

Iowa Real Estate Commission
200 East Grand, Suite 350
Des Moines, IA 50309
MINUTES
December 16, 2020
9:00 a.m.

The meeting was conducted via Zoom because of the public health recommendations to minimize public gatherings. Public access to this meeting was made available through Zoom.

Commissioners present for all or part of the meeting

Terry Duggan, Chair	Helen Kimes
Dennis Stolk, Vice Chair, joined at 9:11 a.m.	Jan DeMott
Wendy Carminhato	Jim Clingman
Twee Duong	

Staff present for all or part of the meeting

Jeff Evans, Executive Officer	Colleen Goddard, Trust Account Auditor
John Lundquist, Assistant Attorney General	Danielle Bartkiw, Licensing Specialist
Renee Paulsen, PLB Investigator	Jill Simbro, Education Director
Ashley Thompson, Background Manager	Lori SchraderBachar, PLB Site Manager
MaryClaire Hipp, PLB Temp Employee	

Members of Public in attendance for all or part of the open session of the meeting

Gabe Walsh, Iowa Association of Realtors
Cody Edwards, Dickinson, Mackaman, Tyler & Hagen, P.C.

Call to Order

Duggan called the meeting to order at 9:05 a.m.
Quorum was established.
Introductions were made.

Motion by Clingman to approve the agenda.

Seconded by Kimes.

Vote: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Commissioner Reports

None.

Staff Reports

Lundquist had nothing to report.

SchraderBachar nothing to report.

Evans asked Commissioners to sign and return their per diems. Evans announced the IREC has issued more licenses in 2020 than ever before, according to the available historical data. Specifically, from January 1, 2020 through December 1, 2020 staff has issued 1,064 licenses. Evans gave a renewal update;

since the December 3rd meeting another 800 licensees have renewed, bringing the total renewed to 2,200. Evans reports there are 2,300 licensees yet to renew; 700 – 800 of which it is anticipated will allow their respective licenses to lapse. Evans reported that overall, renewals are going better than ever before.

Stolk joined the meeting at 9:11 a.m.

Petition for Declaratory Order

Evans announced the proposed Draft for Declaratory Order is available on the Google Drive. Lundquist thanked Commissioners for their time spent reviewing the proposed Draft, which was made available this morning. Those attending were instructed to inform Evans of any typos or modifications necessary. Amendments can be requested and made, now through December 18, 2020.

Lundquist presented the proposed Draft written decision for Declaratory Order.

After discussion,

Motion by Kimes to request that staff prepare a written decision for D20-01 in accordance with the proposed Draft and Commission’s discussion.

Seconded by Stolk.

Vote: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

Evans thanked the Petitioner and Intervenor for their work and efforts.

Edwards left the meeting at 9:42 a.m.

Accommodations for National Criminal History Check, Renewals, and Continuing Education Due to COVID-19

Evans shared with the Commission the draft document and updated revisions in response to the Governor’s extension of the Emergency Proclamation through January 8th, 2021.

Motion by Stolk to approve the updated “Frequently Asked Questions about IREC licensing during the COVID-19 Pandemic and Emergency Proclamations in Iowa” document for distribution.

Seconded by Clingman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed unanimously.

2020 Legislation Update

The Commission reviewed the Criminal Code list prepared for HF 2627, which is a list of criminal convictions that could disqualify someone from licensure. Evans explained that revisions to the Criminal Background FAQ and other background documents were underway and wouldn’t be finalized until after January 1, 2021.

Public Comment

None.

Walsh left the meeting at 9:45 a.m.

Future Meetings

Investigation Committee Meetings

No January Meeting
Wednesday, February 3
Wednesday, March 3
Wednesday, March 31

Regularly Scheduled Meetings

No January Meeting
Thursday, February 4
Thursday, March 4
Thursday, April 1

Meeting Adjourned

With all agenda items covered, the meeting adjourned at 9:49 a.m.

These minutes accurately reflect the minutes approved by the Commission at the meeting on:

February 4, 2021
Date

TERRANCE M. DUGGAN
By TERRANCE M. DUGGAN, Chair