

CONTINUING EDUCATION AUDIT
EXAMPLE OF A LICENSEE WHO SUBMITTED
SOME COURSE COMPLETION CERTIFICATES
DESIGNATED AS “HSW” – HEALTH, SAFETY
AND WELFARE
IN ADDITION TO
THE CONTINUING EDUCATION AUDIT FORM
DOCUMENTING THE NON-HSW
CERTIFICATES/COURSES ATTENDED

Please note for the 2020 Renewals 12 hours of HSW were
required per the COVID 19 Accommodations

CEU Review

2018 Shive-Hattery Civil Engineering COP Accessibility Design: ADA Improvement
 AIA Iowa Spring Conference 2020

1.5 12/13/2018
 6.25 4/1/2020

TOTAL 7.75

Bur Oak Land Trust: Protecting Vulnerable Species In East-Central Iowa
 Construction Document Technologist Training-Session #2
 Searching for Solutions for Iowa's Land and Water

1 1/28/2020
 1 2/26/2019
 6.5 11/4/2019

TOTAL 8.5

Certificate

The undersigned hereby acknowledges that

Licensee Name

is entitled to 1.5 Health Safety & Welfare (HSW) hours
for the Successful Completion of
2018 Shive-Hattery Civil Engineering COP
Accessibility Design: ADA Site Improvement

December 13, 2018

Tina Kuetter

Tina R. Kuetter, SPHR
Director of Human Resources
Shive-Hattery, Inc.

Michael Sewell

Michael Sewell, PE, LEED AP
Civil Engineer
Shive-Hattery, Inc.



AIA Iowa



CERTIFICATE OF COMPLETION

This is to certify that

Licensee Name

participated in

AIA Iowa Spring Conference 2020

SC20KNAM, SC2001, SC2002, SC2003, SC2004, SC2005, SC2006

04/01/2020

Des Moines, IA

Earning

6.25 HSW LU, 1 LU

Provider Contact: Amy Spike

400 Locust St., Ste. 100, Des Moines, IA 50309

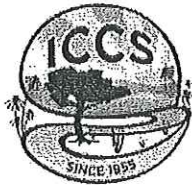
aspike@aiaiowa.org

515-244-7502

Provider Number A023

Certificate NOT designated as HSW
Requires Continuing Education
Audit Form

Iowa County Conservation System
2020 WINTERFEST Conference
January 28-30, 2020 - Marriott Conference Center - Coralville, Iowa
Certificate of Completion



THIS ACKNOWLEDGES THAT

Licensee Name

PARTICIPATED IN THE FOLLOWING SESSIONS:

- BUR OAK LAND TRUST - 1 CEU
- INTERPRETIVE SIGNAGE & BRANDING - 1 CEU
- LEGISLATIVE ENGAGEMENT: NOT JUST AN OPTION, BUT THE FUTURE - 1 CEU
- WOMAN IN CONSERVATION - 1 CEU
- INHF - PRIVATE LAND PROTECTION - 1 CEU
- MAXIMIZING PAVEMENT INVESTMENT - 1 CEU
- NWTF PROGRAMS & GRANTS - 1 CEU

Thomas A. Hazelton

TOM HAZELTON, ICCS CEO

FEBRUARY 1, 2020

**Landscape Architectural Examining Board
Continuing Education Audit Form**

Please attach undocumented course materials. This form alone is not evidence of attendance.

Name:

License Number:

