

IOWA ARCHITECTURAL EXAMINING BOARD
MINUTES
200 E. Grand, Suite 350, Des Moines | Bureau Conference Room
Thursday, January 21, 2021 at 10:30 a.m.

Pursuant to Iowa Code 21.8, this meeting was conducted by electronic means due to the health and safety concerns stemming from the COVID-19 virus, which rendered an in-person meeting impossible or impractical.

Board Members present for all or part of the meeting:

Linda Alfson Schemmel	Scott Hatfield, President
Tandi Brannaman, joined meeting at 10:32 a.m.	Ted Nahas
Dan Dutcher, joined meeting at 10:41 a.m.	Jerry Purdy
Anna Harmon, Vice President	

Staff present for all or part of the meeting:

Lori SchraderBachar, Board Administrator	Renee Paulsen, PLB Investigator
Danielle Bartkiw, Licensing Specialist	Caroline Barrett, AAG

Public:

Nick Lindsley, AIA Iowa, joined at 10:32 a.m.	Paul Osiago, University of Iowa
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Call to Order

Call to Order by 10:30 a.m.
Quorum was established.

Motion by Purdy to approve the open and closed session minutes of November 19, 2020 and allow the Board Executive to sign on Hatfield's behalf.

Seconded by Harmon.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Waiver 21-01

After discussion with Petitioner, Paul Osiago, Waiver 21-01 was withdrawn.

Public Comment

SchraderBachar introduced Nick Lindsley, the new AIA representative to the Board.

Administrative Reports

Assistant Attorney General: Barrett is monitoring new legislation that could impact the Board and reports there is nothing to report at this time.

Board Executive/Site Manager: SchraderBachar asked members to have their per diems signed and returned to her by tomorrow. SchraderBachar announced the AIA Iowa Advocacy Platform is on the Board's Google Drive.

Licensing Specialist: Bartkiw reports that from November 1, 2020 to December 31, 2020 there were 26 new licensees and 3 reinstatements.

Board Member Reports

None

ARC 5355C

SchraderBachar led the discussion of the Notice of Intended Action to amend board rules, which were published on December 30, 2020. She attended the ARRC meeting on January 8, 2021; there were no questions. A public

hearing for the proposed amendments on January 19; public comments were reviewed. The board will take action at its March meeting.

Legislation

The IIDA draft bill has not been released. SchraderBachar shared the AIA's review of the 2021 Interior Design Bill. There was a stakeholder meeting about the bill last month, which Hatfield and Alfson Schemmel attended.

SchraderBachar notified members of two administrative bills she is watching; HSB 75 regarding disciplinary procedure and SSB 1046 regarding Board review.

Due to time constraints, the Board moved to Agenda Item 11.

Complaints & Discipline

Closed Session:

Motion by Purdy to enter into closed session pursuant to Iowa Code section 21.5(1)(d) and 272C.6(4) at 11:28 a.m. to review pending licensee discipline cases and investigations, including any cases ready for final resolution through closure or consent order.

Seconded by Nahas.

VOTE: Roll call: Hatfield, aye; Alfson Schemmel, aye; Nahas, aye; Brannaman, aye; Harmon, aye; Dutcher, aye; and Purdy, aye.

Motion passed.

Open Session:

Motion by Harmon for the Board to return to open session at 11:40 a.m.

Seconded by Alfson Schemmel.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Alfson Schemmel to close cases 20-22, 21-01, and 21-02.

Seconded by Brannaman.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

RE: Case No. 20-17

Further investigation needed. No action today.

Purdy recused 11:42 a.m.

Discussion was held for Case No. 20-21.

Motion by Alfson Schemmel to close Case No. 20-21.

Seconded by Dutcher.

Vote: Aye: Hatfield, Alfson Schemmel, Nahas, Brannaman, Harmon, Dutcher Nay: None Abstaining: Purdy

Motion passed.

Purdy rejoined the meeting at 11:49 a.m.

Paulsen left the meeting at 11:49 a.m.

CEU Audit Review

SchraderBachar presented the results of a CEU audit to the Board. Based on Iowa Administrative Code 3.5 the Board could grant an exception based on extenuating circumstances or allow the licensee time to take HSW

hours to meet compliance before discipline is initiated. The Board determined that the licensee should be granted a 60 day extension to make up the 15 missing CEUs.

SchraderBachar presented the results of a CEU audit to the Board. The Board determined the committee work taken by the licensee is not acceptable. The additional CE submitted to reach compliance will be accepted and the licensee cannot use on the next renewal.

SchraderBachar presented the results of a CEU audit to the Board. The Board accepted the submitted courses in question to be HSW.

Outreach Committee

Harmon volunteered to prepare letter for AIA and will email to Purdy and SchraderBachar for review.

NCARB

NCARB Region 4 leadership suggested that due to 2020 being a lost-year with no participation because of COVID-19, the Region 4 Slate of Officers stays the same for the next fiscal year. The Board supports the proposal.

Motion by Purdy to approve sending Alfson Schemmel, Brannaman, Nahas, Barrett, and SchraderBachar to the Regional Meeting March 4-6, 2021, which will be held virtually.

Seconded by Dutcher.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Motion by Dutcher to name Hatfield as the voting delegate and to approve sending Brannaman and Harmon as funded delegates, Barrett and SchraderBachar to the Annual Meeting during the week of June 23, 2021 tentatively to be held in Los Angeles and to authorize the voting delegate to carry the Board's position on elections and the resolutions with the freedom to participate in the dialogue at the NCARB Annual Meeting and take into consideration the discussions and any amendments to the resolution before casting the vote on behalf of the Board.

Seconded by Nahas.

Vote: Aye: All Nay: None Abstaining: None

Motion passed.

Upcoming Meetings & Last-Minute Comments

Next meeting will be March 18, 2021

Adjournment

Hatfield adjourned the meeting at 12:18 p.m.

These minutes accurately reflect the minutes approved by the Board at the meeting on:

3.18.2021
DATE


By: Scott Hatfield, President