
15-307 Shona Horst  
15-355 Samantha Evanson  
15-504 Linda Moore  
15-548 Lenette Smith  
15-571 Al Mehdi Mostafa Jawadi  
15-603 Lisa Deal  
15-711 Barbara Dunfee  
15-743 Maita Goba  
15-746 Jeff Yezek  
16-177 Samuel Friso

On a motion by Kathryn Dolter, the Board voted to accept the Stipulation and Order for Licensure Reinstatement for the following case:

16-112 Dennis Breck

On a motion by Kathryn Dolter, the board voted to close the following cases for lack of probable cause:

15-356	15-755	16-115	16-316
15-368	15-763	16-116	16-322
15-402	16-021	16-144	16-324
15-560	16-022	16-223	16-386
15-568	16-061	16-267	16-387
15-569	16-069	16-276	16-400
15-683	16-070	16-278	16-424
15-684	16-071	16-279	16-485
15-753	16-115	16-315	

4:13 PM Recess

Date October 6, 2016  
Location Des Moines West Room  
Holiday Inn  
1050 6th Avenue  
Des Moines, IA  
9:00 AM Reconvene in Open Session

Board in Attendance  
Gwen Suntken, RN, Chairperson  
Nancy Kramer, RN  
Kathryn Dolter, RN  
Mark Odden, ARNP  
LeRoy Strohman

Board Member Excused:  
Debra Larson, LPN, Vice Chairperson

Staff  
Kathy Weinberg, RN, Executive Director  
Rhonda Ruby, RN INAP Coordinator  
Doug Bartels, Associate Director Enforcement  
Bill Hansen, Enforcement  
Diane Burkert, RN, Enforcement  
Eric Holsapple, Enforcement  
Lucas Bee, Enforcement  
Taunya Cunningham, RN, Enforcement  
Anne Ryan, RN, Enforcement  
Kathy Cornwell, Secretary  
Sara Scott, Assistant Attorney General  
Laura Steffensmeier, Assistant Attorney General

Audience  
Michael J. Capobianco  
Bonnie Conner

**HEARING**  
**Hearing Case 15-791 Tammi S. Jones**

The hearing was held in closed session.

**Closed Session**

9:24 AM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

**Open Session**



9:44 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 15-791 Tammi S. Jones.

9:46 AM Recess

1:34 PM Reconvene in Open Session

**HEARING**  
**Hearing Case 15-619 Willa Wixom**

1:34 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Willa Wixom was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

Exhibits 1 to 10 were admitted into evidence on behalf of the state and a protective order was placed on exhibits 3, 4, 5, 8, and 9.

Witness for the State:

Lucas Bee  
Tabitha Cardenas

2:11 PM The record was closed.

**Closed Session**

2:11 PM On a motion by Margaret LaMarche, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

**Open Session**

2:16 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 15-619 Willa Wixom.

2:16 PM Recess

2:32 pm Reconvene in Open Session

**HEARING**  
**Hearing Case 15-041 Christopher Kyle**

2:32 PM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Christopher Kyle was not present.

Assistant Attorney General Laura Steffensmeier represented the State in this matter.

The hearing was open.

Exhibits 1 to 8 were admitted into evidence on behalf of the state.

Witness for the State:

Eric Holsapple

2:45 PM The record was closed.

**Closed Session**

2:45 PM On a motion by Kathryn Dolter the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

**Open Session**

2:49 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 15-041 Christopher Kyle.

2:49 PM Recess

2:52 PM Reconvene in Open Session

**HEARING**  
**Hearing Case 16-308 Tracie Coppess**

The hearing was held in closed session.

**Closed Session**

3:24 PM On a motion by Kathryn Dolter the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code section 21.5(1)"f" to discuss the decision to be rendered in a contested case.

**Open Session**

3:37 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 16-308 Tracie Coppess.

3:39 PM Recess

Date October 7, 2016  
Location Des Moines West Room  
Holiday Inn  
1050 6th Avenue  
Des Moines, IA  
8:30 AM Reconvene in Open Session

Board in Attendance

Gwen Suntken, RN, Chairperson  
Nancy Kramer, RN  
Kathryn Dolter, RN  
Mark Odden, ARNP  
LeRoy Strohman

Board Member Excused:  
Debra Larson, LPN, Vice Chairperson

Staff

Kathy Weinberg, RN, Executive Director  
Rhonda Ruby, RN INAP Coordinator  
Doug Bartels, Associate Director Enforcement  
Anne Ryan, RN, Enforcement  
Kathleen Beebout, RN, Enforcement  
Kris Watson, RN, Enforcement  
Kathy Cornwell, Secretary  
Sara Scott, Assistant Attorney General  
Laura Steffensmeier, Assistant Attorney General

Audience

None

**HEARING**  
**Hearing Case 15-457 Mary Clayton**

8:33 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Mary Clayton was not present.

Assistant Attorney General Sara Scott represented the State in this matter.

The hearing was open.

Exhibits 1 to 12 were admitted into evidence on behalf of the state.

Witness for the State:

Anne Ryan

9:04 AM The record was closed.

Closed Session

9:04 AM On a motion by Kathryn Dolter the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

9:14 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 15-457 Mary Clayton.

**HEARING**  
**Hearing Case 15-389 Lisa Dohl**

9:18 AM Margaret LaMarche, Administrative Law Judge, Department of Inspections and Appeals opened the record.

Lisa Dohl was not present.

Assistant Attorney General Laura Steffensmeier represented the State in this matter.

The hearing was open.

Exhibits 1 to 11 were admitted into evidence on behalf of the state and a protective order was placed on exhibit 9.

Witness for the State:

Kathleen Beebout

9:41 AM The record was closed.

Closed Session

9:41 AM On a motion by Kathryn Dolter the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code 21.5(1)"f" to discuss the decision to be rendered in a contested case.

Open Session

9:44 AM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 15-389 Lisa Dohl.

9:45 AM Recess

Mark Odden leaves the meeting.

12:59 PM Reconvene in Open Session

**HEARING**  
**Hearing Case 14-613 Paige Johnson Menning**

The hearing was held in closed session.

**Closed Session**

1:58 PM On a motion by Kathryn Dolter, the Board voted unanimously by roll call vote to move into Closed Session in accordance with Iowa Code 21.5(1)"f" to discuss the decision to be rendered in a contested case.

**Open Session**

2:12 PM On a motion by LeRoy Strohman, the Board voted to move into Open Session.

On a motion by Kathryn Dolter, the Board voted to direct Administrative Law Judge Margaret LaMarche, to draft a Findings of Fact, Conclusions of Law, Decision and Order consistent with the Board's deliberations for case 14-613 Paige Johnson Menning.

On a motion by LeRoy Strohman, the Board voted to adjourn.