Total Number of Credits for this Conference: 7 HSW hours

Provider Name:	Iowa County Conservation System (ICCS)
How is the provider related to landscape architect field?	ICCS hosts several conferences a year and develops seminars and session content that appeal to their wide variety of employees, board members and consultants. As a consultant specializing serving this client-base, these conferences are the most informative and educational of all my options.
Conference Contact:	Iowa County Conservation System (ICCS) Thomas F. Hazelton, CEO System Administrator, MyCountyParks.com P.O. Box 400 Hiawatha, IA 52233-0400 IACCB@mycountyparks.org Office - (515) 963-9582
Note to the Auditor:	As denoted on the certificate from this conference, there are 7 different sessions that I am claiming CEUs for and all 7 are broken down below. The certificate and several slides from presentations that were made available are attached.
Conference Location:	Louisa and Muscatine Counties – Educational session aboard the Celebration Belle Riverboat on the Mississippi between Moline and Muscatine.
Course #1 Title:	Bur Oak Land Trust: Protecting Vulnerable Species in East-Central Iowa
Instructor Name:	Jason Taylor, Executive Director
Dates Attended:	1/28/2020
Number of CEU Hours:	1.0
Course Description:	Since 1978, Bur Oak Land Trust has been protecting native land in eastern Iowa. Executive Director Jason Taylor discussed the role of land trusts in conservation and describe a number of Trust projects. Topics included working with a team of dogs that scent on box turtles, habitat restoration for endangered Rusty Patched bumble bees, establishing a Paw Paw grove for Zebra Swallowtails, and the impact of local habitat loss and fragmentation.
HSW Topics Covered:	This session is relevant to the health, safety and welfare of the public by educating me on habitat restoration for endangered species.
Course Materials:	A PDF of the course materials can be provided but was lengthy and not included in this packet.
Course #2 Title:	Approaches to Interpretive Signage and Branding
Instructor Name:	Jean Eells, Dan Cohen and Mike Lanning
Dates Attended:	1/29/2020
Number of CEU Hours:	1.0

Course Description:	Discussion of approach and process for interpretive planning for on-site interpretation; printed and electronic media; and developing and a communication plan for education users of natural resource areas. Session includes hands-on exercises for brainstorming approaches, themes, and content. Examples of completed projects in interpretive programs, signage, publications, and branding will be shared.
HSW Topics Covered:	This session is relevant to the health, safety and welfare of the public by educating me unique challenges in communicating interpretive data to a wide variety of the public. Concerns for accessible and all-access communication was discussed.
Course Materials:	A PDF of the course materials can be provided but was lengthy and not included in this packet.
Course #3 Title:	Legislative Engagement – Not Just an Option, But the Future
Instructor Name:	Tom Hazelton, ICCS CEO; Joe McGovern, President INFH; Matt Cosgrove, Director of Webster County Conservation
Dates Attended:	1/29/2020
Number of CEU Hours:	1.0
Course Description:	The 2019 Iowa Legislative Session demonstrated that collective ACTION from conservation and natural resource stakeholders indeed makes a difference! YOUR voice, combined with your ability to educate and inform at the local level are critical catalysts to the future of natural resources in Iowa. It is essential that each of us become the local "go-to" professionals and advocates for outdoor recreation and quality of life issues where you live and work – NO MATTER WHAT YOUR PROFESSION! The past century provides us with great examples of when a handful of dedicated people, through years of dedicated efforts – have changed the future for Iowa. We were currently immersed in another one of these historic efforts – and learned what was resonating and making the difference in 2020 – and why career paths simply must include engaging community leaders, locally elected officials and business leaders!
HSW Topics Covered:	This session is relevant to the health, safety and welfare of the public as the most critical funding mechanism of our lifetimes. Understanding the legislative process and where it impose support for funding directly influences quality-of-life amenities in Iowa, including mitigation of low-head dams. Low-head dam is one of the biggest dangers to Iowa's public.
Course Materials:	A PDF of the course materials can be provided but was lengthy and not included in this packet.
Course #4 Title:	Women in Conservation Panel
Instructor Name:	Kate Zimmerman (Ringgold CCB Director), Katie Hammond (Louisa CCB Director), Barb Schroeder (Winneshlek CCB Director), Logan Roberts (Tama CCB Director), Alex Lynott (Sioux CCB Park Ranger), Brooke Webb (Decatur CCB Natural Resource Technician)
Dates Attended:	1/29/2020
Number of CEU Hours:	1.0
Course Description:	In this session explored the history of Women County Conservation Directors, Park Rangers and other fields where they continue to be a minority. Panelists discussed their experiences and how they have dealt

	with gender biases from contractors, vendors, board members, colleagues and the general public. Since 1956, the County Conservation System has only had 18 female directors in the past 64 years. There are currently only 8 female directors in the County Conservation System. This panel discussed issues facing women in the conservation field and why these numbers may continue to be so low. Success stories were shared of current female employees and along with honest conversation about their struggles.
HSW Topics Covered:	This session was relevant to providing landscape architectural services in a non-biased manner and promoting the healthy, safety and welfare of the public but better understanding experiences and how to deal with gender biases from contractors, vendors, board members, colleagues and the general public.
Course Materials:	This was a panel discussion. There are no slides available but I do have some hand-written notes that could be provided.
Course #5 Title:	Iowa Fish, are they safe to eat?
Instructor Name:	Ken Krier – Environmental Specialist, IDNR Stuart Schmitz – State Toxicologist, Iowa DPH Lewis Bruce – Fisheries Research Biologist, IDN
Dates Attended:	1/29/2020
Number of CEU Hours:	1.0
Course Description:	This session focused on past, present and future fish tissue sampling in Iowa. In addition, the current consumption advisories for Iowa lakes and rivers, the consumption advisory protocol and the development of the advisory thresholds will be discussed. A brief overview of the fish tissue programs of surrounding states was presented.
HSW Topics Covered:	Relative to HSW by better understanding the safety and dangers associated with fishing Iowa waters.
Course Materials:	A PDF of the course materials can be provided but was not included in this packet.
Course #6 Title:	Maximize Your Pavement Investment
Instructor Name:	Kelsey Scallon – Civil Engineer, Shive-Hattery
Dates Attended:	1/30/2020
Number of CEU Hours:	1.0
Course Description:	Managing miles and miles of roads and paved areas can be an overwhelming task and oftentimes overlooked as an important asset. Proper maintenance is important, impacting your bottom line and visitor experience. We learned what to look for, how to prioritize, and what to implement to maximize your pavement investment
HSW Topics Covered:	Relative to HSW by better understanding repair and replacement scenarios for roads and trails.
Course Materials:	A PDF of the course materials can be provided but was not included in this packet.
Course #7 Title:	NWTF Programs and Granting Opportunities
Instructor Name:	Matt Weegman – District Biologist, NWTF
Dates Attended:	1/30/2020
Number of CEU Hours:	1.0

Course Description:	The National Wild Turkey Federation was founded in 1973 and has invested over \$488 million in wildlife conservation and education. This session will focus on some of NWTF's current programs across the United States, and funding/grant opportunities available to county conservation boards
HSW Topics Covered:	Relative to HSW by better understanding funding and opportunities for community education about the environment and habitat.
Course Materials:	A PDF of the course materials can be provided but was not included in this packet along with hand-written notes.



WINTERFEST 2020 AT A GLANCE



TUESDAY, JANUARY 28

- 8:00 AM **REGISTRATION**
- 9:00 AM - 11:30 AM **PRE-WORKSHOP SESSIONS**
1 My County Parks 101 – The Basics
2 Falconry
3 Art Fire
4 Office of State Archeologist tour (Off Site)
- 11:30 AM **LUNCH ON YOUR OWN**
- 12:50 PM **WELCOME** – Josh Brandt, President
- 1:00 PM **KEYNOTE ADDRESS** - Dave & Amy Freeman
- 2:30 PM **BREAK**
- 3:00 PM **CONCURRENT SESSIONS**
1 Wilderness Classroom
2 Comprehensive Shop Safety
3 All About Antlers
4 Hunter Education Instructors (Part 1)
- 4:15 PM **CONCURRENT SESSIONS**
1 Boundary Waters Trip Planning
2 Bur Oak Land Trust
3 Great American Rail Trail
4 Hunter Education Instructors (Part 2)

DINNER & EVENING - ON YOUR OWN

WEDNESDAY, JANUARY 29

- 7:30 AM **REGISTRATION**
- 9:00 AM **KEYNOTE ADDRESS** - Desi Payne
- 10:30 AM **BREAK**
- 11:00 AM **COLLEGIATE SEMINAR**
11:00 AM **CONCURRENT SESSIONS**
1 DNR Community Fishing Program
2 Interpretive Signage & Branding
3 Trees in Campgrounds & Parks
4 Rustic Parkitecture

WEDNESDAY, JANUARY 29 cont.

- 12:15 PM **LUNCH**
- 1:30 PM **GENERAL SESSION**
Legislative Engagement –
Not Just an Option, But the Future!
- 2:45 PM **CONCURRENT SESSIONS**
1 Women in Conservation
2 Back Country Horsemen of Iowa
3 Building & Living in a Log Home
4 Interagency Cooperative Stewardship
- 3:45 PM **BREAK**
- 4:15 PM **CONCURRENT SESSIONS**
1 INHF – Private Land Protection
2 GIS & Conservation
3 Smarter Than a Weed Commissioner?
4 Plant Migration & Climate Change
- 5:20 PM **IACCBE BUSINESS MTG**
DINNER & SOCIAL TO FOLLOW

THURSDAY, JANUARY 30

- 7:45 AM **REGISTRATION**
- 8:30 AM **CONCURRENT SESSIONS**
1 Jumping Worm, Lanternfly, & Gypsy Moth
2 Iowa Fish – Safe to Eat?
3 Effects of Late Spring Fire
4 RT-130 (Part 1)
- 9:30 AM **BREAK**
- 10:00 AM **CONCURRENT SESSIONS**
1 Trapping
2 Drugs of Abuse: Trends (Part 1)
3 Maximizing Pavement Investment
4 RT-130 (Part 2)
- 11:15 AM **CONCURRENT SESSIONS**
1 NWTF Programs & Grants
2 Drugs of Abuse: Trends (Part 2)
3 Spiders of Iowa
4 RT-130 (Part 3)

Certificate NOT designated as HSW
Requires Continuing Education
Audit Form



THIS CERTIFIES THAT

Licensee Name

HAS SUCCESSFULLY COMPLETED THE TRAINING SEMINAR

Construction Project Delivery 02 – Conception and Delivery

PRESENTED AT DES MOINES, IOWA ON
February 26, 2019

This course has been registered with the AIA for 1.0 CEUs
Central Iowa Chapter of the Construction Specification Institute, Provider number S000
Course Number: 2019.02 CI-B


Richard Cleaveland



**Landscape Architectural Examining Board
Continuing Education Audit Form**

Please attach undocumented course materials. This form alone is not evidence of attendance.

Name:

License number:

Total HSW hours: 1

Provider Name:	CSI Central Iowa Chapter
How is the provider related to landscape architect field?	The Construction Specifications Institute (CSI) is a national association of experts in building construction and the materials and is the standard in which landscape architects develop specifications.
Instructor Name:	Dick Cleaveland, AIA, CSI, CCS Shive-Hattery
Instructor Contact Information:	Direct: 515.657.4068 rcleaveland@shive-hattery.com
Course Location:	Shive-Hattery 4125 Westown Parkway Suite 100 WDM, IA 50266
Dates Attended:	February 26, 2019
Number of CEU Hours:	1
Course Title:	<i>Construction Document Technologist Training – Session #2</i>
Course Description:	The Construction Documents Technology (CDT [®]) certification provides a comprehensive program of study for anyone seeking to enhance and demonstrate knowledge of writing, interpreting, enforcing and managing construction documents.
HSW Topics Covered:	Understanding how construction document, contracts and bidding requirements interrelate directly impacts the health, safety and welfare of the public. Without a clear understanding of these documents and how they interrelate, project may not be bid or built correctly.

Study Session 2 Quiz

Central Iowa Chapter of CSI

Name: _____

Pass = 80% correct answers.

AIA #: _____

Circle the letter of the correct answer to each question.

1. The A/E usually hires a construction manager.
 - a. True
 - b. False
2. Direct selection or negotiated contract method:
 - a. Is generally allowed for public sector projects
 - b. Is used when the Architect hires the Contractor
 - c. Does not involve the method of payment
 - d. Is used by the Owner usually with advice from the A/E
3. The construction budget normally includes all of the following except:
 - a. Labor to build the facility
 - b. Insurance
 - c. Master planning
 - d. Administration of the construction process
4. In a Design-Build project, a contractual relationship is established between:
 - a. The Owner and single party, typically a Contractor associated with the A/E
 - b. The A/E and a single party, typically a Contractor associated with an Owner
 - c. The Owner and several other separate parties, typically various Subcontractors
 - d. The A/E and an Owner directly
5. Which form of contractual relationship is least likely to involve a General Contractor?
 - a. Design-Build
 - b. Design-Bid-Build
 - c. Owner as Contractor
 - d. Construction Manager as Agent
6. Due diligence investigations may include all of the following except:
 - a. Construction product evaluations
 - b. Impact studies
 - c. Physical facilities evaluations
 - d. Feasibility studies

7. Which form of contractual relationship is most likely be used on public projects?
- a. Construction Manager as Contractor
 - b. Design-Bid-Build**
 - c. Design-Negotiate-Build
 - d. Owner as Contractor
8. Which form of contractual relationship generally requires the most individual contracts between the Owner and other parties?
- a. Design-Build
 - b. Design-Bid-Build
 - c. Owner as Contractor**
 - d. Construction Manager as Agent
9. Which form of contractual relationship generally requires the least individual contracts between the Owner and other parties?
- a. Design-Build
 - b. Design-Bid-Build**
 - c. Owner as Contractor
 - d. Construction Manager as Agent
10. Which of the following statements is true?
- a. If the project's cost is to be reduced, quality of the project can be maintained by increasing the extent.
 - b. If the schedule is shortened and the project extent is increased, the quality of the project will likely be increased.
 - c. If the quality of the project is to be increased, the Owner could reduce the cost or increase the extent.
 - d. If the project schedule is to be shortened, the quality of the project may be maintained by paying more money.**

To receive CEU credit for this study session email this quiz to
Thursday, 2/28.

**Landscape Architectural Examining Board
Continuing Education Audit Form**

Please attach undocumented course materials. This form alone is not evidence of attendance.

Name:

License Number:

Total HSW hours: 6.5

Provider Name:	Drake University Agricultural Law Center – <i>SOIL (Sustaining Our Iowa Land) Program</i>
How is the provider related to landscape architect field?	This organization seeks creative solutions and new approaches to protect our soil and water the opportunity to explain their ideas.
Instructor Name:	Prof. Neil Hamilton, emeritus director of the Drake University Agricultural Law Center, INHF board member and conference organizer
Instructor Contact Information:	515-271-2065 neil.hamilton@drake.edu
Course Location:	Olmsted Center at Drake University 2875 University Avenue Des Moines, IA
Dates Attended:	November 4, 2019 – 7:30am-5:30pm
Number of CEU Hours:	6.5
Course Title:	<i>Searching for Solutions for Iowa's Land and Water</i>
Course Description:	The entire day-long conference was focused on giving Iowans who are searching for creative solutions and new approaches to protect our soil and water the opportunity to explain their ideas.
HSW Topics Covered:	The entire conference was focused on the innovative and sustainable solutions for improving Iowa's water quality. Every session was relevant and I took and attached detailed notes.

From:
Sent: Wednesday, July 1, 2020 9:43 AM
To:
Subject: RE: Drake SOIL Conference

Yes, [redacted] was in attendance at the Drake SOIL Conference.

Does that work?

soil

Connect with Us on: 



From: [redacted]
Sent: Wednesday, July 1, 2020 9:42 AM
To: [redacted]
Subject: RE: Drake SOIL Conference

Thank you! It can be super simple...just a reply to my e-mail stating that "yes, [redacted] was in attendance".

Thanks!

From: [redacted]
Sent: Tuesday, June 30, 2020 12:34 PM
To: [redacted]
Subject: Re: Drake SOIL Conference

No problem, [redacted] I will get done in the morning, I'm in the field right now.

On Jun 30, 2020, at 12:05 PM, [redacted]

[redacted] am applying for the landscape architecture license renewal and would appreciate your assistance with documenting my attendance at the Drake SOIL 2019 – Program SOIL 2019: Searching for Creative Solutions for Our Water and Land held Monday November 4, 2019 at the Olmsted Center, Drake University.

Not only were you a presenter at the conference but you sat near me for most of the event. I have plenty of notes and documentation but I would appreciate your confirmation of my attendance since they did not give out certificates.

Thank you!

SOIL 2019 – Program

SOIL 2019: Searching for Creative Solutions for Our Water and Land

Monday November 4, 2019 – Olmsted Center, Drake University

SOIL 2019 was organized and hosted by the Drake University Agricultural Law Center. Financial support was provided by the Amy P. Goldman Foundation, Des Moines Water Works, and USDA National Laboratory for Agriculture and the Environment. The conference was held in cooperation with Iowa Interfaith Power and Light, the Iowa Natural Heritage Foundation, and the University of Iowa Flood Center.

Schedule of Events

7:30 am – 8:20 am – Registration and Breakfast

8:20 am – 8:30 am – *Welcome* – **Prof. Jennifer Zwagerman**, director, Drake University Agricultural Law Center

8:30 am – 8:45 am – Conference Kickoff – *Why Iowa Needs New Thinking about Protecting Water and Land* – **Prof. Neil Hamilton**, Drake University, conference host and organizer

8:45 am – 10:00 am – *Do We Need 5 R's?* – **Chris Jones and Larry Weber** from the University of Iowa's Hydrology lab, Iowa City, with **Susan Judkins**, president, Watershed Management Authorities of Iowa

10:00 am – 10:15 am – *Networking Break*

10:15 am – 11:15 am – *Soils: We Can Do Better* – **Dr. Jerry Hatfield**, director, USDA National Laboratory for Agriculture and the Environment, Ames, with **Ray Gaesser and Katie Rock**

11:20 am – 12:20 pm – *The Values of Farmer Led Climate Action: the moral call to stewardship AND real money!* – **Matt Russell**, Iowa Interfaith Power & Light, with **Justin Jordan**, Iowa farmer, and **Mollie Aronowitz**, People's Company

12:20 pm – 1:30 pm – Luncheon Panel discussion: *Spending formula if IWILL tax increase passes:*

- **Rep. Chris Hall**, Sioux City, *confirmed*,
- **Rep. John Wills**, Spirit Lake, *confirmed*,
- **Ray Gaesser**, Corning, Iowa farm leader,
- **Joe McGovern**, Iowa Natural Heritage Foundation, moderator

1:30 pm – 2:15 pm – *Public Health Issues and Increased Water-based Recreation* – **Dr. Peter Levi**, Drake University and **Patricia Boddy**, PE, Great Outdoors Foundation President, with **Ted Corrigan**, interim director, Des Moines Water Works.

2:15 pm – 3:15 pm – *A Green Infrastructure Fund and Re-energized SWCDs* – **John Norwood**, Polk County Soil and Water Conservation District, commissioner, with **Robert Brownell**, Polk County Supervisor, and **Rich Leopold**, director, Polk County Conservation Board

3:15 pm – 3:30 pm – *Networking Break*

3:30 pm – 4:15 pm – *Using Conservation Easements to Protect Public Values on Private Lands* – **Joe McGovern** and **Anna Gray**, Iowa Natural Heritage Foundation (INHF), with **Seth Watkins**, Pinhook Farm

4:15 pm – 5:15 pm – *Missing Links: Adding a Real Policy Strategy to the Nutrient Reduction Strategy* – **Prof. Neil Hamilton**, Drake University, an open discussion with conference attendees